

**ANNUAL REPORT
of The
TOWN OFFICERS**

READING



MASSACHUSETTS

For The Year Ended December

1949

Three Hundred and Fifth

ANNUAL REPORT



**TOWN OF
READING
MASSACHUSETTS**

**For the Year Ended December
1949**

Town Officers

1949

Board of Selectmen

KENNETH C. LATHAM, Chairman	Term	Expires	1951
G. LAWRENCE ROBERTS, Secretary	"	"	1950
CHARLES E. WILKINSON	"	"	1952

Board of Public Welfare

JOSEPH D. KNIGHT, Chairman	Term	Expires	1951
*CLARENCE J. STALLIDAY, Secretary	"	"	1950
\$NEWELL H. MORTON	"	"	1950
MILES C. HIGGINS	"	"	1952
EDWARD E. HARNDEN, Welfare Agent			
GLADYS M. WILSON, Social Worker			

Bureau of Old Age Assistance

JOSEPH D. KNIGHT, Chairman	Term	Expires	1951
*CLARENCE J. STALLIDAY	"	"	1950
MILES C. HIGGINS	"	"	1952
GWENDOLYN H. NEWHOUSE, Secretary to the Bureau			
EDWARD E. HARNDEN, Director			
RUTH C. CORBETT, Social Worker			
VIRGINIA C. SMITH, Social Worker			

Board of Assessors

HAROLD B. CURRELL, Chairman	Term	Expires	1950
RALPH T. HORN, Secretary	"	"	1952
LEON G. BENT	"	"	1951

Town Counsel

SAMUEL H. DAVIS

Town Clerk

GUY W. ELLISON

Treasurer

PRESTON F. NICHOLS

Moderator

CHARLES P. HOWARD

Town Accountant

BOYD H. STEWART

Town Collector

WILLIAM E. MORRISON

*Deceased

§Appointed to fill vacancy

Personnel Board

Harold L. Jones, Chairman
 G. Lawrence Roberts
 Emerson A. Willard
 Boyd H. Stewart, Secretary

Director, Veterans' Service — Veterans' Benefits Agent

CHARLES W. H. SMITH

Board of Public Works

	Term	Expires	1950
JAMES E. CALVIN, Chairman	"	"	1951
COLEMAN J. DONAHUE, Secretary	"	"	1952
JOHN W. HARRISON	"	"	1952
HAROLD W. PUTNAM	"	"	1951
HARRY R. WALKER	"	"	1951

Board of Health

	Term	Expires	1950
CHARLES R. BAISLEY, M.D., Chairman	"	"	1951
CHRISTINE F. ATKINSON, Secretary	"	"	1952
EDWARD M. HALLIGAN, M.D.	"	"	1952

Finance Committee

	Term	Expires	1951
LOUIS DAVIS, Chairman	"	"	1950
*CHARLES P. ANDERSON	"	"	1952
HORACE A. BAILEY	"	"	1952
EVERETT H. BROMLEY	"	"	1952
GEORGE E. CURTIS	"	"	1950
JOSHUA T. DAY, JR.	"	"	1950
WALTER M. FOWLER	"	"	1950
ERNEST E. GALLANT	"	"	1952
*CLEMENT T. GLEASON	"	"	1951
†*JOHN L. GRIFFIN	"	"	1951
*EDWARD B. HALLIGAN	"	"	1951
WALTER S. HOPKINS, JR.	"	"	1950
W. GARDNER LONG	"	"	1951
EARLE D. MARTIN	"	"	1952
†CARL W. PINKHAM	"	"	1950
CHARLES STRATTON	"	"	1951
EMERSON A. WILLARD	"	"	1952
†*LAWRENCE W. WINCHESTER	"	"	1951
BOYD H. STEWART, Clerk			

*Appointed to fill vacancy

†Resigned

School Committee

ALEXANDER P. GLOVER, Chairman	Term	Expires	1952
GLADYS F. MILTON	"	"	1952
†*JOHN L. GRIFFIN	"	"	1951
ROBERT E. TURNER	"	"	1951
*MERLE W. WESCOTT, D.M.D.	"	"	1951
GOULD B. RUGGLES	"	"	1950
MELVIN S. CROSBY	"	"	1950
ARTHUR B. LORD, JR., Secretary			

School Physician

ALBERT E. MORRIS, M.D.

Superintendent of Schools

ARTHUR B. LORD, JR.

Attendance Officer

ROBERT A. GRUNDY

School Nurse

MARGARET B. CLEWLEY

Municipal Light Board

JOSEPH H. REED, Chairman	Term	Expires	1950
ALFRED H. DOLBEN	"	"	1951
FRANK D. TANNER	"	"	1952

Board of Registrars

ROBERT S. RALSTON, Chairman	Term	Expires	1950
LOUIS BACIGALUPO	"	"	1951
WALTER A. SCANLON	"	"	1952

Board of Cemetery Trustees

FRED L. NUTTER, Chairman	Term	Expires	1952
DAVID E. HERSEE	"	"	1950
M. RUSSELL MEIKLE	"	"	1950
HARRY C. BARR	"	"	1951
EDOUARD N. DUBE	"	"	1951
WILLIAM P. PIERPONT	"	"	1952

Planning Board

GEORGE B. PEASE, Chairman	Term	Expires	1950
CHARLES WILSON, Secretary	"	"	1951
PHILIP R. WHITE	"	"	1950
WINTHROP D. PARKER	"	"	1952
A. LLOYD DAVID	"	"	1952

*Resigned

†*Appointed to fill vacancy

Board of Library, Trustees

WILLIAM J. TONKS, Chairman	Term	Expires	1951
EVE T. HENDERSON	"	"	1950
NEIL C. ROBINSON	"	"	1950
KATHERINE C. PIERCE	"	"	1951
SIDNEY HODSON	"	"	1952
NELSON BISHOP	"	"	1952

Commissioners of Trust Funds

ROBERT M. BROWN, Chairman	Term	Expires	1953
RALPH G. BABCOCK	"	"	1951
H. RAYMOND JOHNSON	"	"	1955

Town Treasurer and Chairman of Selectmen members ex-officiis

Board of Appeals

HERBERT T. SCHOPPELRY, Chairman	Term	Expires	1952
CLIFTON S. NICHOLS, Secretary	"	"	1950
DUDLEY B. KILLAM	"	"	1951

Associate Members Board of Appeal

RICHARD JACKSON	Term	Expires	1950
HOWARD L. ROGERS	"	"	1951
HOWARD T. CLINCH	"	"	1952

Sealer of Weights and Measures

CARL M. SMITH

Inspector of Milk and Foods

CARL M. SMITH

Inspector of Plumbing and Gas Inspector

KENNETH G. SHAW

Inspector of Animals

GARDNER A. LESTER, D.V.M.

Inspector of Buildings

HAROLD B. CURRELL

Game Warden

JAMES T. PUTNAM

Superintendent of Moth Work

MAURICE H. DONEGAN

Dog Officer

CHARLES H. MELENDY

Tree Warden

MAURICE H. DONEGAN

Custodian of Soldiers and Sailors Graves

HARRY A. TURNER

Forest Warden

HUGH L. EAMES

Deputy Forest Wardens

CHARLES H. HESELTON
GEORGE W. GOODRIDGE

MAURICE H. DONEGAN

HERBERT L. ROBERTSON
JOHN SPURR

Constables

LEON G. BENT

ARTHUR L. HARRIS

Insurance Committee

Consists of Board of Selectmen, Town Treasurer, and Chairman of the Finance Committee

Contributory Retirement Board

PHILIP R. WHITE, Chairman BOYD H. STEWART, Secretary
THOMAS J. FITZPATRICK

Law Committee

Consists of the Chairmen of the following Boards:

Board of Selectmen	Board of Assessors
Board of Health	Board of Public Welfare
School Committee	Board of Public Works
Municipal Light Board	

Police Department

THOMAS E. WALL, Chief

Sergeants

ARTHUR M. CURTIN

THOMAS J. FITZPATRICK

ROLAND E. ELLIS

Patrolmen

TIMOTHY J. CULLINANE
FRANK R. FISHER
HAROLD W. O'BRIEN
EARL R. HUTCHINSON
JOSEPH M. GREENE
PATRICK J. PANTANO

JOHN R. CONDON,
JOHN F. BEAUDOIN
WILLIAM F. FAULKNER
PAUL F. JUNKINS
WILLIAM H. DEWSNAP
EDWARD M. HUBBARD

GEORGE LEFAVE

Keeper of the Lock-Up

THOMAS E. WALL

Clerk

J. ROBERT CLARK

Fire Department

Chief, HUGH L. EAMES

Deputy Chief, CHARLES H. HESELTON

HERBERT L. ROBERTSON, Captain

LESLIE C. HADLEY

GEORGE W. GOODRIDGE, Lieut.

DONALD C. MITCHELL

LEWIS C. HOLDEN

ROBERT W. SHANNON

JAMES S. PERRY, Mechanic

ELMER A. DYKENS, JR.

NELSON P. O'BRIEN

GEORGE F. FOGG

CLIFFORD E. LITCHFIELD

WILLIAM R. VAN HORN

Call Men

JOSEPH ARSENIAULT

JAMES R. MERCER

GEORGE F. BAXTER

ELMER W. MOORE

FRANK X. BROWN

H. HARVEY QUIGLEY

RICHARD D. BROWN

HERMAN L. REISSE

HOWARD E. BUSSELL

GEORGE G. ROGERS

JOHN J. CARNEY

F. LIONEL SPRINGFORD

JAMES R. GAW

JOHN A. SPURR

ROBERT M. GRAHAM

ROBERT H. THOMAS

IVAR F. JOHNSON

GEORGE S. ZANNI

Dispatcher

JOHN L. GOODRIDGE

Substitute Call Men

HENRY O. BALLOU

MYLES A. DENNO

DeMELLE G. GAREY

Superintendent of Fire Alarm

HUGH L. EAMES

Inspector of Wires

GEORGE F. FOGG

Measurer of Leather

DENNIS J. KELLEHER

Measurers of Lumber

HAROLD B. CURRELL

FRED F. SMITH

MAURICE H. DONEGAN

Measurers of Wood and Bark

PERCY N. SWEETSER

HAROLD B. CURRELL

THOMAS F. BROGAN

Weighers of Coal and Hay

THOMAS E. BROGAN
BERTHA D. MacLELLAN
WENDELL B. NEWELL
MOLLIE A. SWEETSER

CHARLES W. LEE
MABEL L. McKAY
PERCY N. SWEETSER
D. GEORGE GAW

Field Drivers

ERNEST T. WAKEFIELD
EDWARD E. NICHOLS

ADOLPH S. LARSON

Fence Viewers

WENDELL B. NEWELL
WARREN F. CHARLES

CARL B. SAWYER

Committee on Elm Tree Protection

MAURICE H. DONEGAN
MARION V. HARRINGTON

JOHN F. SAWYER

Committee on Town Forests

ORVILLE O. ORDWAY
MAURICE H. DONEGAN
HUGH L. EAMES

Term Expires 1950
" " 1951
" " 1952

Capital Expenditures Planning Committee

A. LLOYD DAVID, Chairman
LAWRENCE A. CATE, Secretary
GEORGE E. CURTIS

GEORGE R. BARRIS
JOHN E. FLYNN
CHARLES WILSON

Salvage Committee

BOARD OF SELECTMEN
HERBERT K. MILLER

CHARLES F. TREVOR

Recreation Committee

NEWELL H. MORTON, Chairman
WILLIAM E. BILLINGHAM, D.D.
CARL W. PINKHAM
HAROLD W. PUTNAM

G. LAWRENCE ROBERTS
C. SUMNER TEEL
ROBERT E. TURNER

Special Police Officers

HUGH S. MacFARLANE	All Schools
WILLIAM A. LLOYD	Lowell St. School
EDWARD W. McBRIEN	Pearl St. School
HARRY M. BERRY	Pearl St. School
ANDREW LOMAX	Junior High School
FREDERICK L. REISLE	Junior High School
LEANDER SMITH	Junior High School
ROBERT A. VARS	Joshua Eaton School
STUART R. NICHOLS	Joshua Eaton School
WILLIAM BROUSSARD	Highland School
SIMON CASTINE	Highland School
W. RAY YORKS	High School
LEWIS Q. SMITH	High School
GROVER C. EATON	Pumping Station
RALPH F. PLOUFF	Methodist Church
EDWARD E. HARNDEN	Center School Bldg.
CHARLES L. GOWING, Jr.	Reading Theater
GEORGE R. WHITE	Town Dump
CHARLES E. LANGDON	Odd Fellows Bldg.
ORVAL L. COLEMAN	Reading Rifle and Revolver Club
CARL W. PINKHAM	Reading Rifle and Revolver Club
WILLIAM N. RICHARDS	Middlesex County National Bank
JACOB C. NEILSON	Skating Ponds
HENRY O. BALLOU	Municipal Bldg., Library and Masonic Bldg.
JAMES T. PUTNAM	Public Works Property
BERT L. CLARK	
J. ROBERT CLARK	
HAROLD F. DAVIS	
MAURICE H. DONEGAN	Town Forest
HUGH L. EAMES	
GEORGE W. HALL	
CHARLES E. HILTS	
CHARLES H. MELENDY	
WILLIAM H. MILLER	
ELWIN M. NESMITH	
ARTHUR G. REES	Victory House
ROBERT P. SMITH	Victory House
HARRY A. TURNER	First Baptist Church
RALPH E. WILSON	V.F.W. Quarters

STATISTICS

Population census of 1945, 12,327.

Registered Voters: Precinct No. 1, 1874; Precinct No. 2, 1824; Precinct No. 3, 1705; Precinct No. 4, 2024. Total 7427.

Eighth Congressional District.

Sixth Councillor District.

Seventh Middlesex Senatorial District.

Eighteenth Middlesex Representative District.

Representative in Congress, 8th District, Angier L. Goodwin, Melrose.

Councillor 6th District, John F. Casey, Somerville.

Senator 7th Middlesex District, George J. Evans, Wakefield.

Representatives 18th Middlesex District, Logan R. Dickie, Reading and Malcolm S. White, Woburn.

LIST OF JURORS FOR 1949-1950

Prepared by the Board of Selectmen

Abbott, Edwin K., Bank Clerk	14 Bancroft Ave.
Abbott, H. Kingman, Civil Engineer	14 Bancroft Ave.
Allen, Lawrence W., Banker	58 Temple St.
Austin, Horace A., Brakeman	26 Hampshire Rd.
Babcock, Ralph G., Office Manager	28 Berkeley St.
Barber, Dana H., Mechanical Designer	12 Hampshire Rd.
Birchall, Joseph C., Machinist	25 Woodward Ave.
Blaikie, Robert C., Clerk	36 Prospect St.
Blaisdell, Grover C., Salesman	113 Summer Ave.
Brockway, Robert S., Manager	56 Temple St.
Brown, Wendell W., Engineer	71 County Rd.
Burnham, Vaughan F., Clerk	89 Highland St.
Carleton, J. Henry, Insurance	163 Woburn St.
Carter, Frank W., Rubber Worker	41 Cold Spring Rd.
Cate, Lawrence A., Cost Accountant	264 Charles St.
Chapin, Earle H., Heating Engineer	134 High St.

Chesley, Richard B., Jeweler	50 Pratt St.
Clark, Joseph R., Bookkeeper	81 Ash st.
Clifford, James J., Manufacturer	20 Hillcrest Rd.
Clinch, Robert G., Insurance Underwriter	4 Perkins Ave.
Cochran, G. Warren, Jr., Advertising	26 County Rd.
Cogger, Harold W., Salesman	9 Cross St.
Copeland, E. Rollins, Insurance	45 Chute St.
Crowe, Howard W., Clerk	14 Bunker Ave.
Crysler, John B., Electrical Engineer	75 County Rd.
Cullinane, Thomas L., Clerk	32 Federal St.
Curtis, George E., Asst. Superintendent	58 Grand St.
Cushing, Charles E., Real Estate	56 Howard St.
Cutcliffe, Winthrop L., Insurance Broker	93 Harnden St.
David, A. Lloyd, Bank Officer	70 Howard St.
Davis, Harold F., Supt. of Cemeteries	17 Forest Glen Rd.
Davis, Philip S., Ins. Special Agent	160 Summer Ave.
Dean, Warren M., Sales Representative	15 Pennsylvania Ave.
Dennison, Ralph H., Wholesale Grocer	26 Copeland Ave.
Dobbins, Andrew C., Foreman	72 Green St.
Dobbins, John H., Buyer	72 Green St.
Ducker, George A., Clerk	73 Summer Ave.
Dulong, Joseph W., Watchman	18 Woodbine St.
Dunn, George R., Salesman	137 Pleasant St.
Emslie, Edward C., Asst. Manager	252 Charles St.
Estes, Frederick J., Retired	118 Bancroft Ave.
Flanagan, Thomas, Shipper	28 Oak St.
Flint, Clarence E., Foreman	9 Eaton St.
Fowler, Walter M., Real Estate and Insurance	38 Fairmount Rd.
Fowlow, Edwin W., Salesman	306 Ash St.
Freeman, Herbert D., Foreman	31 Fairview Ave.
French, Clarence J., Manager	22 Fairview Ave.
Frost, Roscoe W., Machine Shop Clerk	3 Whittier Rd.
Gamage, Charles W., Salesman	106 Oak St.
Garcelon, Jr. Louis, Salesman	11 Plymouth Rd.
Gardner, Horace S., Industrial Engineer	251 Ash St.
Gates, Cyrus S., Sales Representative	429 West St.
Gibson, Fred B., Poultry Processor	17 Woodbine St.
Godfrey, Charles L., Treasurer	32 Scotland Rd.
Goff, John W., Clerk	104 Woburn St.
Goldman, Lewis E., At Home	270 Charles St.
Goldsmith, A. Alden, Insurance Broker	199 Bancroft Ave.
Goodridge, Carl W., Service Engineer	206 Bancroft Ave.
Grant, Joseph A., Salesman	69 Ash St.
Ham, Jacob B., Insurance Salesman	35 Sunnyside Ave.
Herrick, Paul E., Bank Clerk	103 Bancroft Ave.

Hinckley, William P., Sales Engineer	256 Lowell St.
Hodson, Sidney M., Painter and Decorator	51 Oak St.
Horrocks, Percy L., Salesman	63 Highland St.
Ingham, Lawrence A., Salesman	370 Lowell St.
Irons, Harry C., Insurance	14 Pilgrim Rd.
Johnson, Ernest S., Auditor	16 California Rd.
Johnson, Paul M., Auto Supplies	47 Ash St.
Jones, Elmer D., Retired	24 Charles St.
Kean, Jr., Frank H., Sales Manager	31 Hillcrest Rd.
Kevorkian, Edwin A., Merchant	32 Virginia Rd.
Kilgore, Ernest E., B. & M. R. R.	19 Fairview Ave.
Kurchian, Harry K., General Electric	284 Franklin St.
LaFave, Henry L., Maintenance	36 Chestnut St.
Latham, Cecil R., Machinist	58 Bay State Rd.
Lazenby, Francis C. W., Electrical Engineer	773 Main St.
Lenfest, Arthur M., Advertising	8 Copeland Ave.
Linehan, John, Expressman	1068 Main St.
Long, George B., Asst. Treasurer	41 Longview Rd.
Lydstone, William T., Jr., Salesman	70 Oak Ridge Rd.
Maguire, Joseph P., Foreman	23 Locust St.
Mansfield, Herbert, Carpenter	37 Chestnut Rd.
Martin, Earle D., C.P.A.	21 Copeland Ave.
Matson, Eric P., Florist	279 Pleasant St.
Meikle, M. Russell, Insurance	141 Grove St.
Mercer, James R., Jr., Asst. Treasurer	11 Oak St.
Merrick, John E., Druggist	10 Coolidge Rd.
Merritt, Fred W., Public Auditor	20 John St.
Miller, F. Warren, Salesman	47 Prescott St.
Morand, Edward N., Electrician	386 Summer Ave.
Murdock, George J., Manufacturer	7 Hillcrest Rd.
Nichols, Benjamin E., Credit Man	25 Avon St.
Nickerson, Fred L., Salesman	16 Howard St.
Oram, Stanley B., Bank Teller	62 Franklin St.
Page, Everett S., Supervisor	44 Forest St.
Parry, Louis A., Dispatcher	7 Orange St.
Philbrook, Herbert A., Marine Supt.	90 Summer Ave.
Pinkham, Carl W., Jr., Engineer	33 Barrows Rd.
Plouff, Ralph F., Mechanic	4 Morgan Park
Prentiss, Archer N., Insurance	43 Berkeley St.
Quigley, H. Harvey, Assistant	319 Main St.
Redding, Elmer M., Shipper	1 Fairmount Rd.
Reed, Joseph H., Manager	78 Middlesex Ave.
Reed, Lawrence W., Mechanic	138 Bancroft Ave.
Remick, Nelson A., Merchant	35 Copeland Ave.
Riley, George J., Jr., Bank Officer	11 Bancroft Ave.

Rose, Alfred C., Gas Inspector	61 Hancock St.
Rowell, Walter L., Clerk	202 Bancroft Ave.
Russell, James A., Advertising	43 Colburn Rd.
Rydeard, Walter, Estimator and Planner	50 Fairview Ave.
Saunders, Karl R., Civil Engineer	57 Cross St.
Schmidt, Ernest J., Supervisor	23 Berkeley St.
Seero, Edward V. Sr., Inspector	21 Arlington St.
Sellars, Ralph E., Banker	17 Vale Rd.
Sheldon, Edward P., Manager	103 Oak St.
Sias, Ralph G., Accountant	40 Federal St.
Smith, Lewis Q., Sexton	14 Glen Rd.
Snow, Harold P., C.P.A.	72 Cross St.
Spurr, Frank L., Purchasing Agent	43 Prospect St.
Stephan, Carl, Industrial Representative	52 Prescott St.
Stevens, Frank M., Insurance	14 School St.
Stewart, Boyd H., Accountant	12 Thorndike St.
Stratton, Charles P., Electrical Inspector	174 Bancroft Ave.
Surette, Edward D., Fish Cutter	38 Belmont St.
Tasney, Charles E., Sales Manager	10 Gould St.
Tonks, William J., Supt. Paint Mfg.	3 Copeland Ave.
Turner, Harry A., Retired	17 Highland St.
Vansaw, Ernest E., Salesman	35 Fairview Ave.
Waite, James E., Fuel Supervisor	9 Cape Cod Ave.
Walker, Harry R., Securities Trader	33 Curtis St.
Walsh, John J. Jr., Filler	10 Temple St.
Waters, Waldo L., Draftsman	99 Beacon St.
Wilcox, Richard W., Insurance	41 Oak St.
Wilkinson, John E., Bank Clerk	94 Summer Ave.
Woodbury, Glen P., Manager	40 Howard St.
Woodman, George S., Auditor	115 Bancroft Ave.

KENNETH C. LATHAM

G. LAWRENCE ROBERTS

CHARLES E. WILKINSON

Selectmen of Reading, Mass

REPORT OF THE TOWN CLERK

TOWN MEETING

Highland School Auditorium

January 10, 1949

Pursuant to the foregoing warrant and the constable's return thereon, a Town Meeting was held at the time and place specified in the warrant.

The meeting was called to order by the Moderator, Charles P. Howard at 8:10 p. m.

The warrant was partially read by the Town Clerk, when on motion of Samuel H. Davis, which was seconded by Kenneth C. Latham, it was voted to dispense with further reading of the warrant, except the Constable's Return which was then read by the Town Clerk.

Article 1. Joshua T. Day, Jr., read the following report of the joint committee on Salaries and Wages Classification. On motion of Louis Davis it was voted to accept this report.

REPORT OF JOINT COMMITTEE ON SALARY AND WAGE CLASSIFICATION

To: The Town Meeting Members.

At the Annual Town Meeting held in March, 1948, the subject matter of Articles 31 and 32 of the Warrant, being the Report of the Salary and Wage Classification Committee, was referred jointly to the Finance Committee, Board of Selectmen, and Salary and Wage Classification Committee for further study.

A sub-committee of five members was then appointed by the Joint Committee as follows:

Board of Selectmen, G. Lawrence Roberts; Salary and Wage Committee, Herbert G. Evans; Finance Committee, Joshua T. Day, Jr., John L. Griffin, Emerson A. Willard; and instructed to review the original report, make recommended changes, and such others as were necessary due to the revision by the Legislature in May of the enabling act, section 108-A of Chapter 41 of the General Laws.

Your committee wishes again to call to your attention the really prodigious amount of fine work performed by the original Salary and Wage Committee and submitted to you in their report at the last Annual Town Meeting.

We have made several changes in the salary plan, as submitted by the original committee, the most important of which is the establishing of a Personnel Board to administer the plan. (See Section 3, Regulations). This removes administration from the Finance Committee, as originally recommended, and to which serious objection had been raised. The principal duties of the Finance Committee to the Town should remain, in our opinion, exclusively advisory. All revisions have been made with the intent to simplify the operation and possible future amendment of the plan.

The committee unanimously believes that this plan will be of great benefit to the Town over the years.

A great deal of hard work has been expended in formulating and setting up this salary plan, and while we recognize that it may not satisfy everyone in every respect, we believe it should be adopted by the Town at this time and be placed in immediate operation for the 1949 budgets, any subsequent changes to be made in the light of practical experience and within the ample framework of its regulations.

Respectfully submitted,

JOINT SALARY AND WAGE COMMITTEE

Board of Selectmen,

Charles E. Wilkinson
Kenneth C. Latham
G. Lawrence Roberts

Salary and Wage Committee,

Sydney L. Curry
Herbert G. Evans
Clifford Wadman

Finance Committee

Louis Davis
Charles Stratton
Horace A. Bailey
William A. Connelly
George E. Curtis
Joshua T. Day, Jr.
Walter M. Fowler
Ernest E. Gallant
John L. Griffin
Walter S. Hopkins
Clarence M. Kimball
W. Gardner Long
Carl W. Pinkham
Emerson A. Willard

Article 1. Harold W. Putnam read the following report of Committee to Study the Zoning By-Law and Building Code. On motion of Louis Davis it was voted to accept this report.

**REPORT OF COMMITTEE TO STUDY THE ZONING BY-LAW AND
BUILDING CODE**

Reading, Mass.

January 10, 1949

A meeting of the committee, established by a vote of the Special Town Meeting held October 27, 1947, to study the zoning by-law and building code with instructions to report to the Annual Town Meeting, was held on Thursday, January 6th.

The committee was organized at this meeting and are to proceed with the study in anticipation of a report to the Annual Town Meeting in March.

This report is submitted as one of progress.

HAROLD W. PUTNAM,

Temporary Chairman

Article 1. On motion of Kenneth C. Latham it was voted to place Article 1 on the table.

Article 2. The Town Clerk read Article 2 and a portion of Article VIII-A, when on motion of Charles W. H. Smith it was voted unanimously to dispense with further reading.

Article 2. On motion of Joshua T. Day, Jr. it was voted to accept Article 2.

Article 1. On motion of Kenneth C. Latham it was voted to take Article 1 from the table.

Article 1. On motion of Kenneth C. Latham it was voted to indefinitely postpone Article 1.

On motion of Kenneth C. Latham it was voted to adjourn, sine die.
Meeting adjourned at 9:30 P. M.

110 Town Meeting Members were present.

A true copy. Attest:

GUY W. ELLISON

Town Clerk

TOWN MEETING

Highland School Auditorium

January 17, 1949

Pursuant to the foregoing warrant and the Constable's return thereon, a Town Meeting was held at the time and place specified in the warrant.

The meeting was called to order by the Moderator, Charles P. Howard at 8:05 P. M.

The warrant was partially read by the Town Clerk, when on motion of Kenneth C. Latham it was voted to dispense with further reading of the warrant, except the Constable's Return which was then read by the Town Clerk.

Article 1. On motion of Charles E. Wilkinson it was voted to lay Article 1 on the table.

Article 2. Joshua T. Day, Jr. started to read Article 2 when on motion of Louis Davis, it was voted unanimously to dispense with further reading of said article.

Article 2. On motion of Joshua T. Day, Jr., it was voted to accept Article 2 as follows:

Pursuant to Chapter 351 of the Act of 1948 and the By-Law of the Town adopted thereunder the following regulations be and the same hereby are established for the administration, interpretation and application of the Town Employees Classification Plan.

REGULATIONS RELATING TO JOB CLASSIFICATIONS

1. Title

This plan shall consist of the following regulations, job descriptions and standard rates of salaries and wages to be established by the Town, with such amendments as may be made from time to time by the Town and shall be the Salary Schedule for the payment of salaries and wages in the Town of Reading.

2. Application

The Salary Schedule to be established by vote of the Town shall apply to all officers and employees of the Town of Reading other than those elected by popular election, those appointed or employed by the School Committee, and those specifically exempted herein or whose duties or compensation are otherwise regulated by law.

3. Administration

There shall be a Personnel Board consisting of three members as follows: one member of the Board of Selectmen, one member of the

Finance Committee, such members to be chosen by their respective Board and Committee, and a third member who shall be a citizen of the Town appointed by the Board of Selectmen, such third member shall not be a Town officer nor an employee of the Town. The first appointment of the third member shall be made forthwith after the effective date of these regulations for a term expiring the following April 15th or until his successor is appointed. Thereafter the third member shall be appointed on or before the fifteenth day of April for a term of three years.

The Town Accountant shall act as Executive Secretary to the Personnel Board.

Section 3. A motion was made by Marion Symonds to amend Regulation 3, ADMINISTRATION, by striking out the entire regulation and substituting therefor the following new regulation:

"There shall be a Personnel Board consisting of five members, as follows: one member of the Board of Selectmen, one member of the Finance Committee, one member of the Municipal Light Board, one member of the Board of Public Works, such members to be chosen by their respective Boards and Committee, and a fifth member who shall be a citizen of the Town appointed by the Board of Selectmen. Such fifth member shall not be a Town officer nor an employee of the Town. The first appointment of the fifth member shall be made forthwith after the effective date of these regulations for a term expiring the following April 15 or until his successor is appointed. Thereafter, the fifth member shall be appointed on or before the fifteenth day of April for a term of three years.

The Town Accountant shall act as Executive Secretary to the Personnel Board."

This motion was defeated by a voice vote.

4. Records

A central Personnel Record of all Town employees, including appointed officers, shall be established and maintained by the Town Accountant for the convenience of the Personnel Board and other interested persons. It shall include all of the vital statistics and other pertinent data of each and every person employed by the Town of Reading.

5. Classification of Existing Positions

Each existing position, except such as are exempted by Rule 2 shall be allocated to its appropriate place in the Schedule by the Agency, Department, or Branch of the Town having supervision of that position, subject to review by the Personnel Board.

6. Interpretation of Standard Rates of Salaries and Wages

(a) Rates are in terms of dollars per calendar year, per week, or per hour, as indicated in the Schedule.

(b) Part time employment shall receive compensation only at the rate applicable to the same job on a full time basis.

(c) These rates shall constitute the total remuneration for any position, including pay in any form, unless specific exception is noted. They shall not include actual and authorized expenses necessarily incident to the employment.

(d) Rental charges on Town owned Properties, occupied by employees shall be deducted from the money salary at the rates specified in the Schedule.

(e) Employees regularly employed by one department shall be paid at their regular rate by any other department to which they may be loaned, except in case of an emergency the employing department may pay such rate as it may determine not exceeding however the employee's regular rate, established under the Schedule.

7. Operation of Standard Rates of Salaries and Wages

(a) The Personnel Board shall approve the minimum as the rate for entrance to any position. However, where a person is already in the employ of the Town, or a former employee is being reinstated, he may enter the position at the rate previously paid to him, or the maximum—whichever is the lower. Exceptions may be made by the Personnel Board subject to the approval of a subsequent Town Meeting.

(b) An employee whose rate at the time of taking effect of the Schedule exceeds the maximum for his position may continue at his present rate, as long as he continuously holds the same position or unless a general salary decrease is later voted by the Town.

(c) Advancement from minimum to maximum shall be by successive steps, annually, but shall not be mandatory. Individual advancement within the prescribed spreads shall be on the basis of merit and ability (not necessarily on length of service) and shall be subject to the approval of the Personnel Board after they have received evidence, satisfactory to them, that such advancement is merited.

(d) In certain broad classifications, such as the clerical scales, qualification for placement in any given range shall not necessarily mean that the position shall automatically rate regular increases, to the maximum of that range. Placement and subsequent increases, even within the range shall depend entirely on the rating of the job and the individual by the employing Agency, Department or Branch of the Town and approval of the Personnel Board.

8. Classification of New Positions

Whenever a new position is established, except by statute or by a vote of the Town Meeting setting forth its title, duties and compensation,

tion — the Personnel Board and the Agency, Department or Branch of the Town involved shall allocate such position to its appropriate place in the Schedule. If no such place exists, the Personnel Board may create a new classification subject to the approval of the Town at the next Annual Town Meeting.

Section 8. On motion of Harold W. Putnam it was voted to amend regulation 8 — "Classifications of New Positions" — by striking out the word "Annual" as it appears in the last line thereof so that said regulation 8 will read as follows:

"Whenever a new position is established, except by statute or by a vote of the Town Meeting setting forth its title, duties and compensation, the Personnel Board and the Agency, Department or Branch of the Town involved shall allocate such position to its appropriate place in the Schedule. If no such place exists, the Personnel Board may create a new classification subject to the approval of the Town at the next Town Meeting."

9. Revision of Rates and Classifications

Revisions of rates, either increase or decrease, and revisions of classifications may be made in cases of emergencies by the Personnel Board subject to the approval of the Town at a subsequent Town Meeting, and availability of funds.

10. Overtime

All compensation for any position to which an hourly rate applies in the schedule shall be made at this hourly rate for the standard work week of the respective department. Overtime at the rate of one and one-half times the regular rate shall be paid for the number of hours worked in excess of the standard work week in any given week. Men called for emergency work outside of their regular working hours shall be credited with a minimum of three hours' time. If an hourly rate is not shown on the schedule no overtime will be paid.

11. Holidays

Town employees shall be entitled to the following holidays with pay when they fall within the regular working week. January first, February twenty-second, April nineteenth, May thirtieth, July 4, the first Monday of September, October twelfth, November eleventh, Thanksgiving Day and Christmas Day, or the day following when any of the five days first mentioned, October twelfth, November eleventh or Christmas Day occurs on Sunday.

If an employee is required to work on any of these holidays he shall be compensated for the number of hours worked, at his regular hourly wage.

Section 11. On motion of Harold W. Putnam it was voted to amend regulation 11 — Holidays — by adding to the final sentence thereof, the words "up to the number of hours in the regular work day and all hours in excess at time and one-half" so that said regulation 11 will read as follows:

"Town employees shall be entitled to the following holidays with pay when they fall within the regular work week. January first, February twenty-second, April nineteenth, May thirtieth, July fourth, the first Monday of September, October twelfth, November eleventh, Thanksgiving Day and Christmas Day, or the day following when any of the five days first mentioned, October twelfth, November eleventh or Christmas Day occurs on Sunday.

If an employee is required to work on any of these holidays he shall be compensated for the number of hours worked, at his regular hourly wage, up to the number of hours in the regular work day and for all hours in excess at time and one-half."

12. Leave of Absence

Except for the provisions of these regulations all Leave of Absence shall be without compensation.

13. Compensation to Confirm to Plan

In compliance with the Town By-Laws, no compensation shall be paid to any officer or employee of the Town whose salary or wages is subject to the Schedule, except in accordance with the applicable provisions of the law and these regulations and all employing authorities are charged with this responsibility.

14. Appeals

If any request under the Schedule is denied by the Personnel Board, the Agency, Department or Branch of the Town involved may appeal to the Town for a final decision at the next Annual Town Meeting in a special article in the Town Warrant.

Section 14. Harold W. Putnam made a motion to amend regulation 14—Appeals—by striking out the word "Annual" as it appears in the third line thereof so that said regulation 14 will read as follows:

"If any request under the Schedule is denied by the Personnel Board, the Agency, Department or Branch of the Town involved may appeal to the Town for a final decision at the next Town Meeting in a special article in the Town Warrant."

This motion was defeated by a voice vote.

15. Amendment and Review

The schedule may be amended from time to time by vote of any Town Meeting. Five years after the adoption of the Schedule and every

fifth year thereafter the Personnel Board shall review the Schedule and shall report at the next Annual Town Meeting, making such recommendations for revisions and amendments to the Schedule as they may determine.

Article 3. Joshua T. Day, Jr. moved that pursuant to Chapter 351 of the acts of 1948 and the By-Law of the Town adopted thereunder the following schedule of minimum and maximum salaries to be paid to the employees in positions included in the Employees Classification Plan be and the same hereby is established.

SALARY SCHEDULE FOR THE TOWN OF READING

Section 1. Clerical Employees

PRESENT SALARY				SALARY			
Hourly	Weekly	Hourly	Weekly	Min.	Max.	Min.	Max.
Min.	Max.	Min.	Max.	Min.	Max.	Min.	Max.
Junior Clerk:							
	25.00	33.00			up to 26.88		35.48
Senior Clerk:						up to 38.70	44.87
	40.00	41.74					

Section 2. Supervisory Employees (Full Time Supervisor)

PRESENT SALARY				SALARY			
Hourly	Weekly	Hourly	Weekly	Min.	Max.	Min.	Max.
Min.	Max.	Min.	Max.	Min.	Max.	Min.	Max.
Foreman:							
1.34	1.48	59.63	65.86			65.00	75.00

Harold W. Putnam moved to amend the salary schedule under the classification of "Foreman" in Section 2 by striking out the weekly maximum of \$75.00 and substituting therefor the amount of \$77.40.

This motion was defeated by a voice vote.

Section 3. Hourly Paid Employees

PRESENT SALARY				SALARY			
Hourly	Weekly	Hourly	Weekly	Min.	Max.	Min.	Max.
Min.	Max.	Min.	Max.	Min.	Max.	Min.	Max.
Skilled Labor:							
1.22	1.23	54.29	54.74	1.21	1.32	54.05	58.85
Semi-Skilled Labor:							
1.03	1.11	45.84	49.40	1.11	1.19	49.28	53.11
Unskilled Labor:							
.94	.99	41.83	44.06 up to 1.01	1.00	up to 44.97		47.36

On motion of Harold W. Putnam it was voted to amend the salary schedule under the classification "Unskilled Labor" in Section 3 by striking out the hourly maximum of \$1.06 and substituting therefor the amount of \$1.08 and by further striking out the weekly maximum of \$47.36 and substituting therefor the amount of \$48.06.

On motion of Harold W. Putnam it was voted to amend the salary schedule under the classification "unskilled labor" in Section 3 by striking out the hourly minimum of \$1.01 and substituting therefor the amount of \$0.75 and by further striking out the weekly minimum of \$44.97 and substituting the amount of \$33.38.

Section 4. Board of Public Works

PRESENT SALARY				SALARY			
Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.
Superintendent:							
		102.85				up to 91.38	110.56
Pumping Station Engineer:							
	1.48	65.86*				up to 60.00	70.80*
Asst. to Supt. and Relief Pumping Engr.:							
	1.28	56.96				55.00	61.23
Transit, Rodman and Draftsman:							
	.94	41.83 up to .94		1.01 up to 41.83			44.97
Dump Caretaker:							
	.99	44.06§ up to .99		1.06 up to 44.06			47.36§

On motion of Harold W. Putnam it was voted to amend the salary schedule under the classification "Assistant to Superintendent and Relief Pumping Engineer" in Section 4 by striking out the weekly maximum of \$61.23 and substituting therefor the amount of \$70.00.

On motion of Harold W. Putnam it was voted to amend the salary schedule under classification "Transit, Rodman and Draftsman" in Section 4 by striking out the hourly maximum of \$1.01 and substituting therefor the amount of \$1.19 and by further striking out the weekly maximum of \$44.97 and substituting therefor the amount of \$52.96.

NOTE:

* Use of House at \$15.00 per month.

§ Also has dump salvage.

Section 5. Municipal Light Department

	PRESENT SALARY				SALARY			
	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.
Manager:			110.00				up to 100.00	118.25
Comptroller:			95.00				up to 94.60	102.13
Asst. to Comptroller:	1.35		54.00				50.53	58.05
Distribution Engineer:	2.175		87.00				up to 69.88	91.38
Construction Superintendent:	2.175		87.00				up to 69.88	91.38
Line Truck Foreman:	1.875		75.00	1.83	1.94		73.10	77.40
Cable Splicer:	1.875		75.00	1.83	1.94		73.10	77.40
Lineman — 1st Class:	1.69		67.60	1.61	1.77		64.50	70.95
Lineman — 2nd Class:	1.39		55.60	1.39	1.49		55.60	59.77
Groundsman:	1.20		48.00 up to 1.08		1.29	up to	43.00	51.60
Patrolman — 1st Class:	1.475		59.00	1.34	1.59		53.75	63.43
Patrolman — Apprentice:	1.30		52.00 up to 1.08		1.32	up to	43.00	52.68
Mechanic:	1.40		56.00	1.34	1.48		53.75	59.34
Meter Tester:	1.05		42.00 up to 1.05		1.13	up to	42.00	45.15
Meter Reader:	1.00		40.00 up to .94		1.08	up to	37.63	43.00
Chief Operator:				1.34	1.67		53.75	66.65
Operator:	1.325		53.00 up to 1.21		1.42	up to	48.38	56.98
Stockroom Man:	1.075		43.00 up to 1.08		1.16	up to	43.00	46.23

Merchandise Manager:	78.00			69.88	83.85
Service Manager:	1.675	67.00		64.50	72.03
Salesman Clerk:	1.25	50.00		up to 43.00	53.75
Service Man:	1.475	59.00	1.34	1.59	53.75
Service Man — Apprentice:	1.20	48.00 up to 1.08		1.29	up to 43.00
Shipping and Receiving Clerk:	.90	36.00 up to .94		.97	up to 37.63
Collector:	1.10	44.00 up to .97		1.18	up to 38.70
Janitor:	1.05	42.00 up to 1.08		1.13	up to 43.00
					45.15

Section 6. Cemetery Department

	PRESENT SALARY				SALARY			
	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.
Superintendent:			70.00			up to 65.00	75.00	
Working Foreman:	1.10	48.95*	1.26	1.40		56.07	62.30*	

Fred L. Nutter moved to amend the salary schedule Section 6—Cemetery Department under the Job Classification "Superintendent" by striking out the minimum and maximum weekly salary and substituting in place thereof a minimum of \$60.00 and a maximum of \$80.00, and to further amend said section under the Classification, "Working Foreman", by striking out the hourly rate of the minimum and maximum as appears therein and substituting in place thereof the minimum hourly rate of \$1.23 and the maximum (of \$1.35, and further striking out the weekly minimum and maximum) and substituting in place thereof the weekly minimum of \$54.74 and maximum of \$60.08.

This motion was defeated.

NOTE:

* Use of house at \$20.00 per month.

Section 7. Public Library

PRESENT SALARY				SALARY			
Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.
Librarian:		46.00				45.48	49.45
Asst. Librarian:		34.00				up to 33.08	36.55

Section 8. Tree and Moth Department

PRESENT SALARY				SALARY			
Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.	Hourly Min.	Hourly Max.	Weekly Min.	Weekly Max.
Superintendent:		57.07				up to 65.00	75.00

Section 9. Police Department

PRESENT SALARY				SALARY			
Hourly Chief:	Hourly Sergeant:	Annually Patrolman:	Annually 2700	Hourly 3800	Hourly 3200	Annually up to 3000	Annually 4100

Section 10. Fire Department

PRESENT SALARY				SALARY			
Hourly Min.	Hourly Max.	Annually Min.	Annually Max.	Hourly Min.	Hourly Max.	Annually Min.	Annually Max.
Chief:		3800				up to 3800	4100
Deputy Chief:		3300					3600
Captain:		3200					3500
Lieutenant:		3100					3400

Private:	2700	2900	up to 3000	3200
Callman — Full Time (24 hrs.):	200			215
Callman — Half Time:	100			107.50
(NOTE) Extra or part time work:	.75		up to .81	

Section 11. General Government

PRESENT SALARY				SALARY			
Hourly	Annually	Hourly	Annually				
Min.	Max.	Min.	Max.	Min.	Max.		
Town Accountant:				3500	up to 3400	3762.50	
				Weekly		Weekly	
Janitor—Town Buildings:				50.	up to 43.	53.75	

On motion of Kenneth C. Latham it was voted to amend schedule by striking out "up to" wherever such words appear in such schedule.

Motion made by Thomas F. Maher that the whole article 3 be returned to the Committee was defeated.

On motion made by Joshua T. Day, Jr. it was voted to accept Article 3 as amended.

Article 1. On motion of Charles E. Wilkinson it was voted that Article 1 be taken from the table.

Article 1. On motion of Charles E. Wilkinson it was voted that Article 1 be indefinitely postponed.

On motion of Charles E. Wilkinson it was voted to adjourn Sine Die.

Meeting was adjourned at 10:10 P. M.

There were 110 Town Meeting Members present.

A True Copy. Attest:

GUY W. ELLISON

Town Clerk

ANNUAL TOWN ELECTION

Security Hall

March 7, 1949

Pursuant to the foregoing warrant and the Constable's return thereon, a Town Election was held at the time and place specified in the warrant.

The meeting was called to order at 7:30 A. M. by the Moderator, Charles P. Howard.

The Warrant was partially read by the Town Clerk, when on motion of Charles E. Wilkinson it was voted to dispense with the further reading of the warrant except the Constable's Return, which was then read by the Town Clerk.

The ballot boxes were examined by the Constable in charge and each found to be empty, and all registered 000.

The polls were declared open by Charles E. Wilkinson, with the following results:

	Prec.	Prec.	Prec.	Prec.	
	1	2	3	4	Totals
Moderator for one year					
Charles P. Howard	343	464	402	355	1564
Blanks	55	69	59	48	231
<hr/> Totals	<hr/> 398	<hr/> 533	<hr/> 461	<hr/> 403	<hr/> 1795
Town Clerk for one year					
Guy W. Ellison	353	461	404	347	1565
Blanks	45	72	57	56	230
<hr/> Totals	<hr/> 398	<hr/> 533	<hr/> 461	<hr/> 403	<hr/> 1795
Selectman for three years					
Charles E. Wilkinson	333	459	403	337	1532
Blanks	65	74	58	66	263
<hr/> Totals	<hr/> 398	<hr/> 533	<hr/> 461	<hr/> 403	<hr/> 1795
Board Public Welfare for 3 years					
Miles C. Higgins	339	459	401	345	1544
Blanks	59	74	60	58	251
<hr/> Totals	<hr/> 398	<hr/> 533	<hr/> 461	<hr/> 403	<hr/> 1795
Assessor for three years					
Ralph T. Horn	324	439	385	330	1478
Blanks	74	94	76	73	317
<hr/> Totals	<hr/> 398	<hr/> 533	<hr/> 461	<hr/> 403	<hr/> 1795

Treasurer for one year:

Preston F. Nichols	349	456	406	360	1571
Blanks	49	77	55	43	224
	—	—	—	—	—

Totals 398 533 461 403 1795

Tax Collector for three years

William E. Morrison	354	468	414	365	1601
Blanks	44	65	47	38	194
	—	—	—	—	—

Totals 398 533 461 403 1795

Municipal Light Board for three years

Louis Ellenwood	111	109	73	100	393
Frank D. Tanner	198	251	256	191	896
Herbert C. Towle	79	164	125	105	473
Blanks	10	9	7	7	33
	—	—	—	—	—

Totals 398 533 461 403 1795

Two Constables for one year

Leon G. Bent	325	438	381	333	1477
Arthur L. Harris	309	435	383	325	1452
Blanks	162	193	158	148	661
	—	—	—	—	—

Totals 796 1066 922 806 3590

Board Public Works for three years (2)

John W. Harrison	322	418	373	331	1444
Harold W. Putnam	316	427	364	334	1441
Blanks	158	221	185	141	705
	—	—	—	—	—

Totals 796 1066 922 806 3590

Board Public Works for two years

George J. Elbaum	75	96	101	106	378
Robert A. Grundy	70	65	71	51	257
Arthur G. Rees	91	53	36	35	215
Harry R. Walker	126	284	220	181	811
Blanks	36	35	33	30	134
	—	—	—	—	—

Totals 398 533 461 403 1795

Board of Health for three years

Edward M. Halligan, M.D.	343	467	413	371	1594
Blanks	55	66	48	32	201
	—	—	—	—	—

Totals 398 533 461 403 1795

School Committee for three years (2)

Alexander P. Glover	324	433	390	340	1487
Gladys F. Milton	316	533	382	339	1470
Blanks	156	200	150	127	633
	—	—	—	—	—
Totals	796	1066	922	806	3590

Library Trustees for three years (2)

C. Nelson Bishop	322	435	368	335	1460
Sydney M. Hodson	336	462	397	347	1542
Blanks	138	169	157	124	588
	—	—	—	—	—
Totals	796	1066	922	806	3590

Cemetery Trustees for three years (2)

Fred L. Nutter	324	440	387	342	1493
William P. Pierpont	333	446	393	346	1518
Blanks	139	180	142	118	579
Totals	796	1066	922	806	3590

Cemetery Trustee for one year

M. Russell Meikle	325	432	375	346	1478
Blanks	73	101	86	57	317
	—	—	—	—	—
Totals	398	533	461	403	1795

Planning Board for three years (2)

Winthrop D. Parker	321	419	371	329	1440
Eugene Blanchard	1	0	0	0	1
Lincoln Richardson	0	1	0	0	1
George Milner	0	0	2	0	2
John E. Toner	0	0	0	1	1
Leo Connors	0	0	1	0	1
Hubert Matthewson	0	0	0	2	2
Sherburne Watts	0	1	0	1	2
Robert Dennison	0	1	0	0	1
Lincoln Prescott	1	0	1	0	2
Charles W. H. Smith	0	0	1	1	2
George R. Barnes	0	0	0	1	1
A. Lloyd David	0	4	0	2	6
Robert Turner	1	0	0	0	1
Charles Tasney	0	0	0	1	1
Merle E. Wescott	1	0	0	0	1
Edward C. Emslie	1	0	0	0	1
DeMelle Garey	0	1	0	0	1
Richard Jackson	0	0	0	1	1
F. Lionel Springford	0	1	0	0	1

Edward Johnson	0	0	2	0	2
Arthur W. Coolidge	0	0	1	0	1
Fred Thorn	1	0	0	0	1
Harold Sanford	0	0	0	1	1
Wellington C. Kramer	0	1	0	0	1
George Curtis	0	0	1	0	1
Andrew Zanni	0	1	0	0	1
Ernest Watson	0	1	0	0	1
George Swain	0	1	0	0	1
Clement Gleason	0	0	1	0	1
Kenneth Hulsman	0	0	1	0	1
Elbridge A. Lucas	0	0	0	1	1
Ralph T. Horn	0	0	1	0	1
Leon Quimby	0	0	1	0	1
Willis M. Randall	1	0	0	0	1
Blanks	468	634	539	464	2105
 Totals	 796	 1066	 922	 806	 3590

Precinct 1

Fifteen Town Meeting Members for three years

Robert E. Chapman, 521 Summer Ave.	281
Clinton A. Duff, 5 Fairmount Rd.	269
Catherine C. Gordon, 249 Haven St.	290
Louise B. Jenkins, 161 Salem St.	278
Douglas B. Lincoln, 335 Haven St.	281
Charles I. Nesmith, 293 Haverhill St.	290
Lewis E. Pierce, 13 Elliott St.	279
Lincoln T. Prescott, 28 Thorndike St.	272
Harold M. Rogers, 119 Salem St.	289
Karl R. Saunders, 57 Cross St.	278
Clarence J. Stalliday, 64 Pearl St.	273
Robert E. Turner, 84 Cross St.	282
Ernest T. Wakefield, 42 John St.	286
George Dunn	25
Wilfred Kelley	1
Charles B. Jones	21
Harold J. McSheehy	25
Paul C. Nichols	4
Earl Hutchinson	1
David Martin	1
Edgar Frost	1
Sidney Wheeler	1
Harry Walker	1

R. Swain	1
Ernest Brown	1
Charles H. Melendy	1
Jack T. Turner	1
William Platt	1
Charles McSheehy	1
E. L. Frost	1
John Russell	1
Blanks	2233
 Totals	 5970

Town Meeting Member for one year

Lyman Pratt	1
Mabel C. Dwenell	1
Horace Gardner	1
Edward Zeigler	1
Dwight Dwinell	1
Reginald M. Edwards	1
Bertram White	1
Harrison Parker	1
Ernest Wakefield	1
Robert Grant	1
Lincoln Prescott	1
George R. Dunn	1
James Davis	1
Harold McSheehy	1
Blanks	782
 Totals	 796

Precinct 2

Fifteen Town Meeting Members for three years

Irving C. Austin, 180 Prescott St.	405
Merton C. Barstow, 77 Howard St.	299
William H. Blandy, 87 Scotland Rd.	258
Edward A. Brown, 28 Oak St.	294
Robert G. Clinch, 4 Perkins Ave.	263
Willis T. Dean, 55 Oak St.	268
Roger P. Eaton, 22 Echo Ave.	329
Herbert G. Evans, 54 Howard St.	320
Harold M. Flater, 33 Minot St.	146
Martin L. Forbes, 92 Scotland Rd.	211
DeMelle G. Garey, 15 Hopkins St.	337

Clifford J. Gibson, 19 Minot St.	175
Esther Goodale, 129 West St.	313
Hugh E. Harlow, 47 Scotland Rd.	169
Kenneth G. Hulsman, 284 Woburn St.	307
Wilmot W. Jones, 3 Wescroft Rd.	182
Emmit J. Marriott, 460 Summer Ave.	102
Robert J. Morrow, 346 Main St.	162
Gwendolyn H. Newhouse, 352 Summer Ave.	196
Lawrence A. Partelow, 17 Pine Ridge Rd.	335
Rudolf Sussmann, 187 West St.	326
C. Sumner Teel, 113 Walnut St.	366
Marion B. Temple, 32 Hillcrest Rd.	309
Elmer W. Moore	1
Blanks	1922
Totals	7995

Town Meeting Member for one year

R. Dennison	1
William Sumner	1
Ralph Michelini	1
Harry R. Walker	2
William L. Roberts	1
Ruth Wescott	1
Arthur Bancroft	1
William Jones	1
Elmer W. Moore	2
Gilbert Lothrop	1
Frank M. Elwell, Jr.	1
Robert O. Chesley	1
Samuel Williams	2
Bernice Flint	1
Irving Hewitt	1
Albert O. Dill	1
Edward K. Jackson	1
Blanks	513
Totals	533

Precinct 3

Fifteen Town Meeting Members for three years

Irving Alger, 144 Woburn St.	358
Carl H. Amon, Jr., 43 Bond St.	198
J. Henry Carleton, 163 Woburn St.	350

William A. Connelly, 129 High St.	291
Melvin S. Crosby, 50 Middlesex Ave.	349
William H. Dolben, Jr., 30 Bond St.	319
Clement T. Gleason, 53 Prescott St.	308
Ralph T. Horn, 46 Grand St.	279
Philip E. Mason, 127 Prospect St.	337
Donald L. Miller, 41 Prescott St.	244
George E. Millner, 223 High St.	228
Harold F. Parker, 76 Vine St.	316
George B. Pease, 181 Summer Ave.	313
Joseph H. Reed, 78 Middlesex Ave.	312
Ernest D. Richmond, Jr., 24 Longview Rd.	336
George H. Sidebottom, 112 Summer Ave.	279
F. Lionel Springford, Jr., 35 Grand St.	263
Hugh N. Turner, 85 Vine St.	293
Philip R. White, 189 Summer Ave.	327
Blanks	1215

Totals	6915
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Town Meeting Member for one year

Carl H. Amon, Jr.	1
Kenneth Hazzard	1
Oscar David	1
Harley C. Nelson	1
Donald L. Miller	3
John Nargis	2
Marcia Foxcroft	1
H. R. Marden	1
Harold Parker	1
Philip Mason	1
George Sidebottom	1
Blanks	447

Total	461
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Precinct 4

Fifteen Town Meeting Member for three years

Dana H. Barber, 12 Hampshire Rd.	314
Florence H. Burnham, 89 Highland St.	309
Sydney L. Curry, 205 Lowell St.	300
Robert A. Curtis, 186 Bancroft Ave.	309
Walter F. Cutcliffe, 50 Locust St.	311
Arthur B. Eastman, 5 Wells Rd.	306

Francis C. Emmons, Jr., 327 Lowell St.	293
Ernest E. Gallant, 48 Hanscom Ave.	337
Richard Jackson, 40 Sanborn St.	303
Benjamin Knudson, Jr., 60 Hanscom Ave.	304
Elbridge A. Lucas, 565 Franklin St.	298
Leon Martorano, 1056 Main St.	293
William P. Webb, 309 Pearl St.	315
Frank C. Sawyer, 150 Wakefield St.	304
E. Whitcomb Woodward, 60 Highland St.	308
Charles W. H. Smith	8
Roland Hoag	1
Clayton R. Nash	2
John Dasher	1
Blanks	1429
Totals	6045

Town Meeting Members for two years

Charles W. H. Smith	33
Roland B. Hoag	12
Clayton R. Nash	3
Mildred E. Matthews	2
Marjorie E. Bryant	2
Harold Sanford	1
Helen P. Jackson	1
Walter Powell	1
Francis C. Emmons	3
Bernard F. Bertelsen	1
Clarence C. Whitten	1
Oliver Brown	7
Arthur Schuh	1
William F. Hunnewell	1
Albert J. Burgoyne	1
John Casher	1
Stewart Crowell	1
Blanks	331
Totals	403

Town Meeting Member for one year

Frank H. MacMillan	276
Charles W. H. Smith	1
Blanks	126
Totals	403

ANNUAL TOWN MEETING

Security Hall

March 21, 1949

The meeting was called to order by the Moderator, Charles P. Howard at 7:48 P. M.

The new Town Meeting Members were requested to stand and be sworn to office by the Town Moderator.

The Warrant was partially read by the Town Clerk when on motion of Kenneth C. Latham it was voted to dispense with the further reading of the Warrant except for the Constable's Return, which was then read by the Town Clerk.

Article 2. On motion of Kenneth C. Latham it was voted to take Article 2 from the table. The following report was read by Edward C. Emslie:

Report of the Committee to Study the Manager Form of Town Government

To the citizens of Reading:

Your committee was authorized by vote of the Town Meeting held March 15, 1948 to make a study of the Manager Form of Town Government and to report with recommendations.

Members of the Committee have attended conferences on the subject sponsored by the School of Government of Boston University, the Graduate School of Public Administration at Harvard University and the Community Development Committee of the New England Council. These conferences were largely attended by members of several official town study committees and interested town officers, including Selectmen and members of Finance Committee. Many informal conferences were held with recognized authorities on municipal government and finance. The committee met with the Board of Selectmen of Reading to obtain the benefit of the view points of the members of that Board.

Brief History of Manager Plan

It has been in existence for forty years.

There are about 800 communities throughout the United States operating under a Manager at the present time. About one in five of all cities and towns in the 10,000 to 25,000 population group have adopted the Plan. There has been over one hundred per cent growth in the

Plan since 1930. Only 32 communities have abandoned the Plan since 1908.

The study has brought out that the Manager Plan varies somewhat in detail but follows a well defined pattern. The Plan consists principally of a small Council elected at large which determines all municipal policies and a Chief Executive or Administrator called the Town Manager, who is appointed by and directly responsible to the Council. In Reading this Council would undoubtedly be the Board of Selectmen.

In this Commonwealth, authority for any change in basic town government vests in the Legislature. At the present time no standard form of Town Manager Government has been established. Several such plans were considered during the past year, but none adopted. Enabling Acts were passed for the benefit of several towns by the last session of the General Court on petition of the respective towns including Saugus, Nahant and Methuen. The Act was accepted by the first named town and the plan is now in effect. The citizens of the other two towns did not accept when the Act was first presented, but will have the opportunity to consider again in 1949 and 1950. The towns of Danvers and Ipswich have filed petitions with the current legislature. The proposed plans are both similar to the Saugus Plan with adaptions.

Several Massachusetts towns, of which Norwood is the largest, have employed Town Managers with limited powers for periods of twenty-five years or more with varying degrees of success. Two large cities in this State operate under City Managers, while four more have adopted the plan and are in process of setting up the new form.

Managers are selected entirely on the basis of ability, training and experience, and have general supervision over such town officers and departments as the town shall determine. School Departments are not subject to supervision by the Manager. The Manager is usually responsible for:

The enforcement of town by-laws.

Purchase of all equipment and supplies, except the books for the schools.

Preparation and submission of annual budgets for the departments under his supervision.

Supervision of construction and maintenance of town-owned buildings.

Keeping the selectmen informed of present and future needs of the town.

Appointment, supervision and removal of department heads and employees of those departments under his control subject, where applicable, to civil service provisions.

Should the citizens of Reading petition for an Enabling Act to es-

tablish a Manager Form of government, and should the Legislature grant the petition authorizing a charter with provisions similar to those authorized previously for other towns, the government of Reading would be affected as follows:

The Board of Selectmen, the School Committee and the Moderator would continue to be elected as at present. The Selectmen would continue to appoint the election officials, the Registrars of Voters (except the Town Clerk, who is a member by statute) and the Town Accountant. The Finance Committee would be appointed by the Selectmen (as at present) or by the Moderator, as determined by the charter.

Members of other town boards and individual officers would be appointed and be subject to removal by the Manager and not elected by popular vote as is now the practice. These boards and officers would, however, have all the powers and duties as provided by statute and town by-laws.

The Representative Town Meeting would continue unchanged as the appropriating and legislative body of the town.

The Committee is very favorably impressed by the record of the communities which have adopted and retained the Manager Form of government. The Plan is democratic, logical and practical in principle and the committee is of the opinion that it should produce economical and efficient results.

The arrangement is very similar to that followed by the ordinary business corporation in that the Selectmen correspond to the Board of Directors and the Town Manager functions as a General Manager. It is the responsibility of the Town Manager to administer the affairs of the town efficiently, or be replaced. His performance shall be judged by the Selectmen to whom he is directly responsible.

The Manager Plan permits the operations of the various departments within his control to be coordinated under a single authority in contrast to the existing arrangement. The difficulties which necessitated the recent study by the Wages and Hours Classification Committee could well have been resolved by a Town Manager.

It will be readily recognized that under the Council-Manager Plan the Board of Selectmen acquires new dignity and authority, in that it becomes truly the responsible head of the town government. Through the Manager, it coordinates most of the town functions other than those of the School Committee.

The present town government structure has operated for many generations and has many proven advantages. It was designed, however, to meet the requirements of a much smaller community where the majority of the citizens were personally acquainted with each other. The complexities of modern living require adjustments to better meet the demands made upon public officials.

If we are to operate our town in an economical and efficient manner, we must provide our town government with the best administrative equipment permitted under the statutes. When a town is spending over a million dollars annually the judgment and experience of a professionally trained administrator is necessary.

Reading has been extremely fortunate in securing the services of many citizens of high calibre to serve on town boards and in part-time offices. Many of these citizens are quick to admit the handicaps encountered in the conduct of town business under present conditions. Their efforts might well be expended with more beneficial results in co-operation with a trained, full time specialist.

Being fully conscious of the traditions attaching to the present form of town government, your committee is of the opinion that, regardless of its own conclusions, all of the citizens of the town should be given additional time and opportunity to become familiar with the methods and probable results of the operations of a Council-Manager Form of government in Reading.

This might be accomplished by means of public hearings and discussion groups sponsored by civic organizations.

A study of this nature would be incomplete without a comparison of operating methods in the various departments under both the present and Council-Manager forms of government. The vote creating this committee did not provide for this.

Therefore, it is the unanimous recommendation of this committee that it be continued with authority to hold public hearings from time to time and to examine the methods of the several town departments and be instructed to report to the town with recommendations prior to December 31, 1949.

Respectfully submitted,

CHARLES STRATTON, Chairman

EDWARD C. EMSLIE, Secretary

A. LLOYD DAVID

LEWIS E. PIERCE

HERBERT J. WOOLDRIDGE

On motion of Charles Stratton, it was voted that the Report of the Committee to make a study of the Manager Form of Town Government be and the same hereby is accepted and that the Committee be continued in office for further study thereof and is hereby authorized to hold public hearings from time to time and to examine such methods of administration of the several departments of the Town as they may determine; such Committee to report to the Town with its recommen-

dations at a Special Town Meeting to be held prior to December 31, 1949.

Article 2. On motion of Harold L. Jones it was voted that the following report be accepted:

**Report of the Personnel Board to the
Annual Town Meeting, March 21, 1949**

The Personnel Board, authorized by vote of the Special Town Meeting on January 17, 1949, held its first meeting on February 2, 1949. It was immediately faced with the problem of reviewing and approving the assignment of existing personnel to their proper classifications and salary rates under the new Salary Schedule.

The fact that final budgets could not be submitted until this had been done made prompt action by the Personnel Board imperative. The Board made every effort to give prompt and understanding consideration to the problems of the various Departments involved but we certainly could not have completed the task had it not been for the fine spirit of cooperation and helpfulness shown by all of the Boards and Department heads.

The lapse of time between the consideration of departmental personnel classifications by the committees and the actual voting of the Salary Schedule by the Town created certain classification problems not covered by the Schedule. To remedy this, we are proposing an amendment under Article 16 to establish six new Job Classifications. If approved, they will become effective five days after the final adjournment of this meeting and we will present salary rates for each new classification for your approval at the next subsequent Town Meeting.

HAROLD L. JONES, Chairman

EMERSON A. WILLARD

G. LAWRENCE ROBERTS

BOYD H. STEWART, Clerk

Article 3. On motion of Charles E. Wilkinson it was voted that the following be chosen as Measurers of Lumber for the ensuing year:

Harold B. Currell

Fred F. Smith

Maurice H. Donegan

and that the following be chosen to serve as Measurers of Wood and Bark:

Percy N. Sweetser

Harold B. Currell

Thomas F. Brogan

Article 4. On motion of Joseph D. Knight it was voted that the sum of One Hundred Fifty-six Thousand three hundred (\$156,300.00) Dollars be raised and appropriated for Charities and Aid as follows:

General Aid	\$ 25,000.00
General Aid Administrative, salaries	4,580.00
General Aid Administrative, expenses	1,000.00*
Aid to Dependent Children	22,160.00
Aid to Dependent Children Administrative, salaries	2,020.00
Old Age Assistance	95,000.00
Old Age Assistance Administrative	6,540.00
	<hr/>
	\$156,300.00

* Including travel outside the state.

Article 4. On motion of Kenneth C. Latham it was voted that the sum of Forty Five Thousand Five Hundred and Seventeen Dollars and Twenty-one cents (\$45,517.21) be raised and appropriated for GENERAL GOVERNMENT as follows:

Selectmen's Clerical	\$ 2,158.00
Selectmen's Expenses	1,000.00
Town Accountant's Salary	3,631.25
Town Accountant's Clerical	533.91
Town Accountant's Expenses	600.00
Treasurer's Salary	1,800.00
Treasurer's Clerical	600.00
Treasurer's Expenses	1,155.00
Collector's Salary	3,580.00*
Collector's Clerical	4,000.00
Collector's Expenses	1,600.00
Assessor's Salaries (Chm. \$1500, Secty. \$1000, 3rd Member \$750	3,250.00
Assessor's Clerical	3,970.72
Assessor's Expenses	2,200.00
Town Counsel's Salary	1,800.00
Town Counsel's Expenses	800.00
Town Clerk's Salary	1,320.00
Town Clerk's Clerical	2,600.00
Town Clerk's Expenses	1,100.00
Registrars' Salaries	450.00
Registrars' Expenses	1,300.00
Election & Registration Expenses	1,500.00
Planning Board Expense	200.00
Board of Appeal Expense	200.00
Finance Committee, Clerical	175.00

Finance Committee, Expense	150.00
Personnel Board, Clerical	183.33
Personnel Board, Expense	100.00
Municipal Building, Janitor	1,560.00
Municipal Building, Maintenance	2,000.00
	\$ 45,517.21

* Fees to Town Treasury

Article 4. On motion of Kenneth C. Latham it was voted that the sum of One Hundred and Seventy-seven Thousand Seven Hundred and Thirteen Dollars and Ninety-one cents (\$177,713.91) be raised and appropriated for PROTECTION OF PERSONS AND PROPERTY as follows:

Police Dept. Salaries	\$ 58,354.00
Police Dept. Pensions	4,594.24
Police Dept. Maintenance	9,250.00*
Police Station Maintenance	3,015.00
Fire Dept. Salaries	44,126.17
Fire Dept. Callmen Salaries	4,300.00
Fire Dept. Pensions	4,050.00
Fire Dept. Maintenance	8,590.00*
Fire Stations Maintenance	3,907.50
Fire Alarm Maintenance	2,950.00
Fire Alarm Extension	2,960.00
Hydrant Rentals	5,000.00
Moth & Tree Dept. Salaries	15,222.00
Moth & Tree Dept. Maintenance	4,940.00
Inspector of Buildings Salary	3,500.00
Inspector of Buildings Clerical	150.00
Inspector of Buildings Expenses	200.00
Inspector of Wires Salary	300.00
Inspector of Wires Expenses	50.00
Sealer of Weights & Measures Salary	575.00
Sealer of Weights & Measures Expenses	250.00
Game Warden's Salary	105.00
Dog Officer's Salary	375.00
Dog Officer's Expenses	300.00
Traffic Control, Pearl Street	650.00
	\$177,713.91

* Including travel outside the State.

Article 4. Charles R. Baisley moved that the sum of Fifteen Thousand Six Hundred Ninety-two Dollars and Fifty cents (\$15,692.50) be raised and appropriated for HEALTH AND SANITATION as follows:

Board of Health Salaries	\$ 315.00
Board of Health Expenses	1,000.00
Health Officer's Salary	550.00
Inspector of Plumbing Salary	887.50
Inspector of Animals Salary	220.00
Inspector of Milk & Food Salary	220.00
Care of Contagious Diseases	5,000.00
Garbage Collection	5,500.00
Dental Clinic	2,000.00
	<hr/> \$ 15,692.50

Louis Davis moved to amend motion made by Charles R. Baisley by reducing the item for Dental Clinic to \$1,500.00 so that the total appropriation for HEALTH AND SANITATION would be \$15,192.50. Charles R. Baisley's motion being in the larger amount, was put to vote first and was voted.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of Ten Thousand Nine Hundred Twelve Dollars and Thirty-two cents (\$10,912.32) be raised and appropriated for VETERANS' BENEFITS as follows:

Salaries	\$ 1,312.32
Adm. Expense	600.00
Aid	9,000.00
	<hr/> \$ 10,912.32

Article 4. On motion of Alexander P. Glover it was voted that the sum of Four Hundred Sixty-eight Thousand Three Hundred Seventy-eight (\$468,378.00) Dollars be raised and appropriated for the School Department as follows:

General Salaries	387,906.00
General Maintenance including travel outside the State	64,472.00
Industrial Tuition	3,000.00
Transportation of School Children	13,000.00
	<hr/> \$468,378.00

Article 4. On motion of Alexander P. Glover it was voted that the sum of Fifty Thousand (\$50,000.00) Dollars be raised and appropriated for the School Department for the operation of School Cafeterias.

Article 4. On motion of William J. Tonks it was voted that the sum of Twelve Thousand Two Hundred Fifty-four (\$12,254.00) Dollars be raised and appropriated for the PUBLIC LIBRARY as follows:

Salaries	\$ 8,254.00
Maintenance	4,000.00
<hr/>	

\$ 12,254.00

Article 4. On motion of Fred L. Nutter it was voted that the sum of Nineteen Thousand Five Hundred (\$19,500.00) Dollars be raised and appropriated for the maintenance, care and development of Laurel Hill Cemetery and Forest Glen Cemetery, including travel outside the State, Seventeen Thousand Three Hundred (\$17,300.00) Dollars for salaries and Twenty-two Hundred (\$2,200.00) Dollars for expenses.

Article 4. On motion of James E. Calvin it was voted that the sum of Two Hundred Seventy-six Thousand Two Hundred Ninety-five (\$276,295.00) Dollars be raised and appropriated for the Board of Public Works as follows:

Salaries for Administration	\$ 6,570.00
Expenses for Administration	875.00
Salaries for Construction and Maintenance of Highways	41,700.00
Expenses for Repairs, Construction and Maintenance of Highways, setting curbs, purchase or otherwise acquiring land for sand and gravel purposes, purchase of materials, tools and equipment and other incidental expenses pertaining thereto	30,900.00
Salaries for Removal of Snow and Ice	10,500.00
Expenses for Removal of Snow and Ice	9,500.00
Salaries for Construction and Maintenance of Sidewalks	10,500.00
Expenses for Construction and Maintenance of Sidewalks	3,700.00
Salaries for Construction of Storm Drains	10,250.00
Expenses for Construction of Storm Drains	8,500.00
Salaries for Maintenance of Storm Drains	3,270.00
Expenses for Maintenance of Storm Drains	3,000.00
Salaries for Maintenance of Dumps	2,780.00
Expenses for Maintenance of Dumps	200.00
Salaries for Maintenance of Park Department and Commons and supervised play	8,080.00
Expenses for Maintenance of Park Department and Commons and supervised play	4,000.00
Salaries for Maintenance, Operation and Extension of the Sewer System	9,070.00

Expenses for Maintenance, Operation and Extension of the Sewer System, Payment of Interest on Sewer Bonds	9,400.00
Salaries for Connecting Estates with the Common Sewer	6,400.00
Expenses for Connecting Estates with the Common Sewer	3,000.00
Drinking Fountains	100.00
Salaries for Construction, Maintenance and Operation of Water Works	40,000.00
Expenses for Construction, Maintenance and Operation of Water Works, Payment of Water Bonds and Interest including travel outside the State	52,000.00
Public Works Pensions	2,000.00

Article 4. On motion of Kenneth C. Latham it was voted that the sum of Twenty-one Thousand Three Hundred (\$21,300.00) Dollars be raised and appropriated for INSURANCE.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of One Thousand One Hundred and Fifty (\$1,150.00) Dollars be raised and appropriated for MEMORIAL DAY OBSERVANCE to be expended under the direction of Post No. 62, American Legion, and Post No. 685, Veterans of Foreign Wars.

Article 4. On motion of Kenneth C. Latham it was voted that the sum of Four Hundred Dollars (\$400.00) be raised and appropriated for the settlement of Damage Claims against the Town.

Article 4. On motion of Kenneth C. Latham it was voted that the sum of Two Hundred (\$200.00) Dollars be raised and appropriated for the Maintenance and Lighting of the Old South Clock.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of One Thousand Three Hundred and Sixty-six (\$1,366.00) Dollars be raised and appropriated for printing the Town Report for the year 1948.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of Six Hundred (\$600.00) Dollars be raised and appropriated for the preparation and printing of the Street Lists for the year 1949, such sums to be expended under the direction of the Board of Selectmen.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of Three Hundred (\$300.00) Dollars be raised and appropriated for the Maintenance of the Parking Area.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of Two Hundred (\$200.00) Dollars be raised and appropriated for recording instruments in the Middlesex South District Registry of Deeds.

Article 4. On motion of Charles E. Wilkinson it was voted that the sum of Twelve Thousand Five Hundred (\$12,500) Dollars be raised and appropriated for INTEREST, not including Water, Light and Sewer.

Article 4. On motion of Kenneth C. Latham it was voted that the sum of Forty-six Thousand (\$46,000.00) Dollars be raised and appropriated for MATURING DEBT, not including Water and Light.

Article 4. On motion of Kenneth C. Latham it was voted that the sum of Three Hundred Fifty (\$350.00) Dollars be raised and appropriated for the printing of the Town General By-Laws.

Article 4. On motion of Louis Davis it was voted that the sum of Fifteen Thousand (\$15,000.00) Dollars be appropriated, by transferring said sum from the Overlay Surplus Reserve Fund to the Reserve Fund, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to carry out the purpose of this vote.

Article 4. On motion of Philip R. White it was voted that the sum of Twenty-three Thousand Six Hundred and Eighty-three (\$23,683.00) Dollars be raised and appropriated for the Contributory Retirement System, to be divided as follows:

Pension Accumulation Fund	\$ 22,683.00
Expense Fund	1,000.00
<hr/>	
	\$ 23,683.00

Article 4. The following motion was made by Joseph H. Reed:

MOVED: That there be included in the tax levy, for electricity used for street lights, the sum of Seventeen Thousand Five Hundred (\$17,500.00) Dollars and that said sum and the income from sales of electricity to private consumers and for electricity supplied to municipal buildings, and for municipal power, and from sales of appliances and jobbing during the current fiscal year be appropriated for the Municipal Light Plant, and that the sum of Twelve Thousand (\$12,000.00) Dollars be appropriated from the said receipts of the department for the sale, installation and servicing of merchandise, equipment, utensils and chattels, as provided in Section 34 of Chapter 164 of the General Laws, said appropriations to be expended by the Manager of the Municipal Lighting, under the direction and control of the Municipal Light Board, for the expense of the plant, including payments of Bonds and Notes, the sale, installation and servicing of merchandise, equipment, utensils and chattels, as defined in Chapter 164 of the General Laws, or any amendments thereof or addition thereto, and that if said sum of Seventeen Thousand Five Hundred (\$17,500.00) Dollars and said income shall exceed said expense for said fiscal year, such excess up to the sum of

Thirty-one Thousand Nine Hundred Sixteen Dollars and Eighty-four cents (\$31,916.84) shall be paid into the Town Treasury, and the balance, if any, shall be transferred to the Construction Fund of said Plant, and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Louis Davis offered the following amendment to the above motion:

MOVED: To amend by striking out the sum of Thirty-one Thousand Nine Hundred Sixteen Dollars and Eighty-four cents (\$31,916.84) and substituting in place thereof the sum of Fifty-four Thousand (\$54,000.00) Dollars.

Mr. Davis' amendment being the higher amount was put to vote first and it was so voted, 76 voting in the affirmative and 67 voting in the negative.

Article 5. The following motion was made by Newell H. Morton:

MOVED: That the provisions of Chapter 649 of the Acts of 1947, as amended, being an Act authorizing a forty-hour work-week for employees of the Town of Reading, be and the same hereby are accepted, and that there be exempted from the operation of such Act, Janitors of Public buildings and Schools in the Town, Superintendents, Foremen, Pumping Station Engineer, Assistant to Superintendent, and Relief Pumping Station Engineer, Distribution Engineer and Construction Superintendent.

Amendment to Article 5 was made by Kenneth C. Latham as follows:

MOVED: To amend the Motion accepting the provisions of Chapter 649 of the Acts of 1947 by adding to the employees to be exempted from the operation of the Act, the following: Clerks, Manager, Comptroller, Assistant to Comptroller, Merchandise Manager, Service Manager, and Salesman Clerk of the Electric Light Department; Librarian and Assistant Librarian of the Public Library; and the Town Accountant.

On motion of John L. Devaney it was voted to refer Article 5 to the Wage and Hour Classification Committee for further study and their report.

Article 6. On motion of Preston F. Nichols it was voted that the Town Treasurer, with the approval of the Selectmen, be and he hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1950, and to issue note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws.

Article 7. On motion of Preston F. Nichols it was voted that the

sum of Two Hundred Seventy-five (\$275.00) Dollars be raised and appropriated for the purpose of foreclosing in the Land Court pursuant to provisions of Section 65 of Chapter 60 of the General Laws, the right of redemption of any and all real estate taken by the Town for non-payment of taxes.

Article 8. On motion of Preston F. Nichols it was voted that a sum not exceeding Five Hundred (\$500.00) Dollars be transferred from General Highway appropriation and that a sum not exceeding One Thousand (\$1,000.00) Dollars be transferred from Surplus Revenue and appropriated for the maintenance of various streets previously constructed under Chapter 90, General Laws; and that a further sum of Fifteen Thousand (\$15,000.00) Dollars be transferred from Surplus Revenue and appropriated for the construction under Chapter 90, General Laws, of a portion of Lowell Street, and a portion of Charles Street, provided however, that such sums received as reimbursement from the State and County shall be credited to Surplus Revenue and that the Town Accountant be and he hereby is authorized and instructed to transfer said sums to said accounts to carry out the purposes of this vote.

On motion of Kenneth C. Latham it was voted to adjourn and meet in Security Hall on Monday, March 28, 1949 at 7:45 P. M.

Adjourned at 10:15 P. M.

163 Precinct Members were present.

A True Copy. Attest:

GUY W. ELLISON

Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Security Hall

March 28, 1949

The meeting was called to order by the Moderator, Charles P. Howard, at 7:55 P. M.

The new Town Meeting Members were requested to stand and be sworn to office by the Town Moderator.

Article 3. On motion of Charles E. Wilkinson it was voted that Article 3 be taken from the table.

Article 3. On motion of Charles E. Wilkinson it was voted that a Committee be and hereby is established consisting of five registered voters to make a study of the amount to be contributed by the Municipi-

pal Light Board each year in lieu of taxes, and to recommend a definite standard method to be followed each year for the establishment of the amount to be paid into the Treasury by the Electric Light Department; such Committee to consist of one member of the Municipal Light Board; one member from the Finance Committee, such members to be chosen by the respective Board and Committee, and three members to be appointed by the Chairman of the Board of Selectmen, and such Committee is to report at Special Town Meeting to be held not later than December 31, 1949.

Article 9. On motion of Charles E. Wilkinson it was voted that the sum of One Thousand Dollars (\$1,000.00) be raised and appropriated for the care of graves of any persons who have served in the Army, Navy or Marine Corps of the United States, in time of war or insurrection and who have been honorably discharged from such service, as provided by Section 22, Chapter 115, General Laws.

Article 10. On motion of Fred L. Nutter it was voted that the sum of Fifteen Hundred (\$1,500.00) Dollars be appropriated from the Cemetery Reserve Fund receipts from the sale of lots and graves in Laurel Hill Cemetery and Forest Glen Cemetery for maintenance, care, improvement and embellishment of said cemeteries, under the provisions of Section 15 of Chapter 114 of the General Laws.

Article 11. On motion of Kenneth C. Latham it was voted that the Board of Selectmen be and they hereby are authorized and empowered to sell and convey to the Reading Antiquarian Society upon such terms and conditions as they may determine, a lot of land situated on the southerly side of Washington Street and containing by estimation 29,750 square feet of land, or such portion thereof as the Selectmen may deem advisable, and said Board of Selectmen are further authorized and empowered to execute for and in behalf of the Town deed or other instrument of conveyance in such form and upon such conditions as they may determine conveying said premises to the Reading Antiquarian Society.

Article 12. On motion of Charles E. Wilkinson it was voted that the Board of Selectmen be and they hereby are authorized and empowered to sell or exchange upon such terms and conditions as they may determine, the 1946 Plymouth automobile used by the Police Department and that the sum of Eleven Hundred and Twenty-five (\$1,125.00) Dollars together with the proceeds from such sale or exchange be raised and appropriated for the purchase of a new cruising car for the Police Department.

Article 13. On motion of Charles E. Wilkinson it was voted that the Board of Selectmen be and they hereby are authorized and empowered to sell or exchange upon such terms and conditions as they

may determine, the 1936 Chevrolet truck used by the Fire Department, and that the sum of Nineteen Hundred (\$1,900.00) Dollars together with the proceeds from such sale or exchange be raised and appropriated for the purchase of a new truck for the Fire Department.

Article 14. On motion of Kenneth C. Latham it was voted that the sum of Ten Hundred and Twenty-five (\$1,025.00) Dollars be raised and appropriated for remodelling and improving the building located on the easterly side of John Street and used for the purpose of garaging the trucks and equipment of the Moth Department.

Article 15. On motion of Kenneth C. Latham, it was voted that Section 2 and 3 of Article X of the General By-Laws of the Town be and the same hereby are repealed.

Article 33. On motion of William J. Tonks it was voted that the sum of One Hundred and Thirty-five Thousand (\$135,000.00) Dollars be raised and appropriated for the purpose of constructing an addition to the Public Library Building situated on Lowell Street, and for originally equipping and furnishing such addition; and to meet said appropriation the sum of Ten Thousand (\$10,000.00) dollars be raised and appropriated from the tax levy; Twenty-five Thousand (\$25,000.00) Dollars be appropriated by transferring said sum from available funds in the Surplus Revenue account, and the Town Accountant be and hereby is authorized and empowered to transfer said sum to carry out the purpose of this vote, and that the Treasurer with the approval of the Selectmen be and hereby is authorized to borrow the sum of One Hundred Thousand (\$100,000.00) Dollars, and to issue bonds or notes of the Town therefor, payable in accordance with the provisions of Chapter 44 of the General Laws, so that the whole loan shall be paid in not more than ten years from the date of issue of the first bond or note, or at such earlier time as the Treasurer and the Selectmen may determine, and said bonds or notes shall be signed by the Treasurer and countersigned by the Selectmen; and the Library Trustees are hereby authorized to proceed with the construction of said addition and to enter into all contracts and agreements in respect thereto and to do all other acts and things necessary and proper for carrying out the provisions of this vote.

104 voted in the affirmative; 17 voted in the negative.

Article 16. On motion of Emerson A. Willard it was voted that Article VIII-A of the By-Laws of the Town be and the same hereby is amended by adding certain positions or classes in Schedule A of the Job Classifications in the manner following:

Insert after the classification of "Foreman",

Supervisory Employees, Mechanic and Shovel Operator

Skilled workman who for at least two thirds of his time supervises small groups of employees while performing similar work himself or skilled workman who makes repairs on all types of motorized equipment including primary and heavy duty equipment or skilled workman who operates power shovel.

Insert after the classification of "Unskilled Labor",

Unclassified Labor

Workman performing manual tasks requiring strength and endurance for short emergency periods or for certain seasonal work.

Under the Title BOARD OF PUBLIC WORKS insert after the classification of "Assistant to Superintendent and Relief Pumping Station Engineer",

Chief of Survey Party

A skilled, trained professional workman who directs the work of transitmen and rodmen, makes surveys for roads, sewers, water mains, storm drains, etc. Drafts plans from field notes and makes layouts requiring technical knowledge. Makes measurements of all construction and prepares therefrom record plans.

Insert after the classification of "Transit, Rodman and Draftsman",

Meter Repairman

A trained workman who removes, tests, machines parts for, repairs, reassembles, and resets water meters.

Under the title MUNICIPAL LIGHT DEPARTMENT insert after the classification "Lineman — 2nd Class",

Lineman — 3rd Class

Apprentice, learning to climb poles and do secondary work on pole lines. Is not allowed to work without a first-class lineman or foreman on job.

Under the title LIBRARY insert after the classification of "Assistant Librarian",

Library Clerical

Temporary help who performs various library clerical tasks under supervision of Librarian or Assistant Librarian.

Article 35. On motion of Laurence A. Cate it was voted that the Town raise and appropriate the sum of Nine Hundred (\$900.00) Dollars for printing and publishing the list of real estate valuations as of January 1, 1949, such list to be prepared by the Board of Assessors under whose direction such sum is to be expended. The publication is to be sold at thirty-five cents a copy.

69 voted in the affirmative; 55 voted in the negative.

Article 17. On motion of James E. Calvin it was voted that the sum of Thirty-seven Thousand Four Hundred (\$37,400.00) Dollars be raised and appropriated by transferring Eighteen Thousand (\$18,000.00) Dollars of said sum from the Road Machinery Fund to the Road Machinery Operating Account and the remaining sum of Nineteen Thousand Four Hundred (\$19,400.00) Dollars be raised from the Tax Levy and that the total sum of Thirty-seven Thousand Four Hundred (\$37,400.00) Dollars be appropriated for the maintenance, repair and operation of road machinery and for the purchase by the Board of Public Works of two large trucks, two small trucks, one pickup truck, one coupe and one back hoe attachment for Town owned gas shovel and the proceeds received from the old equipment not exceeding Two Thousand Five Hundred (\$2,500.00) Dollars shall be appropriated in addition to the above mentioned sum of Thirty-seven Thousand Four Hundred (\$37,400.00) Dollars as part of the purchase price for the above mentioned equipment and that the Town Accountant be and he hereby is authorized and instructed to transfer said amount to carry out the purpose of this vote.

Article 18. On motion of James E. Calvin it was voted that the sum of Two Thousand Five Hundred (\$2,500.00) Dollars be raised and appropriated for the purpose of improving and constructing a portion of Lowell Street from near Highland Street Southeasterly toward Reading Square together with such sums as may be provided by the State and County under Section 34, Chapter 90 of the General Laws.

Article 19. On motion of James E. Calvin it was voted that the sum of Two Thousand Five Hundred (\$2,500.00) Dollars be raised and appropriated for the purpose of improving a portion of Charles Street from near Pearl Street Northeasterly toward Haverhill Street together with sums as may be provided by the State and County under Section 34, Chapter 90 of the General Laws.

Article 20. On motion of James E. Calvin it was voted that the sum of Sixteen Thousand Five Hundred (\$16,500.00) Dollars be raised and appropriated for the construction of a sewer for the new elementary school on Summer Avenue.

Article 21. On motion of James E. Calvin it was voted that the Town

accepts the report of the Board of Public Works on the laying out as a Public Way of a Private Way known as John Carver Road and adopt the recommendations contained therein, and that the sum of One Thousand Nine Hundred and Eighty-Three (\$1,983.00) Dollars be transferred from Surplus Revenue and appropriated for the laying out and construction of said Way, said sum to be apportioned as follows: Nine Hundred (\$900.00) Dollars for salaries and One Thousand Eighty-three (\$1,083.00) Dollars for expenses, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account to carry out the purpose fo this vote.

TOWN OF READING

Middlesex, ss.

March, 1949

Report of the Board of Public Works on the Laying out of John Carver Road

The Board of Public Works of the Town of Reading having determined and adjudged that common convenience and necessity require the laying out of a town way under the provisions of law authorizing the assessment of betterments, substantially in the location hereinafter described, having complied with all requirements of law relating to notice to the owners of land thereof and of a hearing thereon, and having met at the time and place appointed for such hearing and then and there heard all persons present who desired to be heard, have laid out as a town way for the use of the Town running in a Northerly and Northeasterly direction from the Northerly terminus of a town way known as John Carver Road as accepted at an Adjourned Town Meeting held the fifth day of April, 1948, at a point on the Southerly side line of Woodland (Private) Street, a distance of 167.91 feet to a dead end, substantially as and in the location of the Private Way known as John Carver Road formerly called Yale Avenue, the boundaries and measurements of said way as so laid out are as follows:

Beginning at a point on the Westerly side line of said John Carver Road at its intersection with the Southerly side line of said Woodland (Private) Street, said point being further described as being Station 9—77.57 Left on said April 5, 1948 acceptance of John Carver Road;

Thence N. 13°-03'-10" W., across said Woodland (Private) Street, a distance of 75.01 feet to a point of curve;

Thence by a curved line to the Right having a radius fo 168.45 feet, running in a Northerly and Northeasterly direction, and by lands of Daniel Madio and Florence W. Madio, a length of 87.95 feet to a point of tangent;

Thence N.16°-51'-40" E., still by lands of said Daniel Madio et ux, a distance of 15.0 feet to a point, said point being the Northerly terminus of the Westerly side line of this layout;

Thence turning and running S. 73°-08'-20" E., across said John Carver Road formerly known as Yale (Private) Avenue, a distance of 40.0 feet to a point on the Easterly side line of said layout;

Thence turning and running S. 16°-51'-40" W., by lands of John William Mulley and Marjorie Mulley, a distance of 15.0 feet to a point of curve;

Thence by a curved line to the Left, having a radius of 128.45 feet, still by lands of said John William Mulley et ux, a length of 67.06 feet to a point of tangent;

Thence S. 13°-03'-10" E., across said Woodland (Private) Street, a distance of 75.79 feet to a point, said point being at the point of intersection of the Easterly side line of John Carver Road as accepted April 5, 1948, with the Southerly side line of said Woodland (Private) Street;

Thence turning and running S. 78°-30'-50" W., by the said Northerly terminus of John Carver Road, a distance of 40.01 feet to the point of beginning.

The above described lines being more fully shown on a Plan titled "John Carver Road, Reading, Mass." dated February 1949, Board of Public Works, Philip Welch, Supt., said Plan being a part of this description and being on file in the Office of the Board of Public Works of the Town of Reading.

We determine that no damages will be sustained by any person or persons in their property by reason of the taking to be made for this improvement. All acts in connection with said laying out are done under the provision of law authorizing the assessment of betterments and betterments are to be assessed therefor.

This laying out so made by us, we hereby report to the Town for acceptance and recommend that said way shall thereafter be known as a Public Town Way and named John Carver Road, and that the sum of One Thousand Nine Hundred Eighty-three (\$1,983.00) Dollars be raised and appropriated for said laying out and for the construction of said way.

HAROLD W. PUTNAM, Chairman

WILLIAM J. WEBB, Secretary

JAMES E. CALVIN

C. J. DONAHUE

Members of the Board of Public Works,
Town of Reading, Mass.

Article 24. On motion of Harold W. Putnam, it was voted that the Town accepts the report of the Board of Public Works on the laying out as a Public Way of a Private Way known as Barrows Road and adopts the recommendations contained therein, and that the sum of Three Thousand Six Hundred Seventy-seven Dollars and Fifty cents (\$3,677.50) be transferred from Surplus Revenue and appropriated for the laying out and construction of said Way, said sum to be apportioned as follows: One Thousand Seven Hundred (\$1,700.00) Dollars for salaries and One Thousand Nine Hundred Seventy-seven Dollars and Fifty cents (\$1,977.50) for expenses, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account to carry out the purpose of this vote.

TOWN OF READING

Middlesex, ss.

March, 1949

Report of the Board of Public Works on the Laying Out of Barrows Road

The Board of Public Works of the Town of Reading having determined and adjudged that common convenience and necessity require the laying out of a Town Way under the provisions of law authorizing the assessment of betterments, substantially in the location hereinafter described, having complied with all requirements of law relating to notice to the owners of land thereof and of a hearing thereon, and having met at the time and place appointed for such hearing and then and there heard all persons who desired to be heard, have laid out as a Town Way for the use of the Town running in a Northeasterly direction from the public Town Way known as Lowell Street, a distance of 352.0 feet to a dead end, substantially as and in the location of the Private Way known as Barrows Road, the boundaries and measurements of said way as so laid out are as follows:

Beginning at a Stone Bound situated on the Northeasterly side line of said Lowell Street, said Stone Bound being S. $51^{\circ}50'00''$ E., a distance of 72.18 feet, measured along said Northeasterly side line of Lowell Street, from a County Stone Bound;

Thence by a curved line to the Left having a radius of 20.0 feet, running in an Easterly direction, and by lands of Daniel J. Brady and Mary E. Brady, a length of 31.42 feet to a point of tangent;

Thence N. $38^{\circ}10'00''$ E., still by lands of said Daniel J. Brady et ux, and by lands of Paul J. Crowley and Virginia R. Crowley, Richard B. Henderson and Marvette E. Henderson, Lionel L. Barnes and Lou E. Barnes, and lands of Edwin N. Sanborn and James R. Sanborn a distance of 332.0 feet to a point;

Thence turning and running S. $51^{\circ}50'00''$ E., still by lands of said

Edwin N. Sanborn et al, a distance of 40.0 feet to a point;

Thence turning and running S. $38^{\circ}10'00''$ W., still by lands of said Edwin N. Sanborn et al and by lands of Cletus G. Buddenhagen and Edna M. Buddenhagen, Herbert D. Marsh and Lucille N. Marsh, Carl W. Pinkham, sometimes known as Carl W. Pinkham, Jr. and Alice G. Pinkham, and lands of Gerald Smithson and Edith C. Smithson a distance of 332.0 feet to a point of curve;

Thence by a curved line to the Left, having a radius of 20.0 feet, running in a Southwesterly direction, still by lands of said Gerald Smithson et ux, a length of 31.42 feet to a point on the said Northeasterly side line of Lowell Street;

Thence N. $51^{\circ}50'00''$ W., along said Northeasterly side line of Lowell Street, a distance of 80.0 feet to the point of beginning.

The above described lines being more fully shown on a Plan titled "Barrows Road, Reading Mass." dated January, 1949, Board of Public Works, Philip Welch, Supt., said Plan being a part of this description and being on file in the Office of the Board of Public Works of the Town of Reading.

We determine that no damages will be sustained by any person or persons in their property by reason of the taking to be made for this improvement. All acts in connection with said laying out are done under the provision of law authorizing the assessment of betterments, and betterments are to be assessed therefor.

This laying out so made by us, we hereby report to the Town for acceptance and recommend that said way shall thereafter be known as a Public Town Way and named Barrows Road, and that the sum of Three Thousand Six Hundred Seventy-seven Dollars and Fifty cents (\$3,677.50) be raised and appropriated for said laying out and for the construction of said Way.

HAROLD W. PUTNAM, Chairman

WILLIAM J. WFBB, Secretary

JAMES E. CALVIN

COLEMAN J. DONAHUE

Members of the Board of Public Works,
Town of Reading.

Article 23. On motion of James E. Calvin it was voted that the Town accepts the report of the Board of Public Works on the laying out as a Public Way of a Private Way known as Fielding Road and adopt the recommendations contained therein, and that the sum of Two Thousand Five Hundred Sixty (\$2,560.00) Dollars be transferred from Surplus Revenue and appropriated for the laying out and construction of said

Way, said sum to be apportioned as follows: One Thousand Two Hundred (\$1,200.00) Dollars for salaries and One Thousand Three Hundred Sixty (\$1,360.00) Dollars for expenses, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account to carry out the purpose of this vote.

TOWN OF READING

Middlesex, ss.

March, 1949

Report of the Board of Public Works on the Laying Out of Fielding Road

The Board of Public Works of the Town of Reading having determined and adjudged that common convenience and necessity require the laying out of a Town Way under the provisions of law authorizing the assessment of betterments, substantially in the location hereinafter described, having complied with all requirements of law relating to notice to the owners of land thereof and of a hearing thereon, and having met at the time and place appointed for such hearing and then and there heard all persons present who desired to be heard, have laid out as a Town Way for the use of the Town running in a Southwesterly direction from the public Town Way known as Lowell Street a distance of 293.88 feet, more or less, to a Private Way known as Bradford Road, substantially as and in the location of the Private Way known as Fielding Road, the boundaries and measurements of said way as so laid out are as follows:

Beginning at a point of the Southwesterly side line of said Lowell Street, said point being situated N. $49^{\circ}11'00''$ W., a distance of 127.82 feet, measured along said Southwesterly side line of Lowell Street from a County Stone Bound;

Thence by a curved line to the Left having a radius of 20.0 feet, running in a Westerly direction, and by lands of William H. Henderson, Jr. and Eva F. Henderson, a length of 31.42 feet to a point of tangent;

Thence S. $40^{\circ}49'00''$ W., still by lands of said William H. Henderson, Jr., et ux, and by lands of Lindsay W. Sutherland and Margaret K. Sutherland, lands of Donald L. Coleman and Thelma Coleman, and lands of Harold W. Copp and Marie W. Copp a distance of 258.09 feet to a point of curve;

Thence by a curved line to the Left having a radius of 30.0 feet, running in a Southwesterly direction, still by lands of said Harold W. Copp et ux, a length of 38.05 feet to a point on the Easterly side line of said Bradford (Private) Road;

Thence turning and running N. $31^{\circ}51'50''$ W., along said Easterly side line of Bradford (Private) Road, a distance of 91.15 feet to a point;

Thence by a curved line having a radius of 20.0 feet, running in a Southeasterly direction, and by lands of Wallace W. Weaver and Marjorie W. Weaver, a length of 37.46 feet to a point of tangent;

Thence N. $40^{\circ}49'00''$ E., still by lands of said Wallace W. Weaver et ux, and by lands of Ralph B. Coleman and Olga B. Coleman, and lands of William F. Murphy and Edwina J. Murphy a distance of 240.49 feet to a point of curve;

Thence by a curved line to the Left, having a radius of 20.0 feet, running in a Northeasterly direction, and still by lands of said William F. Murphy et ux, a length of 31.42 feet to a point on the said Southwesterly side line of Lowell Street;

Thence S. $49^{\circ}11'00''$ E., along said Southwesterly side line of Lowell Street, a distance of 80.0 feet to the point of beginning.

The above described lines being more fully shown on a Plan titled "Fielding Road, Reading, Mass." dated January 1949, Board of Public Works, Philip Welch, Supt., said Plan being a part of this description and being on file in the Office of the Board of Public Works of the Town of Reading.

We determine that no damages will be sustained by any person or persons in their property by reason of the taking to be made for this improvement. All acts in connection with said laying out are done under the provision of law authorizing the assessment of betterments, and betterments are to be assessed therefor.

This laying out so made by us, we hereby report to the Town for acceptance and recommend that said Way shall thereafter be known as a Public Town Way and named Fielding Road, and that the sum of Two Thousand Five Hundred and Sixty (\$2,560.00) Dollars be raised and appropriated for said laying out and for the construction of said way.

HAROLD W. PUTNAM, Chairman

WILLIAM J. WEBB, Secretary

COLEMAN J. DONAHUE

JAMES E. CALVIN

Members of the Board of Public Works,
Town of Reading.

Article 25. On motion of Harold W. Putnam it was voted that the Town accepts the report of the Board of Public Works on the laying out as a Public Way of a Private Way known as Plymouth Road and adopts the recommendations contained therein, and that the sum of Four Thousand Eight Hundred Forty-three (\$4,843.00) Dollars be transferred from Surplus Revenue and appropriated for the laying out and construction of said Way, said sum to be apportioned as follows: Two Thousand Two

Hundred (\$2,200.00) Dollars for salaries and Two Thousand Six Hundred Forty-three (\$2,643.00) Dollars for expenses, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account to carry out the purpose of this vote.

TOWN OF READING

Middlesex, ss.

March, 1949

Report of the Board of Public Works on the Laying Out of Plymouth Road

The Board of Public Works of the Town of Reading having determined and adjudged that common convenience and necessity require the laying out of a Town Way under the provisions of law authorizing the assessment of betterments, substantially in the location hereinafter described, having complied with all requirements of law relating to notice to the owners of land thereof and of a hearing thereon, and having met at the time and place appointed for such hearing and then and there heard all persons present who desired to be heard, have laid out as a Town Way for the use of the Town running in a Southwesterly direction from the public Town Way known as Lowell Street a distance of 726.43 feet to a dead end at land of the Boston and Maine Railroad Company substantially as and in the location of the Private Way known as Plymouth Road, the boundaries and measurements of said way as so laid out are as follows:

Beginning at a point on the Southwesterly side line of said Lowell Street, said point being situated N. 49°-11'-00" W., a distance of 78.39 feet, measured along said Southwesterly side line of Lowell Street from an Iron Bolt set in a stone wall at an angle in said side line;

Thence by a curved line running in a Northwesterly direction, having a radius of 20.0 feet, and by lands of Ruth B. Johnson, a length of 30.51 feet to a point of tangent;

Thence S. 43°-25'-26" W., still by lands of said Ruth B. Johnson, a distance of 87.79 feet to a point of curve;

Thence by a curved line to the left, running in a Southwesterly direction, having a radius of 160.37 feet, still by lands of said Ruth B. Johnson, and by lands of Donald M. Squibb and Elsie M. Squibb, a length of 49.60 feet to a point of reverse curve;

Thence by a curved line to the Right, running in a Westerly direction, having a radius of 176.05 feet, still by lands of said Donald M. Squibb et ux and by lands of Lawrence J. Patterson and Thelma M. Patterson, a length of 98.32 feet to a point of tangent;

Thence S. 57°-42'-10" W., still by lands of said Lawrence J. Patterson

et ux and by lands of Frank Cannuli and Mary N. Cannuli, Louis A. Pothier, Albert H. Critchett, Jr. and Carmela E. Critchett, Hugh J. Brodie and Elizabeth G. Brodie and through lands of A. Russell Barnes, Jr., a distance of 477.24 feet to a point at land of the Boston & Maine Railroad Company;

Thence turning and running N. $31^{\circ} \cdot 51' \cdot 50''$ W., by lands of said Boston and Maine Railroad Company, a distance of 40.0 feet to a point;

Thence turning and running N. $57^{\circ} \cdot 42' \cdot 10''$ E., again through lands of said A. Russell Barnes, Jr., by a proposed street known as Street No. 9 and by lands of Eugene A. Crawford and Gertrude E. Crawford, Thomas E. McNally and Eleanor M. McNally, Carl F. Dunker and Helen F. Dunker, Arthur G. Farrell, Roy W. Hanson and Jean A. Hanson, and Louis Garcelon, Jr. and Lucy W. Garcelon a distance of 477.38 feet to a point of curve;

Thence by a curved line to the Left, running in a Northeasterly direction, having a radius of 136.05 feet, still by lands of said Louis Garcelon, Jr. et ux, a length of 75.98 feet to a point of reverse curve;

Thence by a curved line to the Right, running in an Easterly direction, having a radius of 200.37 feet, still by lands of said Louis Garcelon, Jr., a length of 61.97 feet to a point of tangent;

Thence N. $43^{\circ} \cdot 25' \cdot 26''$ E., still by lands of said Louis Garcelon, Jr., a distance of 84.15 feet to a point of curve;

Thence by a curved line to the Left, running in a Northerly direction, still by lands of said Louis Garcelon, Jr., a length of 26.36 feet to a point on said Southwesterly side line of Lowell Street;

Thence S. $49^{\circ} \cdot 11' \cdot 00''$ E., along said Southwesterly side line of Lowell Street, a distance of 73.94 feet to the point of beginning.

The above described lines being more fully shown on a Plan titled "Plymouth Road, Reading, Mass.", dated February 1949, Board of Public Works, Philip Welch, Supt., said Plan being a part of this description and being on file in the Office of the Board of Public Works of the Town of Reading.

We determine that no damages will be sustained by any person or persons in their property by reason of the taking to be made for this improvement. All acts in connection with said laying out are done under the provision of law authorizing the assessment of betterments, and betterments are to be assessed therefor.

This laying out so made by us, we hereby report to the Town for acceptance and recommend that said way shall thereafter be known as a Public Town Way and named Plymouth Road, and that the sum of Four Thousand Eight Hundred Forty-three Dollars (\$4,843.00) be raised

and appropriated for said laying out and for the construction of said way.

HAROLD W. PUTNAM, Chairman
WILLIAM J. WEBB, Secretary
JAMES E. CALVIN
Members of the Board of Public Works,
Town of Reading.

Article 26. On motion of James E. Calvin it was voted that the Town accepts the report of the Board of Public Works on the laying out as a Public Way of a Private Way Known as Dustin Road and adopts the recommendations contained therein, and that the sum of Three Thousand Six Hundred Thirty-seven Dollars and Fifty cents (\$3,637.50) be transferred from Surplus Revenue and appropriated for the laying out and construction of said Way, said sum to be apportioned as follows: One Thousand Seven Hundred (\$1,700.00) Dollars for salaries and One Thousand Nine Hundred Thirty-seven Dollars and Fifty cents (\$1,937.50) for expenses, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account to carry out the purpose of this vote.

TOWN OF READING

Middlesex, ss.

March, 1949

Report of the Board of Public Works on the Laying out of Dustin Road

The Board of Public Works of the Town of Reading having determined and adjudged that common convenience and necessity require the laying out of a Town Way under the provisions of law authorizing the assessment of betterments, substantially in the location hereinafter described, having complied with all requirements of law relating to notice to the owners of land thereof and of a hearing thereon, and having met at the time and place appointed for such hearing and then and there heard all persons present who desired to be heard, have laid out as a Town Way for the use of the Town running in a Southwesterly direction from the public Town Way known as Lowell Street a distance of 430.0 feet more or less to a dead end, substantially as and in the location of a portion of the Private Way known as Dustin Road, the boundaries and measurements of said way as so laid out are as follows:

Beginning at a point on the Southwesterly side line of said Lowell Street, said point being situated S. 49°-11'-00" E., a distance of 200.0 feet, measured along said Southwesterly side line of Lowell Street from a County Stone Bound;

Thence S. 49°-11'-00" E., along said Southwesterly side line of Lowell Street, a distance of 80.0 feet to a point;

Thence by a curved line running in a Northeasterly direction, having a radius of 20.0 feet, and by lands of Norman E. Jones and Margaret W. Jones, a length of 31.42 feet to a point of tangent;

Thence S. 40°-49'-00" W., still by lands of said Norman E. Jones et ux, by other lands of said Norman E. Jones et ux, and by lands of Antoinette G. Dick, a Private Way known as Street No. 8. and by lands of Robert P. Lyle and Ruth L. Lyle, a distance of 410.00 feet to a point;

Thence turning and running N. 49°-11'-00", across said Dustin (Private) Road, a distance of 40.0 feet to a point;

Thence N. 40°-49'-00" E., by lands of Kenneth B. Hazard and Theresa M. Hazard, and by lands of Raymond A. Mack and Marion G. Mack, Ragnar Johnson, and lands of Charles H. Oberlander and H. Gertrude Oberlander, a distance of 410.00 feet to a point of curve;

Thence by a curved line to the Left, having a radius of 20.0 feet, running in a Northeasterly direction, and still by lands of said Charles H. Oberlander et ux, a length of 31.42 feet to the point of beginning on said Southwesterly side line of Lowell Street.

The above described lines being more fully shown on a Plan titled "Dustin Road, Reading, Mass.", dated January, 1949, Board of Public Works, Philip Welch, Supt., this Plan being a part of this description and being on file in the Office of the Board of Public Works of the Town of Reading.

We determine that no damages will be sustained by any person or persons in their property by reason of the taking to be made for this improvement. All acts in connection with said laying out are done under the provision of law authorizing the assessment of betterments, and betterments are to be assessed therefor.

This laying out so made by us, we hereby report to the Town for acceptance and recommend that said way shall thereafter be known as a Public Town Way and named Dustin Road, and that the sum of Three Thousand Six Hundred Thirty-seven Dollars and Fifty cents (\$3,637.50) be raised and appropriated for said laying out and for the construction of said way.

HAROLD W. PUTNAM, Chairman
JAMES E. CALVIN
C. J. DONAHUE

Members of the Board of Public Works,
Town of Reading.

Article 27. On motion of James E. Calvin it was voted that the Town accepts the report of the Board of Public Works on the laying out as a Public Way of a Private Way known as Willard Road and adopts the

recommendations contained therein, and that the sum of Four Thousand Twelve Dollars and Fifty cents (\$4,012.50) be transferred from Surplus Revenue and appropriated for the laying out and construction of said Way, said sum to be apportioned as follows: One Thousand Nine Hundred (\$1,900.00) Dollars for salaries and Two Thousand One Hundred Twelve Dollars and Fifty cents (\$2,112.50) for expenses, and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account to carry out the purpose of this vote.

TOWN OF READING

Middlesex, ss.

March, 1949

Report of the Board of Public Works on the Laying Out of Willard Road

The Board of Public Works of the Town of Reading having determined and adjudged that common convenience and necessity require the laying out of a Town Way under the provisions of law authorizing the assessment of betterments, substantially in the location hereinafter described, having complied with all requirements of law relating to notice to the owners of land thereof and of a hearing thereon, and having met at the time and place appointed for such hearing and then and there heard all persons present who desired to be heard, have laid out as a Town Way for the use of the Town running in a Southeasterly direction from the public Town Way known as Main Street a distance of 457.06 feet to the public Town Way known as Pearl Street, substantially as and in the location of the Private Way known as Willard Road, the boundaries and measurements of said way as so laid out are as follows:

Beginning at a point on the Easterly side line of said Main Street, said point being situated N. 12°-58'-30" E., a distance of 261.63 feet measured along said Easterly side line of Main Street from a Massachusetts State Highway Bound set at an angle point;

Thence by a curved line to the Right having a radius of 20.0 feet running in an Easterly direction, and by lands of John E. Olsen, a length of 31.42 feet to a point of tangent;

Thence S. 82°-11'-30" E., still by lands of said Olsen and by other lands of said Olsen, and by lands of Ralph N. Erickson and Barbara R. Erickson, John L. Ladd and Ruby A. Ladd, and lands of Florence L. O'Brien, a distance of 425.86 feet to a point of curve;

Thence by a curved line to the Right having a radius of 20.0 feet, running in a Southerly direction, and still by lands of said Florence L. O'Brien, a length of 26.99 feet to a point on the Westerly side line of said Pearl Street;

Thence N. 51°-30'-00" W., along said Westerly side line of Pearl Street, a distance of 81.99 feet to a point;

Thence by a curved line having a radius of 20.0 feet running in a Southwesterly direction, and by lands of Ransome E. Smith and Miriam E. Smith, a length of 35.84 feet to a point of tangent;

Thence N. $82^{\circ}11'33''$ W., still by lands of said Ransome E. Smith et ux, and by lands of Norman B. Small, Jr., Gordon F. Tuttle and Maxine L. Tuttle, Francis A. Daggett, and lands of Ralph H. Meacom and Helen M. Meacom, a distance of 407.58 feet to a point of curve;

Thence by a curved line to the Right having a radius of 20.0 feet, running in a Northwesterly direction, still by lands of said Ralph H. Meacom et ux, a length of 31.42 feet to a point on the said Easterly side line of Main Street;

Thence S. $7^{\circ}48'30''$ W., along said Easterly side line of Main Street, a distance of 80.0 feet to the point of beginning.

The above described lines being more fully shown on a Plan titled "Willard Road, Reading, Mass.", dated January, 1949, Board of Public Works, Philip Welch, Supt., said Plan being a part of this description and being on file in the Office of the Board of Public Works of the Town of Reading.

We determine that no damages will be sustained by any person or persons in their property by reason of the taking to be made for this improvement. All acts in connection with said laying out are done under the provisions of law authorizing the assessment of betterments, and betterments are to be assessed therefor.

This laying out so made by us, we hereby report to the Town for acceptance and recommend that said Way shall thereafter be known as a Public Way and named Willard Road, and that the sum of Four Thousand Twelve Dollars and Fifty cents (\$4,012.50) be raised and appropriated for said laying out and for the construction of said way.

HAROLD W. PUTNAM, Chairman
WILLIAM J. WEBB, Secretary
JAMES E. CALVIN

Members of the Board of Public Works,
Town of Reading.

Article 29. On motion of Harold W. Putnam it was voted that the sum of Five Thousand (\$5,000.00) Dollars be raised and appropriated for the purpose of conducting and promoting recreation, play, sport, physical education and other public, social, educational and recreational activities upon such land and buildings as are defined in Section 14 of Chapter 45 of the General Laws, with authority to exercise all powers conferred therein including the purchase of the necessary equipment and the employment of teachers, supervisors and other officers and employees and the fixing of their compensation.

Article 30. On motion of James E. Calvin it was voted that the Town accept from Allan H. Sturges the gift of a parcel of land situated on the northerly side of South Street containing approximately seven acres and that the land be dedicated for a period of not less than fifty years as a public playground and to be known as "The Sturges Playground"; such land and playground to be placed under the control of the Board of Public Works.

Article 31. On motion of Alexander P. Glover it was voted that the School Committee be and they hereby are authorized and empowered to sell or exchange upon such terms and conditions as they may determine, the 1941 Studebaker automobile used by the School Department, and that the sum of Two Thousand (\$2,000.00) dollars together with the proceeds from such sale or exchange, be raised and appropriated for the purchase of a new automobile for the School Department.

Article 32. Edward C. Emslie moved that the Board of Selectmen be and they hereby are authorized for and in behalf of the Town to convey or abandon for the minimum sum of \$100.00 and upon such further terms and conditions as they may determine the easement consisting of a right of way for foot travel over a strip of land approximately eight feet in width running in a general westerly direction from Main Street to the Municipal Parking Area and through land formerly of Emma I. Chamberlain and land now of Aaron Levin, and said Board of Selectmen are further authorized to execute for and in behalf of the Town such conveyance or abandonment of such easement together with such other instruments and agreements which may be necessary to carry out the purpose of this vote. 111 voted No, 0 voted for.

Article 34. On motion of Joseph H. Reed it was voted that the subject matter of Article 34 be referred to the Municipal Light Board, and that said Board be, and it hereby is, authorized to install such additional street lights, as in its judgment are required, and to make such changes in the size, type, and location of existing street lights, as it may deem advisable, the expense of same to be paid from the income of the Plant.

Article 36. On motion of Kenneth C. Latham it was voted that the sum of One Hundred Dollars (\$100.00) be raised and appropriated under the provisions of Section 40 to 45 of Chapter 128 of the General Laws, and that the Board of Selectmen be and they hereby are authorized to appoint a Director to cooperate with the Middlesex County Trustees for the County Aid to Agriculture and work of the Middlesex County Extension Service and the 4-H Clubs.

Article 37. On motion of Charles W. H. Smith it was voted that the sum of Six Hundred and Fifty Dollars (\$650.00) be raised and appro-

priated for the purpose of providing by lease or otherwise suitable headquarters for Reading Post, No. 685, Veterans of Foreign Wars.

Article 38. On motion of Charles W. H. Smith it was voted that the sum of One Thousand Five Hundred (\$1,500.00) Dollars be raised and appropriated for the purpose of providing by lease or otherwise suitable headquarters for Reading Post No. 62, American Legion.

Article 39. On motion of Charles E. Wilkinson it was voted that the sum of Four Hundred Dollars (\$400.00) be raised and appropriated for Child Welfare Work, to be expended under the direction of the Reading Visiting Nurse Association and the Board of Health.

Article 4. On motion of Kenneth C. Latham it was voted to take Article 4 from the table.

Article 4. On motion of Kenneth C. Latham it was voted that Article 4 be indefinitely postponed.

Article 3. On motion of Kenneth C. Latham it was voted that Article 3 be taken from the table.

Article 3. On motion of Neil C. Robinson it was voted that the Board of Public Works and Board of Selectmen be instructed to convey the unanimous thanks and appreciation of the Town of Reading to Mr. Allan H. Sturges for his gift of land, to be known as "The Sturges Play-ground."

Article 3. On motion of Kenneth C. Latham it was voted that Article 3 be indefinitely postponed.

Article 2. On motion of Kenneth C. Latham it was voted that Article 2 be taken from the table.

Article 2. On motion of Kenneth C. Latham it was voted that Article 2 be indefinitely postponed.

On motion of Kenneth C. Latham it was voted to adjourn.

Meeting adjourned sine die at 10:25 p.m.

Attest:

GUY W. ELLISON, Town Clerk

SPECIAL TOWN MEETING

Shepardson Hall

June 30, 1949

Pursuant to the warrant and the Constable's Return thereof, a Town Meeting was held at the place specified in the warrant, and was called to order at 8:10 P.M. by the Moderator, Charles P. Howard.

The Clerk then partially read the warrant when on motion of Kenneth C. Latham it was voted to dispense with the further reading of the warrant except for the officer's return, which was then read by the Clerk.

Article 1. On motion of Kenneth C. Latham it was voted that Article 1 be laid on the table.

Article 2. On motion of Kenneth C. Latham it was voted that Section 4 of Division No. 1, Administration of the By-Laws for the Construction of Buildings, be and the same hereby is amended by inserting after the first paragraph thereof the following:

No building permit for a dwelling house shall be issued until the Board of Health has approved of the proposed lot as suitable from a sanitary point of view for human habitation, and no building permit shall be issued for a dwelling house on an unsewered street until a permit for a cesspool has been obtained from the Board of Health.

Article 3. On motion of Charles E. Wilkinson it was voted that the term of office of the three members at large of the Capital Expenditures Planning Committee be fixed at three years, and that the Selectmen shall appoint one for a term of one year, one for a term of two years, and one for a term of three years, and that annually thereafter there shall be appointed by the Selectmen a member for the term of three years in the place of the member whose term is to expire; and that upon the appointment and qualification of the three members as provided in this vote, the terms of office of the three then existing members shall terminate, and that in the event that a vacancy occurs in the membership of the three appointed at large the same shall be filled forthwith by the Board of Selectmen for the unexpired term.

Article 4. On motion of G. Lawrence Roberts it was voted that Section 2A of Article I of the By-Laws of the Town be and the same hereby is further amended by making the Chairman of the Personnel Board a Town Meeting Member at large, so as to read as follows:

Section 2A. Any representative Town Meeting held under the provisions of Chapter 7, of the Acts of 1943, shall be limited to the voters elected under Section 3 thereof, together with the following designated as Town Meeting Members at large; namely, any member of the General

Court of the Commonwealth, from the Town, the Moderator, the Town Clerk, the members of the Board of Selectmen, the Chairman of the School Committee, the Chairman of the Finance Committee, the Chairman of the Board of Public Works, the Chairman of the Municipal Light Board, the Chairman of the Board of Public Welfare, the Chairman of Trustees of the Public Library, the Chairman of Board of Assessors, the Chairman of the Planning Board, the Chairman of the Board of Cemetery Trustees, the Chairman of the Board of Health, the Chairman of the Personnel Board, the Town Accountant, the Town Counsel and the Town Treasurer.

Article 5. On motion of James E. Calvin it was voted that the sum of Five Thousand (\$5,000) Dollars be appropriated by transferring said sum from the Water Available Surplus to the Water Department Account for Salaries and that the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account.

Article 6. On motion of James E. Calvin it was voted that the sum of Twenty-five Thousand (\$25,000) Dollars, be raised and appropriated for the purpose of laying water mains of not less than six (6) inches but less than sixteen (16) inches in diameter and for the development of additional wells including suction mains of which sum Ten Thousand (\$10,000) Dollars is for salaries and Fifteen Thousand (\$15,000) Dollars is for materials and expenses, and to meet said appropriation, the Treasurer, with the approval of the Selectmen, be and he hereby is authorized to borrow Twenty-five Thousand (\$25,000) Dollars under authority of Chapter 44 of the General Laws and to issue bonds or notes of the Town therefor payable in not more than ten (10) years from the date thereof or at such earlier date as the Treasurer and Selectmen may determine.

98 voted in the affirmative; 0 voted in the negative.

Article 7. On motion of G. Lawrence Roberts it was voted that the schedule of Minimum and Maximum Salaries to be paid to employees in positions included in the Employees Classification Plan be and the same hereby is further amended in the following manner:

Insert after "Foreman" in Section 2, Supervisory Employees (Full time Supervisor) the job title of SUPERVISORY EMPLOYEES, MECHANIC AND SHOVEL OPERATOR:

	Hourly		Weekly	
	Min.	Max.	Min.	Max.
	1.33	1.40	59.19	62.30

Insert after "Unskilled Labor" in Section 3, Hourly Paid Employees, the job title of UNCLASSIFIED LABOR:

	Hourly		Weekly	
	Min.	Max.	Min.	Max.
	.65	1.00	28.93	44.50

Insert after "Ass't. to Supt. and Relief Pumping Engr." in Section 4, Board of Public Works, the job title of CHIEF OF SURVEY PARTY:

Hourly	Weekly
Min. Max.	Min. Max.
1.30 1.45	57.85 64.53

Insert after "Transit, Rodman, and Draftsman" the job title of METER REPAIRMAN:

Hourly	Weekly
Min. Max.	Min. Max.
1.01 1.20	44.95 53.40

Insert after "Lineman 2nd Class" in Section 5, Municipal Light Department, the job title of LINEMAN 3RD CLASS:

Hourly	Weekly
Min. Max.	Min. Max.
1.30 1.35	52.00 54.00

Insert after "Assistant Librarian" in Section 7, Public Library, the job title of LIBRARY CLERICAL:

Hourly
Min. Max.
.65 .75

Amend Section 1, Clerical Employees under the job title of "Junior Clerk" by striking out the minimum weekly salary and substituting in place thereof a minimum salary of \$24.38.

Amend Section 3, Hourly Paid Employees under the job title "Unskilled Labor" by striking out the minimum hourly rate and minimum weekly salary and substituting in place thereof a minimum of \$1.01 hourly, and a minimum weekly of \$44.95.

Article 8. On motion of Harold B. Currell it was voted that Article 8 be postponed, indefinitely.

Article 1. On motion of Kenneth C. Latham it was voted that Article 1 be taken from the table.

Article 1. On motion of Kenneth C. Latham it was voted that Article 1 be postponed, indefinitely.

On motion of Kenneth C. Latham it was voted to adjourn, Sine die.

Adjourned 9:10 P.M.

Attest:

GUY W. ELLISON, Town Clerk

SPECIAL TOWN MEETING

Shepardson Hall

December 5, 1949

The meeting was called to order by the Moderator at 7:50 P.M.

The warrant was partially read by the Town Clerk, when on motion of Kenneth C. Latham it was voted to dispense with further reading of the warrant, except the Constable's Return, which was then read by the Town Clerk.

Article 1. On motion of Kenneth C. Latham it was voted that Article be laid on the table.

Article 8. On motion of A. Lloyd David it was voted to take up Article 8. The Report of the Special Committee to study the management form of government was then read by Charles Stratton as follows:

The Road to Progress

"History shows that great economic and social forces flow like a tide over communities only half conscious of what is befalling them. Wise statesmen foresee what time is thus bringing, and try to shape institutions and mold men's thoughts and purposes in accordance with the change that is silently coming on.

"The unwise are those who bring nothing constructive to the process, and who greatly imperil the future of mankind, by leaving great questions to be fought out between ignorant change on the one hand, and ignorant opposition to change, on the other."

John Stuart Mill

To the Citizens of Reading:

Your committee was created by vote of the Annual Town Meeting in March, 1948 and is composed of one member from each of the four precincts of the town, appointed by the Town Meeting members from the respective precincts, and one member appointed by the Moderator. The Annual Town Meeting held in March, 1949 continued the committee with the additional authority to study the methods practiced by the various town officers and boards, and to make a report with recommendations prior to December 31, 1949.

In the course of its study the committee has consulted with many authorities on municipal affairs. It has met with similar study committees in several towns of this State and Rhode Island for exchange of information. The various town officers and boards have been interviewed on the subjects of administration, personnel, purchasing of

supplies and equipment, and interdepartmental relationships. Five public hearings were held for the purpose of ascertaining public sentiment.

The committee gratefully acknowledges the splendid assistance rendered by the town officers and board members in furnishing information relative to the operations of their departments.

The Plan in Massachusetts

Although the so-called Town Manager Plan has been in existence for over forty years, only a few Massachusetts towns have adopted it. Saugus, our neighboring town, is now in its second year of operation under the plan. Danvers has adopted the plan and will begin operating under it next March. Stoneham and Ipswich are now in a position to adopt the plan and it is expected that these towns will vote on adoption in March, 1950.

Interest in the plan in Massachusetts is increasing at a rapid rate. Winchester, Watertown, Lexington, Concord, Swampscott, Weymouth, Wilmington, Chelmsford, and Dedham have official committees conducting studies of the plan. In Wellesley a committee has been directed to draw up a proposed charter for consideration by the voters of the town.

The plan in Massachusetts towns operates generally as follows:

1. The basic form of government does not change. The suggested changes are limited to the administrative procedures.
2. The voters continue to elect the Town Meeting members, a Moderator, the School Committee, and the Board of Selectmen.
3. The powers of the Town Meeting and the Finance Committee remain unchanged.
4. The School Committee continues to formulate and administer the educational program.
5. The Selectmen appoint the Town Manager, the Town Accountant, the Finance Committee, the Registrars of Voters and the Election Officials.
6. The Selectmen become a policy-making board for the town.
7. All other boards and officers, now elected, would be appointed by, and subject to removal by, the Manager.
8. The administrative control of all departments, except schools, is given to the Manager.
9. Maintenance of school buildings and purchases of school supplies, except text-books, become the responsibility of the Manager.
10. The Selectmen have the power to remove the Manager.

Reading and Its Present Government

The Town of Reading has grown steadily since the turn of the century, not only in population but in the amount expended for services to its citizens. From a population of just under 5000 in 1900 there has been an increase to an estimated 14000 at the present time. Some indication of its growth in services rendered can be seen in the fact that whereas our **total expenditures** in 1900 were only about \$100,000, our total **payroll** alone in 1948 was \$900,000. All indications point to a continued steady growth in the coming years.

This expanded and complex organization is operated by various boards and officers, either elected by the voters or appointed by certain boards. The town is fortunate in having in these capacities many capable and sincere citizens who give freely of their time, often without remuneration. However, we have observed in our study many weaknesses in organization beyond the control of present officers to correct. These weaknesses lie in the condition which permits each board and each officer to operate separately without regard to the problems of other boards and officers and without co-ordinated policy and control.

The Manager Plan in Reading

The adoption by Reading of a typical Massachusetts Manager Plan would have its effect in many fields. They may be reviewed briefly, but not necessarily in the order of their importance.

Public Relations. A citizen living under a Manager plan knows who is in charge of all departments and **knows** where he can take his problems. He is not faced with a complex group of offices open at irregular and limited hours for business. It is a fact that Managers emphasize the importance of handling courteously and speedily the problems of any citizen.

Managers also go to great effort to produce an attractive Annual Report at moderate cost for wide distribution. The report presents information in such a manner as to stimulate the citizen to read it, and as a result to take a more active interest in the problems of his town government.

Centralized Purchasing. The function of purchasing is treated in manager-operated towns on a centralized basis. This consolidation has resulted in substantial savings for all departments through the application of accepted business practices. The advantages of centralized purchasing are readily admitted by most persons, even by those who speak against the Manager plan. The Massachusetts General Court in 1916 recognized the value of this practice by passing the necessary legislation to allow towns and cities to establish Purchasing Departments.

Co-ordination. In manager-operated towns related activities of all departments are put together, because the Manager has the authority to do so. The possibilities for co-ordination, with resulting savings and improved service, become apparent to a Manager because he is directly responsible for all activities of all departments. Such possibilities are not apparent to the members of separate administrative boards which are not required to investigate and study the methods of other boards.

Planning. What type of community have we now? What type do we desire? What is the way to assure that this desire will come true? These are important issues in any town, and they represent the general purpose of planning. Planning is not a neglected feature in manager-operated towns. It is one that receives constant attention, not only from the Manager but also from the Selectmen. The latter, finding themselves freed from routine detail, can devote more time to this important problem. The abilities of citizens who hold high positions in industry and professions and who are willing to devote some of their time to their town are needed more in the field of planning than in the field of part-time administration. Under a Manager plan the responsibility for planning is centered in the Selectmen who with their own knowledge and with the advice of others can determine upon a sound program for the future.

To summarize, the reason a purchasing agent has not been appointed; that there has been no appreciable integration of departmental efforts; and limited application of planning methods is the absence of the legal authority which a Manager Plan would supply.

Conclusions

This committee believes that greater efficiency in the various town departments can be achieved by reorganizing the town government under a Manager Plan. It also believes that in the face of large, contemplated expenditures the town should not lose the opportunity to make every dollar count in the day-to-day administration of the town's affairs.

The plan is completely democratic. It is based upon sound principles that have helped many private corporations to operate successfully, namely a policy-making body and an administrative officer with authority and responsibility in proper balance.

Since this question vitally affects all citizens of the town, they should be given the opportunity to vote on a specific plan of manager government, drawn to suit Reading's requirements.

Recommendation

Therefore, it is our unanimous recommendation that a committee

be appointed to prepare a charter for a Selectmen-Manager form of government for the Town of Reading with authority to petition the General Court for an enabling act on the basis of such a charter, with the provision that the act, if granted, be submitted to the voters of the town for acceptance or rejection at the first Annual Town Election after its enactment and with provision for re-submission at each of the two succeeding annual elections.

CHARLES STRATTON, Chairman
EDWARD C. EMSLIE, Secretary
A. LLOYD DAVID
LEWIS E. PIERCE
HERBERT J. WOOLDRIDGE

Appended are

1. Chart of Present Government.
 2. Chart of Proposed Manager Plan.
- Motion by Charles Stratton.

Article 8. Moved that a committee be and it hereby is established to prepare a plan of Selectmen-Manager Form of Town Government for the Town of Reading with authority to petition the General Court at its 1950 session or at any subsequent session up to and including that held in the year 1952 for passage of an enabling act based on such a plan; said committee to consist of one registered voter residing in each of the four precincts to be chosen by ballot by the town meeting members from the respective precincts together with one registered voter from the town to be chosen by the moderator; that said committee be chosen as promptly as practicable after authorization by the town meeting; and that said committee be authorized to hold such public hearings as it may deem necessary.

Amendment by Neil C. Robinson.

Moved to amend the motion so that the committee shall consist of the present special committee to study the manager form of government, namely, Charles Stratton, Edward C. Emslie, A. Lloyd David, Lewis E. Pierce and Herbert J. Wooldridge.

Mr. Robinson's amendment was voted in the affirmative.

Mr. Kenneth Latham then offered the following amendment:

Moved to amend the motion by striking out of the original motion the following "to petition the General Court at its 1950 session or at any subsequent session up to and including that held in the year 1952 for passage of an enabling act based on such a plan;" and inserting therefor the following "to present same to the next Reading Annual Town Meeting."

Mr. Latham's amendment was voted in the affirmative.

The original motion, as amended that a committee be and it hereby is established to prepare a plan of Selectmen-Manager Form of Town Government for the Town of Reading with authority to present same to the next Reading Annual Town Meeting. That committee shall consist of the present special committee to study the Manager Form of Government, namely, Charles Stratton, Edward C. Emslie, A. Lloyd David, Lewis E. Pierce and Herbert J. Wooldridge, and that said committee be authorized to hold such public hearings as it may deem necessary, was then voted in the affirmative.

On motion made by Charles Wilkinson, it was voted to take up Article 2.

Article 2. On motion made by Charles Wilkinson, it was voted that the sum of One Thousand Fifteen Hundred (\$1500.00) Dollars be appropriated by transferring said sum from the Maturing Debt Account to the Veterans' Benefits Aid Account, and the Town Accountant be and hereby is authorized to transfer said sum to said account.

Article 3. On motion of Charles Wilkinson, it was voted to lay Article 3 on the table.

Article 4. On motion of G. Lawrence Roberts, it was voted that the Board of Selectmen be and they hereby are authorized and empowered for and in behalf of the Town to sell upon such terms and conditions as they may determine the Chestnut Hill School property situated on the Westerly side of Hopkins Street and consisting of approximately 16,110 square feet of land together with the buildings thereon and shown as lot 5 on Town of Reading Assessors Plan 108, and said Board are further authorized and empowered to execute for and in the name of the Town deed of conveyance and such other instruments which may be necessary for conveying said premises to the purchaser thereof.

Article 5. On motion of G. Lawrence Roberts, it was voted that the Board of Selectmen be and they hereby are authorized and empowered for and in behalf of the Town to sell upon such terms and conditions as they may determine the Grouard House property formerly used by the School Department and situated on the Easterly side of School Street and consisting of approximately 14,000 square feet of land together with the buildings thereon and shown as lot 44 on Town of Reading Assessors Plan 8, and said Board are further authorized and empowered to execute for and in the name of the town deed of conveyance and such other instruments which may be necessary for conveying said premises to the purchaser thereof.

Article 6. On motion of Kenneth Latham, it was voted that Article 6 be postponed indefinitely.

Article 7. On motion of Joseph D. Knight, it was voted that the sum of twenty-five hundred (\$2500) dollars be appropriated by transferring said sum from the unexpended balance in the Welfare Aid to Dependent Children Account as follows: Fifteen hundred (\$1500) dollars to the Welfare General Aid Account and one thousand (\$1000) dollars to the Old Age Assistance Account, and the Town Accountant be and he hereby is authorized and empowered to transfer said sum to said accounts.

Article 9. On motion of Emerson A. Willard, it was voted that under Regulation 7, paragraph (a) of the Wage and Hour Classification Plan, the exception made by the Personnel Board of a junior clerk entering the employ of the Public Works Department at a rate greater than the minimum salary established by the schedule adopted under the said Plan, be and the same hereby is approved.

Article 10. On motion of Alexander P. Glover, it was voted that the sum of four hundred (\$400) dollars be appropriated by transferring said sum from the unexpended balance in the School Department General Maintenance Account to the Account for the Transportation of School Children for the Year 1949, and the Town Accountant be and hereby is authorized to transfer said sum to said account.

Article 11. On motion of Alexander P. Glover, it was voted that the School Committee be and they hereby are authorized and empowered to dispose of by sale, gift, destruction or otherwise upon such terms and conditions as they may determine all the obsolete and worn textbooks, statuary and other school supplies which are no longer needed for school purposes.

Article 12. On motion of James Calvin, it was voted that the sum of Seven Hundred and Thirty-nine and 38/100 (\$739.38) Dollars be appropriated by transferring said sum from the unexpended balance in the Lowell Street 1949 Chapter 90 Construction Account to the Charles Street 1949 Chapter 90 Construction Account and the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said account.

Article 13. On motion of James Calvin, it was voted that the sum of Two Thousand (\$2,000) Dollars be appropriated by transferring said sum from the Road Machinery Fund to the Road Machinery Operating Account and the Town Accountant be and he hereby is authorized and instructed to transfer said sum to said Account.

Article 14. On motion of James Calvin, it was voted that the sum of Two thousand (\$2000) Dollars be appropriated by transferring said sum from the amount allotted for salaries under the 1949 appropriation for

the laying of water mains to the sum allotted for materials and expenses thereunder, and the Town Accountant be and he hereby is authorized and instructed to transfer said sum to carry out the purpose of this vote.

Article 15. On the motion of James Calvin, it was voted that the sum of Two Thousand (\$2000) Dollars be appropriated as follows: Twelve Hundred (\$1200) Dollars from the unexpended balance in the Barrows Road Construction Account and Eight Hundred (\$800) Dollars from the unexpended balance in the Dustin Road Construction Account and to transfer said sums to the Snow and Ice Account, Twelve Hundred (\$1200) Dollars being allotted for Salaries and Eight Hundred (\$800) Dollars for expenses and the Town Accountant be and he hereby is authorized and instructed to transfer said sums to said account.

Article 1. On motion made by Kenneth Latham, it was voted to take Article 1 from table. The following was read by William McKinnon:

December 5, 1949

Town Meeting Members

Town of Reading

Reading, Massachusetts

Gentlemen:

The committee appointed in accordance with your vote of March 28, 1949, to recommend a formula for determining the amount to be contributed by the Municipal Light Department each year to the Town of Reading in lieu of taxes is pleased to submit a report.

A number of meetings have been held, at which all members of the committee were present. The problem was discussed at considerable length in order that each member might become familiar with all the points brought out by the Municipal Light Board and the Finance Committee in their previous discussions of this problem. Facts and figures were requested of the Light Department and were provided.

In attempting to arrive at an equitable solution, the committee has been acutely aware of the following vital points:

1. The Municipal Light Department should contribute some amount to the Town each year in lieu of taxes.
2. The Town should be able to know with some degree of certainty the amount which will be contributed from year to year.
3. Provision should be made for a reasonable amount of necessary expansion and replacement of equipment.
4. The amount of contribution should not be beyond the ability of the Light Department to pay out of profits.

The committee has carefully considered these and a number of

other factors in arriving at what is believed to be a reasonable and workable formula.

It is the recommendation of this committee that: "The amount to be contributed in each year by the Municipal Light Department to the Town of Reading in lieu of taxes shall be $2\frac{1}{2}\%$ of the 'Cost of the Plant and General Equipment' as of December thirty-first of the preceding year plus 10% of the Net Income as shown by the 'Summary of Income and Expenses' of the Municipal Light Department for the said preceding year."

Had this formula been used in determining the contribution for 1949, the amount would have been

$2\frac{1}{2}\%$ of Cost of Plant and General Equipment as of Dec. 31,	
1948 (\$1,513,672.31)	\$ 37,841.80
10% of Net Income for 1948 (\$70,038.24)	7,003.82
Total Contribution	\$ 44,845.62

Increased rates in effect for the last half of 1949 should make the amount contributed for 1950 somewhat higher, since part of the contribution is based on net income. The full effect of the recently increased rates will not be realized until the following year when the Light Department will benefit from a full year of higher rates. Based on an estimate made as of the end of October this year, the 1950 contribution would be approximately:

$2\frac{1}{2}\%$ of Cost of Plant and General Equipment as of Dec. 31,	
1949 (\$1,525,000)	\$ 38,125.00
10% of Net Income for 1949 (\$100,000)	10,000.00
Estimated Total Contribution for 1950	\$ 48,125.00

It is the unanimous opinion of the members of your committee that the use of this recommended formula will accomplish the desired result, namely, to turn over to the Town Treasury a reasonable sum each year which the Light Department can meet out of current profits and at the same time provide funds for necessary and desirable expansion and replacement of equipment.

Respectfully submitted,

CHARLES P. ANDERSON

WALTER M. FOWLER

JOSEPH H. REED

HOWARD L. ROGERS

WILLIAM D. MacKINNON, Chairman

On motion made by Kenneth Latham, it was voted to accept the above report.

On motion of Kenneth Latham, it was voted that Article 1 be laid on the table.

Article 3. On motion of Kenneth Latham, it was voted to take Article 3 from the table.

Article 3. On motion of Kenneth Latham, it was voted that there be and hereby is established the following standard method to be followed each year for determining the amount the Electric Light Department shall turn over to the Town in lieu of taxes:

An amount equal to $2\frac{1}{2}\%$ of the cost of the Plant and General Equipment as of December 31st of the preceding year plus 10% of the net income as shown by the Summary of Income and Expenses of the Municipal Light Department for the said preceding year.

On motion of Kenneth Latham, it was voted that Article 1 be taken from the table.

On motion of Kenneth Latham, it was voted to indefinitely postpone Article 1.

On motion of Kenneth Latham, it was voted to adjourn, Sine Die. Adjourned 10:50 P.M.

Attest:

GUY ELLISON, Town Clerk

NOTICE TO PARENTS, HOUSEWIVES, PHYSICIANS AND MID-WIVES

Your attention is called to the sections below taken from the revised laws. Blank forms for return of birth can be obtained from the Town Clerk.

General Laws, Chap. 46, Sec. 3 (Tercentenary Edition)

(As Amended By Chapter 326, Section One, Acts of 1939)

Every physician, or hospital medical officer registered under section nine of chapter one hundred and twelve, in this chapter called officer, shall keep a record of the birth of every child in cases of which he was in charge, showing date and place of birth, the name, if any, of the child, its sex and color, the name, age, birthplace, occupation and residence (including the street number, if any, and the ward number if in a city) of each parent, the maiden name of the mother and the name of the physician or officer, if any, personally attending the birth. If the child is illegitimate, the name of and other facts relating to the father shall not be set forth except upon written request of both the father and mother; provided that if an illegitimate child shall have become legitimate by the intermarriage of his parents and the acknowledgment

of his father, as provided in section seven of chapter one hundred and ninety, prior to the mailing or delivery of any report herein required, such report shall read in all respects, as if such child had been born to such parents in lawful wedlock. Said physician or officer shall, within 15 days after such birth, mail or deliver to the clerk or registrar of the town where such birth occurred, a report stating the facts herein above required to be shown on said record and also the said written request, if any; provided that if said report is not so made within forty-eight hours after such birth, said physician, or officer shall, within said forty-eight hours, mail or deliver to said clerk or registrar a notice stating the date and place of the birth, the street number, if any, the ward number, if in a city, and the family name. Upon presentation to him of a certificate of the town clerk stating that any such birth has been duly reported, the town treasurer shall pay to such physician or officer a fee of twenty-five cents for each birth so reported. Any physician or any such officer violating any provision of this section shall forfeit not more than twenty-five dollars. The said town clerk or registrar shall file daily with the local board of health a list of all births reported to him, showing, as to each, the date of birth, sex, color, family name, residence; ward and physician or officer in charge.

Within sixty days after the date of the birth of any child born in the commonwealth with visible congenital deformities, or any condition apparently acquired at birth which may lead to crippling, the physician in attendance upon said births shall prepare upon a form provided by the state department of public health and file with the clerk of the town where such births occurred a report setting forth such visible congenital deformity, or any condition apparently acquired at birth which may lead to crippling.

Said clerk shall transmit forthwith to said department such supplementary report of such birth. The contents of such report shall be solely for the use of said department in connection with its functions relative to crippled children, and such report shall not be open to public inspection or constitute a public record.

General Laws, Chap. 36, Sec. 6

Parents within forty days after the birth of a child, and every householder, within forty days after a birth in his home, shall cause notice thereof to be given to the clerk of the town where such child is born.

General Laws, Chapter 111

Sections 110 and 111, require physicians, registered hospital medical officers, nurses or other attendants to report at once to the local board of health, every child one or both of whose eyes become inflamed, swollen and red and show an unnatural discharge within two weeks after birth.

REPORT OF THE BOARD OF SELECTMEN

The annual report of the Board of Selectmen for the year ending December 31, 1949, follows:

At an adjourned meeting on March 3, 1949, the Board organized as follows:

Kenneth C. Latham, Chairman
G. Lawrence Roberts, Secretary
Charles E. Wilkinson
Mildred J. Gray, Clerk

Following the usual custom, Monday evening has been the regular meeting time of the Board, with the exception of July and August when meetings were held every other week.

There has been a continuation of the policy in effect over the last three years of having those who wished to see the Board make appointments with the Clerk. The object has been to save the time of those who wish to appear before the Board. The fact that we have, with few exceptions, held to scheduled appointments we believe is appreciated by those who have had business to transact with the Board.

During the year the Town by-laws have been revised and printed. Copies are now available at the Selectmen's Office. This completed the project of bringing up to date, and putting in book form, the Town By-laws, Building Laws, Zoning By-Laws, and Traffic Rules and Regulations, the last three named being made available to you last year.

The preliminary ground work for the possible revision of precinct boundaries caused by changes in population has been done, and it is expected that should changes be made, they will become effective before the next annual town election.

Considerable time has been spent by the Board in studying details and costs in relation to the possibility of placing a swimming pool in Memorial Park by taking advantage of a bequest to the Town for that purpose. It is expected that the study will be completed and the facts made available to the annual Town Meeting upon which a decision can be reached in respect to it.

All major constructions, repairing and the purchase of major equipment, have been done on a bid basis, including coal and fuel oil. This is a continuation of the policy put into effect some years ago.

The policy of making the bulk purchasing power of one department available to other departments, which policy was formulated last year, has been continued in effect and will be further implemented in the year to follow.

As in the case of previous years, many requests have been received for the erection of various traffic signs. In every case a study has been made of the area by the Board and our Police Department. Additional signs were placed where it was thought advisable to have them as a result of such study.

The temporary NO LEFT TURN onto High Street from Woburn east-bound, put in effect on a trial basis approximately February 1, was made permanent in June after a trial of approximately five months, it being the opinion of the Board that this was a definite step toward the partial elimination of the traffic congestion at that point. There are other traffic problems in the town that are being studied in co-operation with our Police Department, and the probabilities are that further restrictions may be made effective during the coming year, on a trial basis if not permanent.

It was with considerable pride that we accepted in behalf of the Town the Citation and Plaque from the American Automobile Association for having had no automobile fatalities in the Town during 1948. It is to the credit of the Police Department that for 1949 as well there were no automobile fatalities.

In spite of the new parking lot, off-the-street parking facilities for automobiles is still a serious problem. Through the co-operation of the Municipal Light Board, their parking lot has been made available on Friday evenings and Saturdays to shoppers in the Haven Street area. The School Committee has also cooperated by making the High School yard available for Sunday parking during church hours.

We have met with the Personnel Board during the year. We appreciate the importance of their assignment and welcome the opportunity of cooperating with them. Our office has been made available to them for their meetings.

During the year we fully cooperated with the committee authorized by the Town Meeting to study Town Manager form of government. We likewise welcomed the opportunity of meeting with them and making available such records as they desired to examine.

We have been working with the Boston & Maine R. R. throughout the year on the Woburn Street crossing problem and other matters pertaining to safety precautions, particularly in the station area. It is hoped that eventually an answer to this problem can be worked out to the satisfaction of all concerned.

The Grouard House, long used by the School Department for their headquarters, and the Chestnut Hill School, which for approximately 100 years served the children of that area, were both turned back to the Town during the year and arrangements made to sell both properties at auction in order to be assured of the maximum return to the Town.

During the year conduits were installed in the Town Building to allow wires to be run from the Treasurer's and Collector's office to the Police Station. It is expected that this project will be completed shortly and those two offices provided with means of signalling the Police Department in case of emergency.

It was with regret that we accepted the resignation of

William A. Connelly, D.M.D.

John L. Griffin

Carl W. Pinkham

from the Finance Committee, all of whom have rendered valuable service to the Town as members of that very important committee. In their place were appointed:

Charles P. Anderson

Clement T. Gleason

Edward B. Halligan

It is with profound appreciation that the Board finds so many able and conscientious townspeople who are willing to serve on this time-consuming and very necessary part of our Town government. We thank all former and present members for the fine spirit of cooperation that has always existed between that committee and our Board.

We appreciate the cooperation of the Reading Police Reserve Association and the Auxiliary Fire Service Association, both of which have so willingly given of their time and energy whenever called to duty. The Town is fortunate in having these two associations backing up the two departments with which they are affiliated.

It was with regret that we accepted the resignation of Mildred J. Gray as Clerk of the Board. She left us on July 7 after having served the Town for twenty-one years in a most efficient manner. Mr. Boyd Stewart has since taken over as Clerk of the Board, assisted by Mrs. Mildred J. Clark, Secretary.

The various departments under the jurisdiction of the Board have made their individual reports and they appear on other pages.

Again it is our privilege to thank the Boards and Committees of the other Town departments, also the general public, for the very much appreciated spirit of cooperation that was evidenced throughout the year.

Respectfully submitted,

G. LAWRENCE ROBERTS, Secretary

Board of Selectmen

REPORT OF THE PLANNING BOARD

During the year the Board has had members present at all the hearings held by the Board of Appeal for variations of the Zoning By-Laws. The Board has opposed many of these proposals as it felt that to do so was in the best interest of the town and the upholding of the Zoning By-Laws. In a few instances the proposals have been recommended.

The Board has also attended meetings held by the Board of Survey on street betterment hearings as well as other hearings that had direct or indirect bearing on the Zoning Laws.

The Board has set up a schedule to bring the Zoning Maps up to date every two years. It is felt that this is necessary because of the rapid growth of the town with its present widespread building program. Land is continually being subdivided and new boundaries established.

The Board has gone on record, at a number of hearings before the Board of Appeal where outside interests have come into town with the idea of stripping land of loam, sand and gravel, in opposition as it did not consider this type of operation in the best interest of the town.

The Board has been interested in the improving of the appearance of the common with the idea that it should be an attractive landmark to people traveling Route 28 as well as to the townspeople of Reading.

The Board has had requests from other towns for copies of our Zoning Law Book as well as for information in the carrying out of same. The Board has obliged in all instances.

Mr. David and Mr. Wilson have served as the Board's representatives on the Capital Expenditure Planning Committee.

Respectfully submitted,

GEORGE B. PEASE, Chairman

CHARLES WILSON, Secretary

A. LLOYD DAVID

WINTHROP D. PARKER

PHILIP R. WHITE

TWENTY-NINTH
ANNUAL REPORT
OF THE
BOARD OF PUBLIC WORKS
for the year ended
December 31, 1949

REPORT OF THE BOARD OF PUBLIC WORKS

To the Citizens of the Town of Reading:

The Board of Public Works submits herewith its Annual Report for the year ending December 31, 1949.

The Board organized with Mr. James E. Calvin as Chairman and Mr. Coleman Donahue as Secretary. Philip Welch was reappointed Superintendent.

Regularly scheduled meetings were held during the year, as were several special meetings and conferences. Individual members were appointed to and served on special committees.

Public Hearings were advertised and held on street acceptances, sewer extensions, drain easements and pole locations. Acting as the Board of Survey, several hearings were held on proposed housing developments, and for the establishment of lines and grades on existing and proposed private ways and new streets.

Petitions for sewer extensions, storm drains, water mains, granolithic sidewalks, granite curbing, and other services have been filed with the Board, the cost of which greatly exceeds the amount of the usual annual appropriations made for these purposes. The Board, consequently, has tried to install the various utilities based on the greatest need and value to the Town and on a planned basis.

Storm water drain requests are continually being received. This presents a serious problem. A large backlog of requests now exists, the estimated cost of which is far in excess of normal yearly appropriations. A point has now been reached where a sizeable bond issue would be necessary to install storm drains as requested.

The rapid development of the Town during the past three years has created distinct problems for the Water Department both financial and physical. Development in outlying sections has necessitated the installation of water main extensions. The installation of services is far in excess of prewar levels. Coupled with the advance in prices over prewar levels, this has resulted in the expenditure of relatively large sums. It has been necessary to raise bond issues in each of the years, 1947, 1948 and 1949 to meet these demands.

The rapid development has naturally resulted in a substantial increase in the number of consumers. Hence, the facilities of the Department are reaching the saturation point. It is now necessary to expand the entire system to adequately supply the Town. This will mean mostly added supply and treatment facilities but will also mean expansion of the distribution system and other minor but important parts of the Department.

The Department has engaged consulting engineers to make a complete survey of the Water Department facilities. Their report is not available at this writing. It is apparent, however, that expansion of this nature will require the expenditure of relatively large sums of money.

Consequently, this Board has given much time and thought to the income and expenditures of the Water Department. As of January 1, 1949, several changes were made in the various kinds of charges made by the Water Department. As a result, the 1949 income was substantially greater than the 1948 income. All of these charges have been recently reviewed in detail and changes made which, it is hoped, will place the Department in a position so that bond issues will not be necessary except for large capital investments.

In 1949, the Water Department spent approximately \$17,000 in main pipe extensions for new homes. At the existing charge of \$1.00 per foot for such extensions, the income from this source only was approximately \$3,400 or approximately 20 percent of the total cost. This Board feels that, for many reasons too numerous to list here, a greater part of the cost of installing water mains should be borne by the abutting properties in the development. As a result, this Board has voted to raise the charge for main extensions from \$1.00 per running foot to \$2.50 per running foot or approximately 50 per cent of the cost.

Since the founding of the Water Department, it has been the rule of the Department that the water service on private property belongs to the owner and any repairs necessary shall be done at the expense of the owner. For many years past, this rule has not been enforced and said repairs have been made without charge to the owners. During the past few years, owners have been requesting, in increasing numbers, that the existing service be replaced with a new one. This has become a substantial item in the Department costs and combined with other items, presents a financial problem—to such an extent that this Board feels that it cannot any longer absorb the expense of replacing services. Regretfully, the Board has voted to establish a charge for replacing water services. The charge is \$0.50 per running foot plus a flat fee of \$10.00.

The Board has endeavored to co-operate with other Town Boards and Departments during the past year and wishes to acknowledge the courtesy, help, and co-operation extended to them by other Town Departments.

The Board wishes to extend its thanks to the employees of the Department for their loyalty and co-operation. Many of these employees have, in cases of emergency, worked for long hours under trying conditions and the Board feels that they are deserving of the thanks of the Townspeople.

Reference is made to the report of the Superintendent, which follows, for a more detailed account of the activities of the various divisions which comprise the Departments supervised by the Board of Public Works.

Respectfully submitted,

JAMES E. CALVIN, Chairman
COLEMAN J. DONAHUE, Secretary
JOHN W. HARRISON
HAROLD W. PUTNAM
HARRY R. WALKER

DETAILED REPORT

There follows herewith a short statement of the activities of some of the subdivisions of this Department.

WATER DEPARTMENT

Main Pipe Construction

As anticipated, the residential boom continued on a high level although slightly below the 1948 level. This construction required, in many cases, extensions of water mains. In addition, the program of replacing small mains with larger sized mains was continued. In five streets, 1½ inch mains were replaced with 6 and 8 inch mains. In all cases, hydrants were installed at proper intervals. These replacements will result in a better service to consumers plus better fire protection for the entire Town.

6,771.60 feet of new mains was laid, all 6 inches or larger.

Main Pipe Maintenance

A blown plug on the end of a six inch main was the only case of trouble in the distribution system. Other routine tasks were accomplished such as, raising and lowering gates, testing gates, relaying pipes to lower grades, gravel filling and patching trenches.

Service Pipe Construction and Maintenance

New water services totalled 146 in number. A total of 8,550.45 feet. A slight decrease from 1948.

In addition, 46 old services were replaced. A normal number of defective shutoffs were replaced and a normal number of leaks were repaired.

Rodding of partially clogged service pipes was continued extensively.

Meter Maintenance

A total of 204 new meters were installed. At the end of 1948, many new homes were without meters because of supply problems. During 1949, this problem ceased to exist so that now all new homes which are occupied are equipped with meters.

Much effort was concentrated on the meter problem as a whole. In addition to meters on new services, twenty-six old meters were junked and replaced with new ones and 516 meters removed, repaired and reset.

It is good economy to keep meters in good repair as much of the departmental income results from meter rates.

Fire Hydrants

Ten new hydrants were installed in 1949 being, in most instances, placed on new main extensions. Two old hydrants were replaced with new hydrants. Five hydrants damaged by vehicles were repaired and returned to use.

Driven Well System

One new suction main with eight new wells connecting to it was installed in 1949. These wells produced a fair quantity of water of reasonably good quality.

All wells in the system were thoroughly washed, cleaned and spudded twice. Careful check was kept of all wells so that wells producing water of high iron content or high color could be shut off from the system.

Deferrization Plant

The filtration plant operated efficiently during 1949 but required considerable more attention. Both filters were raked and scraped regularly. Extensive repairs were made to the No. 1 subsiding basin by the so called Gunite Method.

It will be necessary in 1950 to replace all the coke in the coke beds and it may be necessary in 1950 to replace much of the sand and gravel in the filter beds.

Standpipes

The standpipe on Beacon Street was emptied, washed, sterilized and filled. No major repairs were necessary on either standpipe. The Bear Hill standpipe will be emptied and cleaned in 1950.

Hundred Acre Pumping Station

A total of 324,296,900 gallons of water was pumped during the year. This is an increase of 35,907,700 gallons over 1948. The daily average was 888,537 gallons. The highest single day was 1,530,000 gallons. The highest week was 10,194,000 gallons.

The station operated well. Very few repairs were necessary despite a substantial increase in pumping. None of the repairs was of a serious nature.

HIGHWAY DEPARTMENT

Snow and Ice

The winter season of 1948-1949 produced very little snow so that no particular problems developed.

General Highway Maintenance

A road maintenance program was planned early in the year and executed during the warm summer months. Since the annual allotment for this work is the same as in prewar years, it has been necessary to curtail this program.

Due to the constant opening of streets for the installation of utilities to new homes and the repair of existing utilities, it was necessary to increase substantially the use of patching materials.

In addition to major repairs, much was done on routine repairs such as, sweeping, cutting brush, street signs, installing curbs, crushing gravel, repairing guard rails, repairing tools, repairing equipment, etc.

The survey and drafting work required for current operations and future planning was more than could be accomplished by regular Town employees. It was, therefore, necessary to hire private engineers to assist in this work. It is urged that the Engineering Division of this Department be expanded.

Chapter 90 Maintenance

The usual work of maintenance on main roads was accomplished with Town funds plus allotments from the State and County. Much remains to be done. To prevent complete disintegration of road surfaces, it is urged that more funds be allotted for this purpose.

Chapter 90 Construction

A new penetration surface was constructed on Lowell Street from Bancroft Avenue to Woburn Street. A substantial amount of preparatory work was done on Charles Street, such as, filling, gravel, storm drains, catch basins, manholes, etc. This section was widened to the full width of the layout. This section will be surfaced in 1950 and preparatory work performed on another section.

Chapter 83 Construction (Street Betterments)

Ten new streets were built. Seven of these were accepted by the Town in 1949 and three were holdovers from prior years.

Granolithic Sidewalk Construction

A total of 1,568.30 sq. yds. of Granolithic Sidewalk was constructed in 1949. The number of applications now on file exceeds the normal yearly quota. Hence, some applications will not be serviced until 1951. A substantial amount of maintenance was accomplished. Due to new home construction, there was a distinct increase in the number of requests for this service.

Granite Curbing

1,653.38 feet of Granite Curbing was installed under voluntary applications. Corner curbs were installed in many locations.

Storm Water Drains

3,031.00 feet of storm water drainage was installed plus the necessary catch basins and manholes.

Maintenance of Storm Drains

Because of the open winter of early 1949, much work was accomplished in clearing open ditches. All basins were cleaned as usual, drains rodded and flushed as required and in several instances, clogged pipes dug up and replaced.

Dump

Because of the extended dry spell, more attention than usual was given to the dump. To reduce complaints and better conditions, many methods were tried. It was found that an extra caretaker reduced complaints substantially and kept the fire hazard at a minimum. Bulldozing was done regularly. A short section of chain link fence was erected.

PARK DEPARTMENT

• All Parks and Playgrounds were popular throughout the year with each showing a substantial increase in attendance.

Organized recreation programs were provided at all areas by the Recreation Committee during the summer months. For details, the reader is referred to the report of the Recreation Committee.

A substantial area in Birch Meadow was graded, gravel filled, loamed and seeded.

By agreement, this area will be expanded annually for the next four or five years. The area will then provide added park facilities and, more important, will provide a large play area for the proposed new high school.

Excess fill from various operations was used to fill low areas in several park locations.

Mr. Allan Sturges has donated to the Town a substantial area of land adjacent to South Street and Pine Ridge Road. This area has, for several years, been leased to the Town by Mr. Sturges. It has been used mainly for skating purposes and has become a very popular winter sports area. Through the generosity of Mr. Sturges, an area containing approximately 7½ acres has been added to the Park system.

SEWER DEPARTMENT

Main Trunk Sewer Construction

Trunk sewers were laid in ten streets totalling 4,866.15 feet. 1,791.30 feet by contract and 3,074.85 feet by Town forces. These sewers will provide much needed service to many abutters.

Sewer Maintenance

Many sewers were rodded, flushed and cleaned mechanically. No blockages occurred in main trunk sewers.

Sewer House Connections

78 new house connections were installed having a total length of 4,233 feet. 73 were laid to existing buildings and five were laid to new buildings. In addition, several old connections were excavated and re-laid.

REPORT OF DUTCH ELM DISEASE COMMITTEE

The Dutch Elm Disease Committee met at the Town Building on October 23, 1949. There were present Maurice H. Donegan, Tree Warden, Chairman, John F. Sawyer, secretary and Miss Marion Harrington. One case of wilt and two cases of Dutch Elm Disease were found by Mr. Donegan October 17, 1949 at the end of Longfellow Road, the trees were immediately removed and destroyed. Samples of twigs have been sent to Dr. M. A. MacKenzie, Univ. of Mass., Amherst, Mass. at various times but no disease was found.

The Town has been thoroughly inspected by Scouts from Dr. MacKenzie's office and the report was very gratifying, no new cases.

JOHN F. SAWYER

Secretary

REPORT OF THE PLUMBING INSPECTOR

To the Board of Health,

Gentlemen:

The annual report of the Plumbing Inspector for the year ending December 31, 1949 is as follows:

Number of permits issued	300
Number of fixtures installed	1,652
Oil Burner Storage—Hot Water Heaters	10
Gas Storage—Hot Water Heaters	60
Electric Storage—Hot Water Heaters	41
30 Gallon Water Tanks	19
Tankless Heaters	92
Water Closets	290
Lavatories	263
Bath Tubs	176
Stall Showers	28
Urinals	10
Cabinet Sinks	9
Sump Pumps	4
Flat Rim Sinks	184
Sink and Tray Combinations	44
Laundry Trays	55
Slop Sinks	6
Dental Units	3
Washing Machines	20
Dish Washing Machines	29
Garbage Disposal Units	12
Drinking Fountains	15
Gasoline Interceptor Traps	4
Floor Drains	12
Sewer Connections	54
Cesspools	200
Septic Tanks	12

Respectfully submitted,

KENNETH G. SHAW,

Inspector of Plumbing

REPORT OF INSPECTOR OF BUILDINGS

To the Honorable Board of Selectmen
Gentlemen:

I hereby submit my report for the year 1949.

The building construction for the past year was as follows:

135 new one family dwellings at an estimated cost of	\$1,011,200.00
59 Alterations and additions to dwellings at an estimated cost of	69,545.00
16 alterations and additions to business properties at an estimated cost of	67,560.00
36 new private garages at an estimate of	23,750.00
2 new henhouses	800.00
3 new stands	4,200.00
2 new tool sheds	2,500.00
1 new Club House	40,000.00
1 Library addition	101,236.00
1 Antenna Tower	150.00
1 Building removed	400.00
9 Signs	1,530.00

Total estimated cost of all new and remodelled buildings
for the past year \$1,322,871.00
Total number of permits 266

Fees were received in the amount \$902.50. These have been turned over to the Town Treasurer and receipts received for same.

Respectfully submitted,

HAROLD B. CURRELL

Inspector of Buildings

REPORT OF THE BOARD OF APPEAL

for the Year 1949

During the past year, the Board of Appeal held fifteen hearings under the Zoning or Building By-laws, of which eight were denied and seven were granted. Records of the Decisions of the Board are on file with the Town Clerk.

HERBERT T. SCHOPPELRY, Chairman
CLIFTON S. NICHOLS, Secretary
DUDLEY B. KILLAM

REPORT OF THE TOWN COUNSEL

January 11, 1950

To the Law Committee of the Town of Reading:

I submit my report as Town Counsel for the year 1949 as follows:

Considerable time has been consumed by me in the matter of the preparation of the contracts and performance bonds for the equipment for the new Elementary School on Summer Avenue and Oak Street, together with the contracts for the walks and the seeded and parking areas adjoining the schoolhouse building. The School Committee and Architect have consulted me on many occasions during the progress of the work. I have supervised the bid procedure relative to the awarding of the contract for the addition to the Public Library Building and have approved the contract and performance bond in connection therewith.

The action commenced in the Middlesex Superior Court against the Board of Appeal affecting the use under the Zoning By-Law of a certain parcel of real estate located at the corner of Harrison and Salem Streets, has been disposed of by the petitioner withdrawing his case from the further consideration of the Court.

Several claims have been made in behalf of the Town for damages sustained by motor vehicles owned by the Town. Also I have prosecuted for the Electric Light Department several claims for damages to poles and equipment occasioned by the operation of motor vehicles.

Five cases have been commenced in the Land Court for foreclosure of tax liens and three cases pending from the previous year have been investigated so that the whereabouts of the heirs of the owners have been located and the cases are now ripe for final disposition by the Court. One case has been commenced during the year before the Appellate Tax Board, involving assessment of real estate, and the same has been continued on the docket awaiting trial.

Claims were filed in the Middlesex Probate Court in behalf of the Welfare Department seeking reimbursement of funds expended by the Town and also claims for taxes from the estates of deceased persons relieved from the payment thereof during their lifetime and such action has resulted in the recovery of the sum of approximately \$3870.10.

There are three cases still pending in the Courts and one petition for assessment of damage for taking of land by right of eminent domain. These cases will be disposed of as soon as they are reached for trial upon the docket of the Court.

There are several claims against the Town resulting from accidents on the highways and these claims have been investigated for the protection of the Town but have not been made the subject matter of suit.

As provided by the regulations of the Town I have performed every professional act required by me in the performance of the duties of my office including in part appearances in Court and hearings before Boards or Commissions, prosecution of claims in behalf of the Town, opinions to all Town Boards and Committees, investigation of claims against the Town, preparation and filing in Court of Trustee's answers in cases where employees' wages have been attached, drafting release and redemption deeds, amendments to traffic regulations, by-laws, discharge of Old Age Assistance bonds and mortgages, articles and motions for Town meetings and such other legal documents and matters referred to me for attention.

Respectfully submitted,

SAMUEL H. DAVIS,

Town Counsel

REPORT OF THE DOG OFFICER

December 31, 1949

To the Honorable Board of Selectmen
Gentlemen,

I herewith submit my report as dog officer to December 31, 1949.

I have canvassed the town to see that all dogs were licensed. Unlicensed and strayed dogs have been found and disposed of. All complaints have been investigated.

There were 69 dog bites reported.

There are 996 dogs licensed.

At this time I wish to thank the Police department and all who have helped me.

Respectfully submitted,

CHARLES H. MELENDY,

Dog Officer

REPORT OF THE MIDDLESEX COUNTY EXTENSION SERVICE

FOR THE TOWN OF READING 1949

Poultry projects conducted during the year included the Quality Egg Program, in which William Johnson, Eric Larson and Sanborn Brothers cooperated. Through this program poultrymen are assisted in improving their egg handling facilities and practices. Several poultrymen made use of the diagnostic service of the Poultry Disease Program in maintaining flock health during the year. The 1949 Middlesex County Poultry Trade Show held in cooperation with the turkey and poultry associations of the county gave poultrymen an opportunity to see the latest in egg graders, automatic feeders and other equipment. Egg quality and efficient management were the themes of the event. Mrs. K. Stucinski is enrolled in the Turkey Marketing Program.

The dairy projects carried on during 1949 consisted of distribution of information relating to mastitis control in dairy cows. The 1949 Green Pasture Program endeavored to promote more efficient dairying. Cooperation was extended to the Dairy Herd Improvement Association and to the Selective Breeding Association. The Selective Breeding Association is organized to improve our dairy animals by the use of superior bulls through artificial insemination. General farmers and gardeners used the facilities of our soil testing laboratory.

Weekly agricultural broadcasts are given over WBZ every Wednesday morning at 6:45 of general interest to local farmers. The monthly bulletin is published covering all phases of extension work and mailed to nearly every farmer in the town.

In addition to participating in our slipcover and coat making classes, Reading homemakers received our monthly service letters and had one demonstration about color in the home. One local fair was judged by our agents in the fall.

There were 48 boys and girls enrolled in 4-H Club work under the leadership of eight leaders and assistant leaders. Activities were carried on in agriculture, clothing and crafts.

Ernest Durb, Jr., and Ernest Durb, Sr., were delegates to the State Junior and adult Leaders' Camp. The 4-H Club members in the town had their annual outing at Camp Middlesex in Ashby. Club work is sponsored locally by a Committee, of which Miss Lois Connor is Chairman. She also has been the cook at Camp Middlesex for several years and is active on the County Committee on Camping.

The work of the Middlesex County Extension Service is available to everyone interested in agriculture, home economics and boys' and girls' 4-H Club work.

REPORT OF THE RECREATION COMMITTEE

The large attendance of last summer testified to another successful year on the playgrounds, and further emphasizes the necessity for such a program. Several new activities were introduced this year, and the special events showed increased interest.

Besides the usual baseball leagues, which are still a major activity for the boys, a softball league was organized for the smaller ones.

It might be mentioned here that there is now no adequate baseball diamond on the east side of Main Street. At Memorial Park a suitable diamond cannot be constructed, and there are objections to the use of the diamond at the Pearl Street School.

Interest in softball for the girls has continued to grow. Basketball, volleyball, horseshoes, tennis, and quieter games are still numbered among the activities, and many out of towners have visited our art exhibits.

A swimming team was organized and meets were held out of town with other playground teams. Several of the contestants showed promise, and there is no telling how far some of them could advance were there some swimming facilities in Reading.

With the growing interest in girls' activities, it is hoped to add some experienced women instructors to our staff this year.

If and when the grounds at the Joshua Eaton School are ready for use, it is contemplated consolidating a bit, and using these grounds instead of the Chestnut Hill School, and the Junior High School.

We were again fortunate in having many of our former instructors return so that the program got away to a fine start, and continued through to the final field day.

The committee wishes to thank all those who helped to make last summer's program a success.

Respectfully submitted,

NEWELL H. MORTON

ROBERT E. TURNER

HAROLD W. PUTNAM

G. LAWRENCE ROBERTS

WM. E. BILLINGHAM

CARL W. PINKHAM

C. SUMNER TEEL

REPORT OF THE TREE WARDEN

To the Citizens of Reading:

I submit my report as Tree Warden for the year 1949.

The department planted eighty-three trees on the roadside. The extremely hot, dry summer made it necessary to water these trees during July and August. Using the suction on the large sprayer we were able to obtain this water from brooks.

It was necessary to remove thirty-eight trees. Five of these trees were killed by gas, six were removed during street betterments, two after hearings and twenty-five were either dead or in a dangerous condition.

The program for the eradication of Poison Ivy was continued during July and August.

The men worked twelve weeks during the past year on line clearance for the Electric Light Department. The entire expense of this work is paid by the Electric Light Department. This line clearance work is a very substantial help to this department in detecting and removing dangerous trees and branches.

I take this opportunity to thank the men of this department and all others who have assisted me in the past year.

MAURICE H. DONEGAN

Tree Warden

REPORT OF THE MOTH SUPERINTENDENT

To the Honorable Board of Selectmen:

Gentlemen,

I submit my report as Moth Superintendent for the year 1949.

The yearly check on the Gypsy moth egg clusters shows a very light infestation throughout the entire town.

It is now necessary to spray the roadside trees four times during the season in order to control all the different pests.

In September four cases of Dutch Elm Disease were discovered on Longfellow road at the edge of Birch Meadow. Four groups of small elms had the disease, these trees have been removed and burned. The Elm Bark Beetle acts as a carrier for this disease. These beetles breed in

dead and dying elm wood. For this reason, all elm wood not stored under cover immediately after cutting, should have the bark removed or be burned. During the past year, new legislation places the control work for this disease under the Moth Department.

With the additional appropriation for the garage we installed a heating plant, completed concreting the floors and replaced the old rear door with a new overhead door.

I take this opportunity to thank the Board of Selectmen, the men of this department and all others who have assisted me in the past year.

MAURICE H. DONEGAN

Moth Superintendent

REPORT OF THE BOARD OF HEALTH

To the Citizens of Reading,

There were three hundred and twelve cases of contagious diseases reported during the year 1949.

Chicken Pox	107
Dog Bites	69
Measles	93
Mumps	6
Poliomyelitis	8
Pulmonary Tuberculosis	1
Scarlet Fever	14
Whooping Cough	14

Respectfully submitted,

C. R. BAISLEY, M.D.
E. M. HALLIGAN, M.D.
C. F. ATKINSON

FIFTY-FIFTH ANNUAL REPORT

OF THE

MUNICIPAL LIGHT BOARD

for the year ended

December 31, 1949

FIFTY-FIFTH ANNUAL REPORT OF THE MUNICIPAL LIGHT BOARD

For the Year Ending December 31, 1949

MUNICIPAL LIGHT BOARD

JOSEPH H. REED, Chairman
FRANK D. TANNER, Secretary
ALFRED H. DOLBEN

Term Expires 1950
Term Expires 1952
Term Expires 1951

Manager
CLARENCE L. THOMAS

Office
25 HAVEN ST., READING, MASS.

Manager's Report

To the Municipal Light Board:
Gentlemen:

A report covering the operations of the Municipal Light Department for the year 1949 is presented herewith.

ADDITIONS TO PLANT. \$134,195.10. Additions paid for out of regular construction and depreciation funds cost \$61,134.33. Additions paid for out of the \$80,000 note issue last year amounted to \$73,060.77.

ENERGY PURCHASED: 22,750,797 KILOWATT HOURS. Compared with 1948 this was an increase of 11.4 per cent. The average cost per kilowatt hour purchased increased from 1.429 cents in 1948 to 1.450 cents in 1949 because of the Edison rate boost.

ENERGY SOLD: 20,485,888 KILOWATT HOURS. Sales increased 9.1 per cent more than the 18,774,000 units sold in 1948. Residential usage recorded a 10.3 per cent gain.

CUSTOMERS: 8633. Widespread building activity throughout our territory brought 419 new customers to our lines, line extensions were necessary for most of the new service connections.

APPLIANCE DEPARTMENT GROSS INCOME: \$85,648.12. Net profit for the year was \$10,391.79.

Appreciation

The year's accomplishments attest to the continued support and co-operation of our employees, and to the devoted efforts of the members of the Municipal Light Board.

In accordance with the provisions of Section 57, Chapter 164 of the General Laws, I submit herewith my estimate of the income and expenses of the plant for the year ending December 31, 1950.

ESTIMATED INCOME AND EXPENSES FOR YEAR 1950

	Estimated 1950
INCOME	
From Private Consumers	\$720,964.59
From Tax Levy:—	
For Street Lights	17,000.00
For Municipal Buildings	5,920.36
From Miscellaneous Income	3,800.00
Mdse' and Jobbing	10,000.00
TOTAL INCOME	\$757,684.95
EXPENSES:	
Production	\$384,018.01
Distribution	112,150.00
Utilization	14,000.00
Commercial	28,550.00
New Business	250.00
General and Miscellaneous	42,850.00
Depreciation	62,814.32
Bond and Note Payments	9,000.00
Interest on Bonds and Notes	1,701.25
Uncollectable Operating Revenue	1,500.00
Taxes — Outside Towns	10,500.00
Interest on Consumers Deposits	700.00
TOTAL EXPENSES	\$668,033.58
Excess—Income over Expenses	\$ 89,651.37
K.W.H. Purchased	25,320,230
K.W.H. Sold	22,872,805
K.W.H. for Reading Street Lights	564,660
Expense per K.W.H. Sold	2.92c
Cost of Street Lights	\$ 16,488.07
Appropriation for Street Lights	\$ 17,000.00

A summary of Income and Expense, Total Cost of Plant together with the Statement of Assets and Liabilities, the Profit and Loss Account, list of bills remaining unpaid at the end of the year, and the auditor's certificate is appended herewith.

Respectfully submitted,

CLARENCE L. THOMAS, Manager

CHARLES E. STANWOOD & COMPANY

Accountants and Auditors

150 Congress Street

Boston, Massachusetts

January 30, 1950

To the Municipal Light Board

Town of Reading

Massachusetts

We have examined the accompanying balance sheet of the Municipal Light Department of the Town of Reading, Massachusetts, as at December 31, 1949 and related statements of income and profit and loss for the year then ended, and reviewed the system of internal control and accounting procedures and, without making a detailed audit of the transactions, have examined or tested accounting records of the Department and other supporting evidence, by methods and to the extent we deemed appropriate.

In our opinion said financial statements present fairly the position of the Municipal Light Department as at December 31, 1949 and the results of their operations for the year then ended, in conformity with the "Uniform System of Accounts for Municipal Lighting Plants" as prescribed by the Department of Public Utilities of Massachusetts.

Charles E. Stanwood & Company

REPORT OF THE MUNICIPAL LIGHT BOARD

The report of the Manager as submitted by him with certificate of the auditor is hereby approved by the Municipal Light Board and constitutes its report to the town.

JOSEPH H. REED
ALFRED H. DOLBEN
FRANK D. TANNER

Municipal Light Board

SUMMARY OF INCOME AND EXPENSE

for the year ending December 31, 1949

REVENUES:

Residence Service	\$490,890.54
Commercial Service	101,124.06
Primary Power—Wholesale	28,542.97
Municipal Service	13,572.15
Sales to Private Companies and Municipal Plants	1,728.86
Street Lighting Service	35,073.88
Miscellaneous Income	12,394.19
Total Revenues	\$683,326.65

EXPENSES:

Production Expenses	\$330,035.15
Distribution	91,642.89
Utilization	14,308.23
Commercial	30,396.00
New Business	60.10
General	37,411.38
Depreciation	43,756.75
Interest on Bonds and Notes	1,553.09
Taxes	9,446.58
Uncollectible Operating Revenues	741.62
Interest on Consumers Deposits	938.72
Retirement Pensions	3,732.30
Bonds and Notes Paid	7,000.00
Total Expenses	\$571,022.81
EXCESS OF REVENUES OVER EXPENSES	\$112,303.84
Transfer to Town Treasurer	54,000.00
Net Increase of Profit and Loss Surplus	\$ 58,303.84

TOTAL COST OF PLANT

as of December 31, 1949

Cost of Land—Ash Street	\$ 2,575.80
Cost of Land—25 Haven Street	7,459.46
Cost of Structures—Ash Street	66,349.00
Cost of Structures—25 Haven Street	28,093.90
Cost of Transformer Station and Substation Equipment	281,566.00
Cost of Poles, Fixtures and Overhead Cond.	664,423.84
Cost of Underground Conduits	127,309.27
Cost of Underground Conductors	140,897.62
Cost of Consumers Meters	92,479.52
Cost of Consumers Meters Installations	33,184.67
Cost of Line Transformers	90,026.00
Cost of Line Transformer Installations	7,196.06
Cost of Street Lighting Equipment	59,760.07
Total Cost of Electric Plant	\$ 1,601,321.21

STATEMENT OF ASSETS AND LIABILITIES

as of December 31, 1949

FIXED ASSETS:

Land	\$ 10,035.26
Structures	61,127.00
Trans. Sta. and Substa. Equipment	195,493.92
Poles, Fixtures and Overhead Cond.	301,050.06
Underground Conduits	95,737.12
Underground Conductors	97,414.14
Consumers' Meters and Installations	60,416.41
Line Transformers and Installations	56,776.88
Street Lighting Enquipment	10,309.00
General Equipment	24,280.12
Total Fixed Assets	\$912,639.91

CURRENT ASSETS:

Construction Fund	\$ 15,091.72
Special Construction Fund—Plant	7,401.90

Special Construction Fund—Underground	1,801.25
Notes Payable Premium Fund	685.90
Depreciation Fund	8,526.98
Petty Cash	300.00
Consumers Deposit Fund	21,575.00
Accounts Receivable	73,336.53
Materials and Supplies	91,765.41
Total Current Assets	\$220,484.69

PREPAID INSURANCE	\$ 1,631.65
TOTALS	\$1,134,756.25

LIABILITIES:

Notes Payable	\$ 96,000.00
Bonds Payable	4,000.00
Accounts Payable	3,681.56
Consumers Deposits	21,575.00
Town Treasurer—Petty Cash Funds	300.00
Interest Accrued	557.46
Bond Premium	685.90
Loans Repayment	631,578.26
Total Liabilities	\$758,378.18

PROFIT AND LOSS—December 31, 1949	\$376,378.07
TOTALS	\$1,134,756.25

Note:—A contingent liability in the amount of \$15,930.54 existed as of December 31, 1949 on account of leases received from installment sales of electrical appliances and which were discounted with the Middlesex County National Bank of Reading.

PROFIT AND LOSS ACCOUNT

as of December 31, 1949

Balance January 1, 1949	\$317,974.23
Net Income—Balance from Operating Account	119,303.84
Miscellaneous Credits	100.00
TOTAL CREDITS	\$119,403.84
Bond and Notes Paid	7,000.00
Transferred to General Funds of the Town	54,000.00
TOTAL DEBITS	61,000.00
Balance December 31, 1949	\$376,378.07

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT

Accounts Payable

December 31, 1949

The Texas Company	\$ 4.00
General Cable Company	192.00
Air Reduction Sales Company	1.94
Grainger-Rush Company	182.81
John W. Babine	12.00
Brooks' Express	38.50
George H. Buckminster Company	64.09
Dyer-Clark Company	81.97
Easy Washing Machine Corporation	124.34
Fuelite Natural Gas Corporation	21.18
G. & H. Engineering Company	462.67
Gallagher Electric Company, Inc.	23.98
General Electric Supply Corp.	197.73
Gorham Fire Equipment Company	54.51
Graybar Electric Company, Inc.	225.40
Albert E. Mace Company, Inc.	67.83
Mass. Gas and Electric Light Supply	128.04
New England Tel. & Tel. Co.	2,006.37
A. L. Postman Company	12.83
Sager Electric Supply Company	3.80
Collector of Internal Revenue	14.73
George H. Wahn Company	391.65
Dyer-Clark Company	13.90
Carleton & Gray, Inc.	1.04
The Eastern Company	24.84
Electrical Appliance Resale Company	4.49
General Electric Appliances, Inc.	3.23
Edward Lappin	10.50
L. E. Muran Company	84.00
Spaulding-Moss Company	3.30
Supply Dists. Corporation	4.19
Town Clerk, Wilmington	9.00
<hr/>	
	\$ 3,681.56

BOARD OF CEMETERY TRUSTEES

Fred L. Nutter, Chairman	Term	expires	1952
David E. Hersee, Secretary	"	"	1950
Harry C. Barr	"	"	1951
Edouard N. Dube	"	"	1951
William P. Pierpont	"	"	1952
M. Russell Meikle	"	"	1950

Superintendent
HAROLD F. DAVIS

Office

Room 16, Municipal Building

SUPERINTENDENT'S REPORT

To the Board of Cemetery Trustees,

Town of Reading, Mass.

Gentlement:

The Superintendent's Report on the operation of the two Town Cemeteries, Laurel Hill and Forest Glen, for the fiscal year ending December 31, 1949, and the Department's 212th year of operation, (first burial Dec. 9, 1737), is herewith submitted.

Our records show 109 interments for the year, two less than in 1948, but still maintaining an upward trend.

I feel that an important item of Cemetery maintenance should be called to your attention, namely graves repaired. Over the period of years from 1944, when 127 sunken graves were repaired and when the use of either burial vaults or cement grave liners became mandatory, there has been a gradual decrease annually in the number of sunken graves repaired, so that this year there were only 17.

The statistics for the calendar year of 1949 are as follows:

	Laurel Hill	Forest Glen	Total
Interments	64	35	99
Cremation Interments	10	0	10
Foundations:			
Monuments	2	17	19
Markers	27	13	40

Graves Repaired	10	7	17
Winter Graves Repaired	29	22	51
Cement Crypts Used	40	23	63
Cement Vaults Used	25	11	36
Lots Sold:			
4 Grave	0	7	7
3 Grave	0	3	3
2 Grave	1	21	22
Single Graves	2	4	6
Welfare Dept. Graves, gratis	1	0	1
Veteran Graves, gratis	0	3	3
Cement Liners, gratis for			
Returned Overseas Dead	1	1	2

Nine old lots and four single graves in Laurel Hill Cemetery had perpetual care put on them and eight had additional amounts added during 1949.

With the assistance of the Tree Department personnel, the tree surgery program inaugurated in 1947 was carried on. Two poplars, two maples and one elm were removed and 145 large shade trees trimmed and pruned.

Acts of VANDALISM occurred twice during the year at Laurel Hill Cemetery. On May 10th five stones were displaced and on November 13th four more, and all were restored at the expense of the Department. The new flags for Armistice Day were torn from their staffs on the Veterans' graves and scattered through the Cemetery.

The long period of drought and the ban on the use of all sprinkler systems, imposed by the Water Department during the summer, resulted in a total loss of all reseeded areas. Due to these conditions the turfing program was suspended for the season, to be carried on next year.

At Laurel Hill a fieldstone retaining wall was constructed along two sides of a lot to stop erosion, at the expense of the proprietor of the lot. The roof of the Service Building was repaired and reshingled.

At Forest Glen an approximate area of three acres was cleared of brush and small trees, large boulders left by the W.P.A. were removed and a portion of this area was brought to sub-grade with material available on the site. I recommend that Forest Glen development be continued in 1950.

The financial statement will appear in the report of the Town Accountant.

Respectfully submitted,

HAROLD F. DAVIS

Superintendent

REPORT OF THE BOARD OF CEMETERY TRUSTEES

The Report of the Superintendent as submitted by him is hereby approved by the Board of Cemetery Trustees and constitutes its Report to the town.

FRED L. NUTTER, Chairman
DAVID E. HERSEE, Secretary
HARRY C. BARR
EDOUARD N. DUBE
WILLIAM P. PIERPONT
M. RUSSELL MEIKLE

Board of Cemetery Trustees

REPORT OF CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES

December 31, 1949

To the Honorable Board of Selectmen

Reading, Massachusetts

Gentlemen:

I herewith submit my report as Custodian of Soldiers and Sailors Graves for the year ending December 31, 1949.

One Veteran grave was repaired in Laurel Hill Cemetery and the usual care was taken of the Veteran Plots in Laurel Hill and Forest Glen Cemeteries, and also the care of all Veteran graves during 1949.

Appropriation	\$ 1,000.00
Pay Roll	\$ 758.59
Repairs on Veteran graves	5.00
Care of Laurel Hill Veteran Plot	36.41
Care of Forest Glen Veteran Plot	200.00
	\$ 1,000.00
	\$ 1,000.00

It is recommended that this appropriation be increased to \$1,200.00 for 1950 as the funds have been insufficient to take care of the necessary work since the Town has adopted the new wage scale.

There were one Spanish War and World War I Veteran, five World War I, and four World War II Veterans interred during 1949, as follows:

Spanish War and World War I

Foster E. Merrill, Lot No. 651, Laurel Hill Cemetery, died Nov. 7, 1949, buried Nov. 12, 1949.

World War I

John F. Maguire, Lot No. 634, Forest Glen Cemetery, died Jan. 23, 1949, buried Jan. 26, 1949.

Frederic Winn, Lot No. 466, Forest Glen Cemetery, died Feb. 5, 1949, buried Feb. 8, 1949.

Charles N. Harrison, Lot No. 916, Laurel Hill Cemetery, died May 9, 1949, buried May 11, 1949.

Roland N. Beauchamp, Grave No. 127, Vet. Plot, Forest Glen Cemetery, died Sept. 19, 1949, buried Sept. 22, 1949.

Herbert H. Garey, Lot No. 464, Forest Glen Cemetery, died Sept. 27, 1949, buried Oct. 1, 1949.

World War II

Richard C. Austin, Lot No. 1123, Laurel Hill Cemetery, died Sept. 22, 1944 (Holland), buried Jan. 8, 1949.

John B. Shaffer, Grave No. 25, Vet. Plot, Forest Glen Cemetery, died May 12, 1949, buried May 16, 1949.

Joseph W. Brown, Lot No. 1058, Laurel Hill Cemetery, died June 28, 1949, buried July 1, 1949.

Parker C. Kimball, Grave No. 10, Vet. Plot, Forest Glen Cemetery, died Mar. 16, 1942 (New Caledonia), buried Aug. 27, 1949.

Yours very truly,

HARRY D. TURNER,

Custodian of Soldiers' and Sailors' Graves

Annual Report

OF THE

SCHOOL COMMITTEE

OF THE

Town of Reading, Massachusetts

For the Year Ended December 31, 1949

IN MEMORIAM



For many years

JOHN MAGUIRE

was a friend to both the teachers and the students of Reading High School. Quiet, genial, and efficient, he was respected by all who knew him. His death on January 23, 1949 grieved all of us.

ADMINISTRATIVE OFFICERS

School Committee

Alexander P. Glover, 158 Prescott Street	Term expires	1952
Gladys F. Milton, 281 Summer Avenue	" "	1952
Robert E. Turner, 84 Cross Street	" "	1951
*John L. Griffin, 22 Bond Street	" "	1951
Gould B. Ruggles, 224 High Street	" "	1950
Melvin S. Crosby, 50 Middlesex Avenue	" "	1950
*Appointed to fill unexpired term of Merle W. Wescott, D.M.D., resigned.		

*Appointed to fill unexpired term of Merle W. Wescott, D.M.D., resigned

School Committee Office

Joshua Eaton School **365 Summer Avenue**
REading 2-0180 — 2-2384

Open Daily

Monday through Friday 8:30 a. m. to 5:00 p. m.
During School Vacations 9:00 a. m. to 5:00 p. m.

Superintendent of Schools

Arthur B. Lord, Jr. 39 Pine Ridge Road

Secretary to the Superintendent

Mae A. Tanner 58 Prescott Street

Clerks in School Committee Office

School Physician

Dr. Albert E. Morris **24 Sanborn Street**

School Nurse

Margaret B. Clewley, R.N. 131 Pleasant St., Woburn

Supervisor of Maintenance

Hugh S. Macfarlane 10 First St., Melrose

Attendance Officer

Robert A. Grundy **25 Lewis Street**

SCHOOL SECRETARIES AND CLERKS

Senior High School

Myrtle W. Tilton

Jean S. Underhill

Joshua Eaton School

Dorothy L. Wardrope

Junior High School

Maude M. Allen

Pearl Street School

Dorothy A. Walsh

Highland School

Clarice D. Hynes

SCHOOL JANITORS AND MATRONS

Senior High School

W. Ray Yorks

Edward F. Harrison

R. Ellen White

Junior High School

Frederick L. Riessle
Leander Smith

Andrew J. Lomax
Agnes G. Hurley

Joshua Eaton School

Robert A. Vars

Stuart R. Nichols

Highland School

William J. Broussard
Rose Harrington

Simon Castine

Lowell Street School

William A. Lloyd

Harry M. Berry

Pearl Street School

Edward W. McBrien

All Schools

William P. Muise

CAFETERIAS

Cafeteria Supervisor

Lois M. Connor

Senior High School

Mary A. Kingman

Ida H. Johnson

Junior High School

Jane Gibson

Eva E. Noble

Flora M. MacPhail

Joshua Eaton School

Edith J. French

Obeline Arsenault

Highland School

Evelyn M. Davis

Pearl Street School

Lois M. Connor

Elsiema C. Collins

NO SCHOOL SIGNALS

Radio announcement when possible over WNAC, WEEI, WBZ and WLAW between 7:00 and 7:45 a. m. Fire alarm 2-2 repeated three times. Street lights turned on for five minutes at the following times:

7:15 a. m. for Senior High School

7:30 a. m. for Junior High School

7:45 a. m. for Grades 1-6 inclusive

Since the elementary schools have two sessions, the afternoon session may be discontinued due to inclement weather. When afternoon sessions are discontinued, announcement will be made over the radio, fire alarm and street light system as well as in the individual schools on or before 11:30 a. m.

In most cases the decision as to whether or not children should attend school rests with the parent, in view of the fact that parents are in a better position to know whether or not their children may attend school in safety without injuring their health. Because the cost of operation of a school building, particularly during the winter months, is about the same whether or not the school is open, it is the policy for the schools to be open every day except under emergency conditions. Consequently, the occasion for "no school" will seldom arise.

SCHOOL CALENDAR

1950 — 1951

Schools open	September 6, 1950
No sessions:	
Columbus Day	October 12, 1950
Teachers' Convention	November 3, 1950
Thanksgiving recess from	Noon Nov. 22 to Nov. 27, 1950
Christmas vacation from	Noon Dec. 22 to Jan. 2, 1951
Winter vacation week of	February 19, 1951
No School Good Friday—from 11:30	March 23, 1951
Spring vacation week of	April 16, 1951
No school Memorial Day	May 30, 1951
School close	June 22, 1951

SCHOOL CLINICS

Dental—Wednesdays and Thursdays at Eaton School, 9:00 to 1:00 p. m.

Tuberculosis Prevention—Annually by appointment.

Diphtheria Prevention—Annually by announcement.

Registration of children entering school in September is held the previous March. Time announced in local paper.

REPORT OF SCHOOL COMMITTEE

To the Citizens of Reading:

The School Committee herewith submits its report.

This year the School Committee has met various building and educational problems squarely and feels that it has conquered some of them. Other problems are in process of being solved and the Committee hopes to be able to state in next year's report that these have been completed.

One very pressing problem was met when the doors of the Joshua Eaton School were opened. This new school aided materially our overcrowded condition in the elementary grades. However, this school does not solve the problem entirely; it merely eases it for a few years. The School Committee feels that with the retention of the Prospect Street School and the building of a parochial school the elementary school situation is definitely much better than it was last year, but that it still must be watched carefully.

Needless to say, the Committee is very pleased with the reception accorded the Joshua Eaton School both by the citizens of Reading and those of our neighboring towns.

Another problem facing the School Committee, and in fact, all the people of the town, is the replacement of the present Senior High School. Its inadequate facilities make it impossible to house the number of pupils who will be entering it within a year or two. It is now overcrowded and is already presenting many difficulties. With this condition it is impossible to meet the educational needs of the students. As you all know, the administration is trying to do the best it can by using Junior High facilities. This in turn robs the Junior High students of valuable opportunities. Also, as the Junior High School has grown, it soon will be impossible for this arrangement to continue.

If the town determines that a new high school must be built and takes those steps necessary to qualify for aid by June 30, 1951, state aid up to one-third of the cost of the building might be obtained.

The study plan started last year for the integration and coordination of the entire educational system from Grade I through XII has been continued this past year. The beneficial results are beginning to be seen already. As the housing condition of the schools becomes better, a fuller coordination of the various subjects can be introduced, especially in remedial work, physical education, vocational training, and athletic activities.

The resignation of Dr. Merle W. Wescott was received and accepted with sincere regret. Mr. John L. Griffin was appointed by the Committee to fill this vacancy.

The School Committee plans, at all times, to keep the people of Reading acquainted with its problems, and hopes that the people will take advantage of the material presented and will help in building a school system of which both may be proud.

The terms of Mr. Melvin S. Crosby and Mr. Gould B. Ruggles expire this year.

Respectfully submitted,

Alexander P. Glover, Chairman

Gladys F. Milton

Gould B. Ruggles

Melvin S. Crosby

Robert E. Turner

John L. Griffin

READING SCHOOL COMMITTEE — 1950

Receipts not from Tax Levy — Showing Net Cost to Town
January 3, 1950

Estimate 1950		GENERAL ACCOUNT	1949
Appropriation	Credits		
\$492,812.07		Total Expenditures (Less Transportation)	\$444,740.57
		Receipts:	
		State Reimbursement (Estimate)	\$ 63,281.71
		Tuition	24,392.20
		Sundry	95.17
			<u>87,769.08</u>
		Net Cost to Town	\$356,971.49
		VOCATIONAL TUITION	
		Total Expenditure (Estimate)	\$ 3,065.88
		Receipts:	
		State Reimbursement	823.39
			<u>823.39</u>
		Net Cost to Town	\$ 2,242.49
		TRANSPORTATION	
		Transportation	\$ 13,251.08
		SCHOOL LUNCHES	
		Appropriation—Town	\$ 50,000.00
		W.F.A. Reimbursement	8,510.53
			<u>58,510.53</u>
		Receipts:	
		Cash for lunches	\$ 39,258.39
		W.F.A. Reimbursement	8,510.53
		Inventory	2,657.91
			<u>\$ 50,426.83</u>
		Total Cost of Operation	\$ 48,084.70
\$ 60,000.00			

SCHOOL COMMITTEE BUDGET — 1949

Appropriations, Transfers & Refunds 1949		Expended 1949
SALARIES:		
\$ 25,985.69	Supt., Clerks and Enf. of Law	\$ 24,359.52
13,949.99	Supervisors	13,019.58
20,146.69	Principals	20,146.48
289,134.13	Teachers	284,685.24
33,608.00	Janitors and Matrons	34,635.15
5,081.50	Health	4,997.10
<hr/>		
\$387,906.00		\$381,843.07
MAINTENANCE:		
General Control		
\$ 700.00	Grouard House—Operation	\$ 104.20
450.00	Grouard House—Maintenance	73.29
700.00	Supt's. Office Expense	906.97
280.00	Research and Professional Study	271.96
300.00	Printing	327.75
650.00	Travel Expenses	348.95
800.00	Prin. Office Expense	721.26
1,400.00	Telephone	1,531.03
100.00	Travel Expense, Enf. of Law	100.00
<hr/>		
\$ 5,380.00	Total General Control	\$ 4,709.36
INSTRUCTION:		
\$ 750.00	Travel Expense of Supervisors	\$ 591.71
5,000.00	Textbooks and Supplementary Books	5,290.06
10,850.00	Supplies—Schools	11,286.14
1,000.00	Supplies—Shop	1,012.86
300.00	Supplies—Domestic Science	363.48
2,535.00	Instructional Apparatus	2,067.71
250.00	Express Charges	213.87
<hr/>		
\$ 20,685.00	Total Instruction	\$ 20,825.83
OPERATION OF PLANT:		
\$ 13,500.00	Fuel	\$ 13,483.39
1,200.00	Water and Sewer	1,076.42
3,500.00	Electricity	4,031.82
100.00	Gas	34.17
650.00	Laundry and Summer Cleaning	445.90
200.00	Ash Removal	310.02
125.00	Janitor's Expense	148.49

250.00	Exp. of Supr. of Bldgs. and Grounds	72.66
4,500.00	Janitors' Supplies	3,997.91
<hr/>		
\$ 24,025.00	Total Operation of Plant	\$ 23,600.78
	MAINTENANCE OF PLANT:	
\$ 2,810.00	Grounds	
400.00	Transferred to Transportation	
<hr/>		
\$ 2,410.00		\$ 1,754.86
\$ 6,366.00	Buildings	7,262.67
757.00	Service System	1,288.27
1,170.00	Plumbing	290.19
605.00	Furniture Repair	367.11
<hr/>		
\$ 11,308.00	Total Maintenance of Plant	\$ 10,963.10
	AUXILIARY AGENCIES:	
\$ 600.00	Library	\$ 538.32
400.00	Health Expenses	253.05
104.00	Tuition	63.71
300.00	Commencement	370.17
<hr/>		
\$ 1,404.00	Total Auxiliary Agencies	\$ 1,225.25
	CAPITAL OUTLAY:	
\$ 1,160.00	New Grounds and Buildings	\$ 540.00
110.00	New Equipment and Furniture	1,015.54
<hr/>		
\$ 1,270.00	Total Capital Outlay	\$ 1,555.54
\$ 64,472.00	Total General Maintenance	
400.00	Transferred to Transportation	
<hr/>		
\$ 64,072.00		\$ 62,879.86
\$387,906.00	Total Salaries	381,843.07
\$451,978.00	Grand Total	\$444,740.57
\$ 2,000.00	New Beach Wagon	\$ 1,827.15
\$ 13,000.00	Transportation	
400.00	Transferred from Gen'l. Main.	
<hr/>		
\$ 13,400.00		\$ 13,251.08
\$ 3,000.00	Vocational Tuition	
65.88	By Trans. from Finance Committee	
<hr/>		
\$ 3,065.88		\$ 3,065.88
\$ 1,182.86	Safety Equipment	\$ 368.24
\$ 50,000.00	School Lunches	\$ 48,084.70
\$ 8,510.53	W. F. A. Reimbursement	\$ 8,510.53

AGE GRADE TABLE — October 3, 1949

Age	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 & over	Total	
Grade 1	98	178	11															287	
" 2	2	121	154	8	1													284	
" 3	3		88	137	10													235	
" 4	4			71	110	17	4											202	
" 5	5				73	100	23	5										201	
" 6	6					74	105	27	8		1							215	
" 7	7						53	91	23	8	2	1						178	
" 8	8							50	81	29	14	2						176	
" 9	9								1	45	77	35	8					166	
" 10	10									62	100	40	14					217	
" 11	11										1	49	107	24	4				185
" 12	12											70	100	16	7	1		194	
PG																2	1	1	
Special Classes		2		2	3	4	1	1	1									14	
Totals	98	299	255	216	196	194	189	175	158	178	201	228	140	21	7	2	1	2558	
																4			

MEMBERS OF READING SCHOOL FACULTIES

(Dates indicate year of appointment in Reading)

School Committee Offices

Arthur B. Lord, Jr., A.B., M.Ed. (1948)	Superintendent of Schools
Albert E. Morris, M.D. (1947)	School Physician
Robert A. Grundy (1947)	Attendance Officer
Hugh S. Macfarlane (1949)	Maintenance Supervisor

Supervisors

Philip W. Althoff, B.P.E., M.Ed. (1927)	Dir. of Physical Education
Margaret B. Clewley, R.N. (1939)	Supervisor of Health
Florence G. Nichols, B.S.Ed. (1929)	Physical Ed. Supervisor
Arthur E. Willey, Boston Conservatory of Music (1948)	Dir. of Music

Senior High School

Rudolf Sussmann, B.S.Ed. (1917)	Supervising Principal
Luke Halpin, B.A., M.A. (1922)	Asst. Prin., Math., Guidance
Royal S. Adams, B.S. (1943)	Science, Faculty Mgr.
Aline L. Archambault, A.B. (1948)	English
Clifford B. Baker, B.S., M.A. (1944)	Math., Guidance
Elizabeth A. Batchelder, B.S.Ed. (1916)	English
Alton C. Bennett, A.B., M.A. (1947)	History, Coach
Elsie I. Bishop, B.A., B.L.S. (1943)	Librarian
Robert Bronner, B.S.Ed., M.S.Ed. (1940)	History, Guidance, Golf
Virginia Cox, A.B., A.M. (1945)	English, Sophomore Adviser
Joseph A. Crowley, A.B. (1946)	Math., Coach
Albert F. Drury, Salem Normal (1917)	Bookkeeping, Cons. Economics
Joseph F. Fitzgerald, A.B., A.M. (1929)	Math., Head of Dept., Jr. Class Adviser
Alice H. Franzen, B.S.Ed. (1947)	Stenography, Typewriting
William E. Hanlon, A.B., M.Ed. (1945)	History, Head of Dept.
Svea W. Kling, B.B.A., M.Ed. (1940)	Steno., Type., Head of Dept.
J. Douglas Oliver, A.B. (1948)	Music, History
Frederick J. Pope, B.S., M.Ed. (1922)	Physics, Chem., Head of Dept.
Mary E. Shay, B.A., M.A. (1943)	English, Head of Dept.
Arthur L. Spencer, A.B., A.M. (1938)	Latin, English, Dramatics
Esther E. Sullivan, B.S.Ed. (1948)	Art
Marion B. Wadsworth, A.B., A.M. (1943)	French
Katherine A. White, A.B. (1947)	Spanish, History
Philip A. Wogan, B.S.Ed. (1949)	Biology, Math.
Helen R. Zimmermann, B.A., M.S., Ph.D. (1936)	Biology

Junior High School

Robert F. Perry, B.S. (1935)	Supervising Principal
Harriet S. Beattie, B.S.Ed. (1937)	Art
Wellington A. Brewster, A.B., M.Ed. (1947)	Mathematics
Stanley E. Butcher, A.B. (1949)	Social Studies
John R. Copithorne, B.A. (1946)	Science
Ethelyn M. Cowperthwaite, B.S. (1945)	English
Marian D. Day, Bates College (1925)	Science
Clementina Frasca, B.S.Ed. (1947)	English
Walter E. Hawkes, B.S. (1933)	Physical Ed., Hygiene
Hazel W. Hunt, B.A. (1949)	Social Studies
Helen R. Knight, B.S.Ed., M.Ed. (1946)	English
Roderick E. Macdonald, B.S.Ed. (1937)	Shop
Jean Mahaney, B.S.Ed. (1949)	Home Economics
John B. Pacino, B.S., M.Ed. (1945)	Bus. Training, Social Studies Asst. Coach
Anna M. Reck, B.A. (1928)	Mathematics
Dorothy B. Rice, A.B. (1949)	Mathematics
Paul B. Roberts, B.S., Ed.M. (1949)	Shop
Neil C. Robinson, B.S., M.Ed. (1936)	Social Studies
Violet H. Rockney, B.A. (1947)	English, Music
Helen Sault, Ph.B. (1948)	English, Latin
Grace M. Thomas, B.S.Ed. (1947)	Home Economics
Margaret Tyacke, Boston University (1926)	Phys. Ed. Hygiene
Frederick C. Wales, B.S.Ed. (1942)	Shop
Edward A. Wicas, B.S. (1949)	Social Studies
Albert H. Woodward, A.B., M.Ed. (1940)	Mathematics

Highland School

Elizabeth Graham, B.S.Ed., M.Ed. (1941)	Supervising Principal
Edythe M. McQuaide, B.S.Ed., M.Ed. (1940)	Asst. Prin., and Grade 6
Dorothy L. Burgess, Leslie Normal (1926)	Grade 3
Catherine M. Chipman, Lowell State T.C. (1944)	Grade 2
Dorothy L. Cronin, B.S.Ed., M.Ed. (1933)	Grade 2
Carolyn C. Grace, North Adams Normal (1919)	Grade 5
Virginia M. Grady, B.S.Ed. (1949)	Grade 4
Olive L. Joney, B.S.Ed., M.Ed. (1946)	Grades 3 and 4
Dorothy Leslie, B.A. (1948)	Grade 1
Constance B. Loud, B.S.Ed. (1948)	Grade 6
Florence Potter, Plymouth Normal School (1926)	Grade 5
John M. Shaw, B.S.Ed. (1949)	Grade 6
Mary Slattery, B.S.Ed. (1949)	Grade 1

Pearl Street School

Arthur D. Simonds, Jr., B.R.E., M.A. (1944)	Supervising Principal
Mary W. Moore, B.S.Ed. (1941)	Asst. Principal, and Grade 5
Jean F. Bickford, B.S.Ed. (1948)	Grade 1
Velma E. Curtin, Perry Kindergarten (1927)	Grade 2
Elizabeth Gilligan, B.S.Ed. (1949)	Grade 5
Pauline S. Gilman, Keene Normal School (1947)	Grade 2
Jessie L. Goddard, Bridgewater State Teachers' College	Grade 2
A. Josephine Guild, B.S.Ed. (1944)	Grade 1
Frances Haskins, Aroostook State T.C. (1943)	Grade 3
Ann M. Howe, Framingham Teachers' College (1947)	Grade 4
Beth G. MacGregor, B.S.Ed. (1943)	Grade 1
James A. McLaughlin, B.S.Ed., M.Ed. (1947)	Grade 6
Florence R. Popp, Castine Normal School (1949)	Grade 1
Helen D. Stockwell, Salem Normal School (1930)	Grade 4
Marialice Stratton, B.S. (1948)	Grade 3
Myrla P. Wilbur, B.S.Ed., M.Ed. (1945)	Grade 6

Joshua Eaton School

Carleton F. Rose, B.S.Ed., M.Ed. (1949)	Supervising Principal
Clara A. Anderson, B.S.Ed. (1944)	Grades 3 and 4
Gloria S. Brenner, B.S.Ed. (1949)	Grade 3
Mary Louise Brogan, B.S.Ed. (1949)	Grade 1
Mary S. Corby, B.S.Ed. (1949)	Grade 5
Eileen R. Cummings, B.S.Ed. (1945)	Grade 1
Doris S. Forbes, Plymouth Teachers' College (1947)	Grade 5
R. Hilda Gaffney, B.S.Ed. (1941)	Grade 6
Grace L. Gifford, Wheelock Kindergarten (1943)	Grade 1
Jane Gross, B.S.Ed. (1949)	Grade 2
Esther Kempton, B.S.Ed. (1946)	Grade 4
Helena A. Markham, Framingham State T. College (1934)	Grade 3
Alberta R. Mathieson, Salem State Teachers' College (1924)	Grade 2
Helen B. Morgan, Lowell State Teachers' College (1949)	Grade 1
Irene R. Royea, Aroostook Normal School (1928)	Grade 2
Martha E. Ryder, B.S.Ed., M.Ed. (1949)	Special Class
Eleanor M. Skahill, B.S.Ed., M.Ed. (1943)	Grade 6
Barbara Hill, B.S.Ed., M.Ed. (1949)	Remedial Teacher All Elementary Schools

Lowell Street School

Nellie P. Beaton, Hyannis Teachers' College	Principal and Grade 4
Ruth Hanford, B.S.Ed. (1949)	Grade 2
Jacqueline A. Nickles, B.S.Ed. (1949)	Grade 3
Marion Weagle, B.S.Ed. (1946)	Grade 1

REPORT OF THE SUPERINTENDENT OF SCHOOLS FOR 1949

To the School Committee of Reading, Massachusetts
Mrs. Milton and Gentlemen:

Herewith please find my second annual report as Superintendent of Schools, which is the fifty-seventh in the series of Annual Reports describing the work of the Reading Public Schools. This report will review the programs initiated in 1948, will report on progress during 1949, and will outline plans and recommendations for the coming year.

Staff

As is usually the case, Reading last year lost many fine teachers because of sickness, marriage, moving with husbands to other towns, to accept better positions, or for other cause. In three cases, teachers have left to become instructors in State Teachers Colleges and one case is of a teacher who is on leave of absence to complete study at a State College. Following is the list of teachers who have left:

High School

Esther C. Sullivan	Art Teacher
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Junior High School

William A. Rich	Asst. Principal and Teacher of Mathematics
James T. Amsler	Shop
Louise B. Jenkins	Social Studies
Doris F. Karst	Social Studies
Edna L. Rohwedder	Mathematics

Highland School

Henry J. Barone	Asst. Principal and 6th Grade Teacher
Lorraine Pulson	

Grade 5, on leave of absence for one year for further study

Pearl Street School

Richard G. Durnin	Grade 5
Marion K. Dynice	Grade 2
Margaret G. Traquair	Special Class
Harriet Hoffman Fowle	Grade 2

Lowell Street School

Lorraine C. Johnson	Grade 3
Dorothy Kilroy	Grade 2

Prospect Street School

Helen M. Waltermire	Grade 1
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Reading has been fortunate in securing excellent replacements for the teachers whom we have lost. Because of the growth of the pupil population, we realized early in the year that it would be necessary to employ several extra teachers and as a result it was possible to employ teachers as early as February; consequently, we were able to secure the very best of the candidates before other communities hired them.

New teachers are as follows:

High School		
Philip Wogan	Biology and Mathematics	
Junior High School		
Stanley E. Butcher	Social Studies	
Hazel W. Hunt	Social Studies	
Jean Mahaney	Household Arts	
Dorothy B. Rice	Mathmetics	
Paul B. Roberts	Industrial Arts	
Edward A. Wicas	Social Studies	
Joshua Eaton School		
Mary L. Brogan	Grade 1	
Helen G. Morgan	Grade 1	
Jane Gross	Grade 2	
Gloria S. Brenner	Grade 3	
Mary S. Corby	Grade 5	
Martha E. Ryder	Special Class	
Barbara Hill	Remedial Teacher	
Highland School		
John M. Shaw	Grade 6	
Virginia M. Grady	Grade 4	
Mary A. Slattery	Grade 1	
Lowell Street School		
Jacqueline Nickles	Grade 3	
Ruth M. Hanford	Grade 2	
Pearl Street School		
Elizabeth Gilligan	Grade 5	
Florence R. Popp	Grade 1	

Six of the teachers listed above were employed to accommodate an increase in enrollment of 119 pupils in the elementary schools and also to relieve overcrowded elementary classrooms. A very definite factor in making it possible for us to secure excellent teachers is the improved salary schedule which places Reading comparatively well up on the list with other towns and cities in the Commonwealth. Today Reading is in such a position that with careful selection, our teachers

should be equal to or better than teachers of almost any other town in the Commonwealth.

SUPERVISION. No small part of good instruction in the classroom is dependent upon constant, skillful supervision, whether through classroom visitation or teachers' meetings. Reading is fortunate in having conscientious principals and supervisors who are primarily responsible for the strong in-service training program which exists in this town.

Cafeteria

The plans and recommendations of 1948 included the improvement of the cafeteria service in the schools, revision of the maintenance program, and preliminary steps for the integration of instruction throughout all schools in the system. In past years the four school cafeterias operated independently, both as to menu making and purchasing. In September of this year five cafeterias were organized under a cafeteria supervisor, Miss Lois Connor, who prepares menus, purchases for all the cafeterias, and supervises their operation.

Maintenance

For several years the Reading School Committee has recognized the desirability of improving the maintenance program in the schools. Now that the School System has grown to its present size, the work of properly caring for the buildings is considerable. On July 1st, Mr. Hugh Macfarlane, a man with considerable experience in this particular field, was employed to supervise the operation and maintenance of the various school buildings. The result of this change in organization will lead to a reduction in the cost of specific items and improve the care of a school plant valued at \$2,500,000.

Integration

The major part of the progress during the past year has been properly the improvement of the instructional program in Reading. The lack of integration previously existing meant that pupils from the different schools moving into other schools in the system arrived with varying backgrounds, which meant a loss in instructional time every time such a move was made. The same situation existed even in a pupil's advancement from grade to grade within a building. Last year, the Superintendent organized a study for the integration of instruction within schools and between schools. In view of the fact that all classroom teachers would be involved directly in carrying out any instructional program, the Superintendent enlisted the support of all teachers in this study for integration. Teachers appointed seven of their number to meet with the Superintendent as a Council for organization and development of the study. All teachers participated in the major phases

of the study, the first of which involved an analysis by all teachers of existing practices of the various grade levels in the different schools. Later in the year teachers from the various grade levels met to determine instructional practices and content to which a pupil was exposed in his progress from grade to grade. There were many positive results stemming from these studies. In the first place, teachers throughout the system probably for the first time appreciated the problems of teachers of other grade and subject levels; secondly, teachers saw clearly defined relationships between their particular instruction, and that in other parts of the school system; third, teachers of the same grade levels and subject areas noted differing practices, and were able to coordinate their instruction as a result; fourth, the absurdity of different basal texts in the different schools was thrown into sharp relief.

BASAL TEXTS. Plans are now in process of completion for the purchase of standard basal texts as a definite step for the improvement of integration between grades and schools. In view of the fact that the cost of such an undertaking is considerable, the purchase program should be extended over a period of three or four years.

MINIMUM STANDARDS. This fall the Principals and the Superintendent have met to analyze possible minimum standards which may be used for the 70% of pupils who represent those of average ability. To date, the minimum program for seniors in High School in the areas of English, Mathematics, Science and Social Studies has been reviewed and consideration is being given to adjusting the school's program for those at the upper and lower ends of the intelligence scale.

REMEDIAL INSTRUCTION. Recognizing the desirability of providing for those children in the elementary schools who, in various subjects, are not at the proper grade level in achievement, the School Committee this year elected a remedial teacher to work with these children to the end that by special instruction they might be brought to a level in achievement commensurate with their native ability. The teacher who was elected to this position has for ten years been an elementary school remedial teacher in Needham and is now very successfully working with approximately 70 pupils.

The necessity for caring for the slow and rapid learners re-emphasized the need for a comprehensive testing program, and during the past year additional standardized tests have been added to the program.

PHONICS. A specific step has been taken for the improvement of reading in the Town. Over a year ago a new system for the teaching of phonics, that is, word analysis and pronunciation, was analyzed by two teachers in the Pearl Street School, who used the new system with their classes. The outstanding results as determined by standardized texts prompted the School Committee to provide textbooks for all of the

first three grades in Reading so that now all primary children in the Town have the benefit of this program.

SUPERVISOR OF PHYSICAL EDUCATION. As a definite step in the coordination of the school activities, the School Committee has made possible the assignment of Mr. Philip W. Althoff to the supervision of Physical Education in all schools in town. Mr. Althoff now has available time to coordinate Physical Education activities of the Elementary, Junior High and Senior High Schools, and is entrusted with the responsibility for a coordination and development of athletics.

Supervisory Units

The principle of semi-independent supervisory units, a practice found in many of the larger, better school systems in Massachusetts, has been inaugurated in Reading and found highly successful. There are four supervisory units embracing from 400 to 600 pupils. Each principal is responsible to the Superintendent for the supervision of teachers and pupils, the proper control of the pupils and the school staff under the rules and regulations of the School Committee, and the public and personnel relations affecting his school. The principals of the Reading schools, as noted before, are skillful administrators and supervisors and it is only proper that such responsibility and authority should accrue to them.

Parent and Public Support

The Town of Reading is unusual when compared with other communities in the State in that parents take such a vital interest in the program and operation of the schools. Every Parent-Teacher Association in Reading is a flourishing organization which contributes in no small degree to the successful operation of the schools. While some of the activities of the PTAs are social, the underlying purpose and many of the activities of these associations are directed toward the improvement of the education of the children. Membership in one of these associations provides the parent with a better opportunity to know the teacher, to know of the school's work, and to know better the strength and weaknesses of his own child. The teacher, in like measure, receives similar benefits and the net result is that there is greater opportunity for the pupil's successful advancement. Related to this association is the Study Group of parents at Pearl Street School. Organized by the parents, Principal and teachers, the Study Group meets once a month to study methods of instruction, content of the educational program, and the various matters relating to child psychology. The fine spirit generated in teachers, parents and pupils by these cooperative studies is apparent to anyone who visits this school. The Highland PTA is at present studying the desirability of establishing a program for similar purposes.

The Reading Parent-Teacher Council was established over a year ago to coordinate the activities of the various parent groups in Reading. Its initial step was to plan for meeting dates which would not be in conflict, one with the other, and to serve as a clearing house for information concerning PTA programs and problems. This year the Council is taking the leadership in investigating the need for a new high school, in stimulating interest in the formation of a PTA at the High School, and in making plans for an analysis of the single and double session plans of organization in the elementary schools. Parents who do not now belong to such an association should contribute to, and take from, the association the ideas and help which such membership provides.

School Housing

Last year it was apparent from an examination of enrollment figures and the population trend in Reading that, like other communities, Reading would be faced by major problems in the housing of its school children. It is reasonable to believe that for the next five years there will be an increase in the school population of over 500 pupils. The increased growth of the school population will soon crowd the Junior High School and by 1952 the evidence seems to indicate that the Senior High School will be crowded considerably beyond the capacity authorized by the State Department of Public Safety.

Fortunately, the Town realized that the population trend would affect all of our schools and constructed the 18-room school building now called the Joshua Eaton Elementary School. This beautiful new school opened in September with 16 of the 18 classrooms filled, and was dedicated on October 23, 1949. The change in the school district lines relieved the Highland and Pearl Street Schools, but the expected increase in enrollment probably will, within two years, again fill all three major elementary school units. The School Committee returned to the Town the Grouard House and the two-room Chestnut Hill School, but it retained the Prospect Street School, which may again be opened if the enrollment increase develops as expected. An unknown factor in prediction at this time is the effect that the opening of a parochial school in Reading will have upon public school enrollment.

The major problem facing Reading today is obviously the High School. The increased growth of the Town and the increased birthrate, as indicated above, probably will swell enrollment in this school in 1952 to such a degree that even by using the gymnasium and cafeteria for classroom purposes, it would be impossible to accommodate all high school pupils. Then, too, how long Reading will be satisfied to provide her boys and girls with the inadequate curriculum imposed by limited facilities is another imponderable. The matter of financing another school building at this time is naturally one which should be of real concern to the townspeople, but the assistance available from

the State to relieve the burden on the local property tax certainly should encourage our townspeople to investigate without prejudice the needs of the High School pupils of the next 40 years.

Legislation

Because Education is a State function, subject to the control of the State Legislature, those bills reviewed by the Legislature, and which may become law, regulating the operation of the schools in this Town, are important and your Superintendent and School Committee analyze proposed laws and support the desirable and oppose the undesirable.

Plans For 1950

The major endeavor in the coming year will be the continued study and work for the improvement of integration in the Reading schools. The second major project will be an investigation of ways and means for developing a program of instruction for the boys and girls so that they may be better prepared to find their proper places in today's society. The High School curricula will receive special attention as a result of a recent analysis which indicated that high school graduates were continuing their studies or going directly into work, as follows:

In the past five years 23% of Reading High School graduates have gone on to college; 3.7% have gone on for nurses' training; 3.9% have entered college preparatory schools, or have taken post graduate courses; 5.4% have entered business schools; 2.3% have gone into vocational schools; 13.3% have gone directly into business offices. Almost 52% of the Reading High School pupils leave High School to go directly to work.

At the present time it appears that while we continue to seek ways and means of improving instruction in the fundamentals, through remedial teachers and otherwise, we should also modify the High School curricula to accommodate the 50% who are going into the trades, and particularly into the distributive occupations. The High School program should also provide some realistic training for all pupils in home-making, and should strengthen its program for teaching all pupils about the routine business procedures, including consumer education.

An attempt will be made to secure more information about enrollment in the High School and other factors which point directly toward the construction of a new high school. Two plans which are now under investigation will be further examined in the coming year. One is a plan for continuous pupil progress in the primary grades, which if adopted, would mean a more realistic adaptation of the school's instructional program to the needs of the young child as we find him.

The other is a plan which involves the organization of the school day and is familiarly known as the single or double session plan. This

plan would effect only the elementary schools and if the single session plan were adopted, would mean that elementary pupils would attend school earlier in the day and leave school earlier in the afternoon. There is merit on both sides of this question and careful analysis needs to be made before any decision is reached.

The Reading Public Schools have a fine reputation and the instruction in our schools is of the highest order. No single person or group of people is responsible for this fact — the devotion of the School Committee and professional staff, the interest and energy of the various parents' organizations, and the generous support of all townspeople are all factors contributing to the character and reputation of our schools. As long as this teamwork which characterizes all who are associated with our schools continues, the Town may justly be proud of its public school system.

Respectfully submitted

ARTHUR B. LORD, JR., Superintendent of Schools

READING HIGH SCHOOL COMMENCEMENT EXERCISES

Class of 1949

June 8, 1949

P R O G R A M

PROCESSIONAL MARCH

High School Band

RAISING OF FLAG and PLAYING OF COLORS

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Class President, George S. Zanni, Jr.

STAR SPANGLED BANNER

Key-Smith

Audience, Senior Class and Band

PRAYER—Rev. Charles F. Lancaster

SALUTATORY

"Fitness For Service"

Eleanor Ruth Caulk

TORCH ORATION

George S. Zanni, Class President

ESSAY

"Statement for Success"

Deborah Williams, Class Honors

ESSAY

"Science for All"

Stanton Hillier, Faculty Honors

ESSAY

"The Higher Pioneering"

Virginia Bradford Reynolds, Faculty Honors

ESSAY

"Nos te Morituri Salutamus"

Alton E. Brown, Class Honors

VALEDICTORY

"Thanks for the Memories"

Julia Josephine Miller

CONFERRING SCHOLASTIC HONORS

Rudolf Sussmann, Headmaster

CERTIFICATION OF CLASS

ACCEPTANCE OF CERTIFICATION OF GRADUATES

Arthur B. Lord, Jr., Superintendent of Schools

CONFERRING DIPLOMAS

Alexander P. Glover, Chairman of School Board

AMERICA

Audience, Senior Class, and Band

Smith-Carey

BENEDICTION—Rev. Charles F. Lancaster

RECESSIONAL MARCH

High School Band

CANDIDATES FOR DIPLOMAS

Shirlee Aims	Francis A. Kimball
Barbara Louise Allen	Carolyn Knight
Robert E. Anderson, Jr.	Thomas Krueger
Sharon Alys Anderson	Doris G. Lane
Lillian L. Bagley	Charlotte Toby Lappin
Richard S. Bateman	Harold F. Lewis
Mary Louise Beaujolin	Earle Clifford Livingstone
Mary H. Berglund	Frederick E. Livingstone, Jr.
John A. Bilicki	Roy Neil Long
George William Blanchard	Barbara Emma Lord
Daniel J. Bogan	Gilbert James MacKenna
H. Lawrence Bradford	Kathleen MacPherson
Alton E. Brown	Ann Mary Maguire
Marion E. Brown	Joan Maguire
Nancy Jane Buckler	Mary Margaret Malone
Howard A. Bussell	Janice Irene Margeson
Shaun F. P. Caisse	Jean G. Martorano
John K. Campbell	June H. Martorano
Theodore Campbell	Barbara McCabe
Arlynne Carroll	Robert E. McCarthy
Eleanor Ruth Caulk	Eleanor Jane McKenney
Betty T. Chadwick	Helen Merriam McKenney
Ann M. Chase	James L. McMahon
Brenda L. Clark	John O. McSheehy
Jean Marie Colford	Paul Mecewitz
Patricia Ann Connelly	Jean E. Merrill
*Mary Shirley Connors	Elisabeth Charlotte Merriman
Peter Forrest Cook	Marian Frances Merritt
Doris Barbara Crosby	Phyllis Mae Messier
Arlene M. Cullington	Ronald Edward Meuse
Rita A. Cunningham	Nancy Fay Middleton
Arthur M. Curtin, Jr.	Julia Josephine Miller
Elizabeth L. Curtis	Edward Roy Milley
Margery P. Delano	Arthur Winn Morrison, Jr.
Robert Eugene DeMar	Sherman Haymes Murphy, Jr.
Robert J. Desmond	Donald C. Murray
Anne Marie Deurell	R. Bruce Murray
Natalie Janet DeWolfe	Ralph A. Nelson
Robert G. Dickerson	Elaine Rona Oram
Jane Dolben	Robert D. Partridge, Jr.
Ethel Patricia Donahue	George Albert Peters
Anne Cecelia Doucette	Stanley Winfield Peva, Jr.
Charles H. Doucette, Jr.	Laurence B. Poole
Jeanne Doucette	Carole Frances Porcella

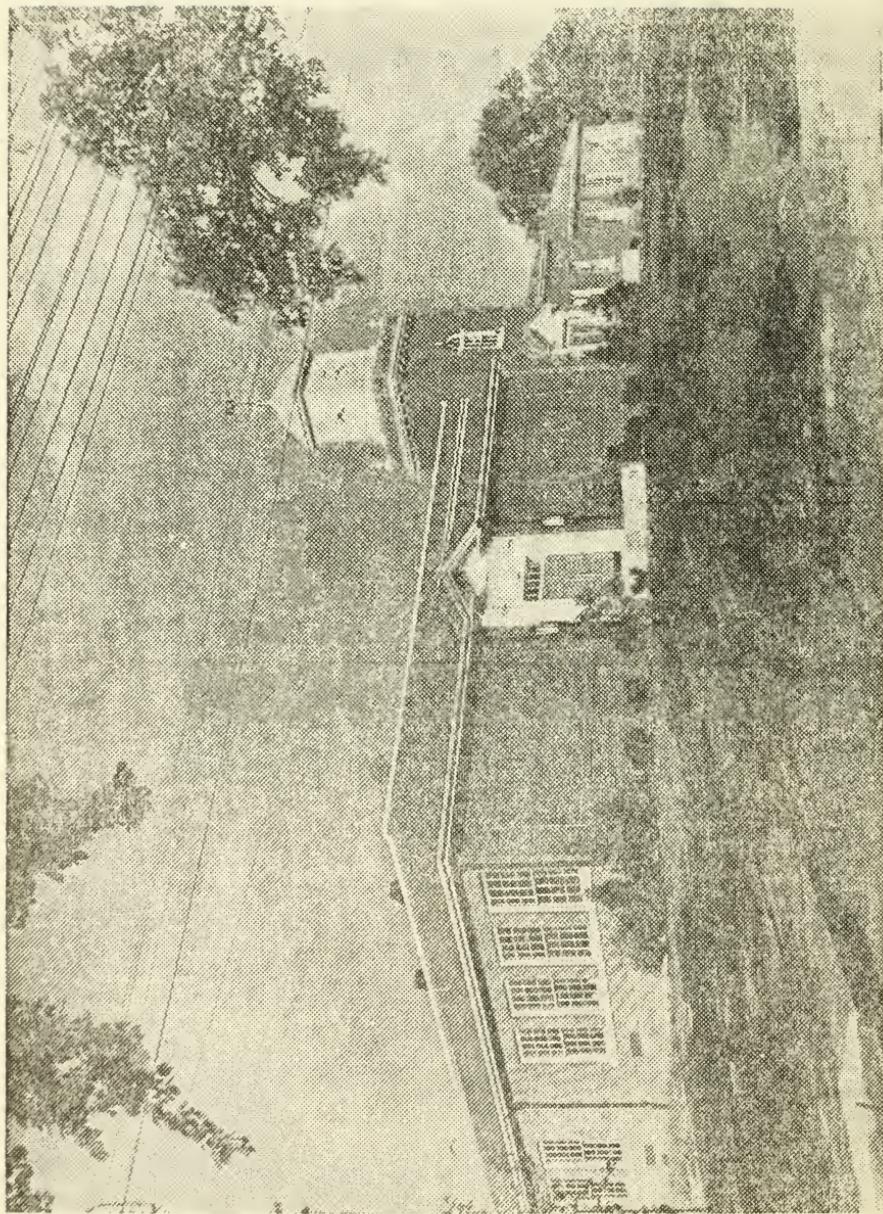
Lorraine Marie Doucette
Ruth DeVere Doull
June Martha Estabrook
Carolyn Ruth Fairbairn
Natalie Joyce Falle
Katherine Louise Fallon
Harriette B. Flater
Richard George Flint
Jean Foley
Nancy Jane Ford
Donald Edwin Foster
Gloria Ann Frasco
Edmund G. Freeman
Lois Fulton
Christine A. Gadbois
Joseph J. Gaffney
Janet Marilyn Galeucia
Philip N. Gallant
Melba Marie Gardiner
Priscilla Marian Gardner
Barbara Ellen Garey
Shirley Irene Gelotti
Barbara Gibson
Mary Lydia Gibson
Sebastian Robert Giuliano
Jean E. Grenier
*George Wheeler Hall, Jr.
Patrician Ann Halloran
Muriel L. Harris
Ronald W. Haselton
Rudolph C. Hede
Richard C. Heselton
George E. Hickman
Stanton Hillier
Grace Horrigan
Evelyn H. Howes
Constance Hutchins
Barbara L. Hyslip
John P. Jensen
Sarah Jigerjian
Barbara Jean Johnson
Nancy Ellen Johnson
Elmer Robert Jones
Roland Johnson, Jr.

Richard G. Priebe
Marjorie Ann Priestley
Stillman Putnam
Jean A. Reardon
Noel J. Reebenacker
Florence Annette Reynolds
Virginia Bradford Reynolds
Nancy Richardson
John Rigione
Catherine W. Roberts
Barbara Jane Rodgers
Barbara Ann Ruggles
Shirley Louise Runge
Alvin L. Scott
Richard Donald Sheridan
Richard Thomas Sillars
Anthony Smith
Norma H. Smith
Paul K. Spaulding
Joanne Elizabeth Spillane
Richard Francis Spindler
Mary Louise Squires
Gertrude Louise Stanton
Alison Jeanette Steele
Raymond Albert Stuart
Florence Mary Sullivan
Paul A. Surette
Paul V. Surette
Evelyn Theresa Thornton
William Carter Towle
Pauline Cleone Turner
Deborah E. Upton
Robert Louis Upton
William H. Vercammen, Jr.
Carl V. Wells, II
Virginia Marion Weymouth
Everett Sidney Wheeler
Dorothy Marie White
Martha Ann White
Deborah Williams
Joseph Dennis Williamson
John William Yorks
Phyllis Gertrude Zagorski
George S. Zanni, Jr.

*Class Marshalls

Dedication of Joshua Eaton School PROGRAM — — Mr. Glover Presiding

National Anthem	Arthur E. Willey, Director	<i>Reading High School Band</i>
Flag Salute	Post 62, American Legion	<i>Ernest L. Nigro, Commander</i>
Invocation	Pastor. Congregational Church	<i>Rev. Paul E. Sheldon</i>
Presentation of Building	Chairman, School Committee	<i>Alexander P. Glover</i>
Acceptance	Chairman, Board of Selectmen	<i>Kenneth C. Latham</i>
Acceptance for School Committee	Chairman, School Committee	<i>Alexander P. Glover</i>
Remark	Superintendent of Schools	<i>Arthur B. Lord, Jr.</i>
Remarks	Parent-Teacher Association Council President	<i>Kenneth R. Johnson</i>
Selection	Novelty March — Lee	<i>Reading High School Band</i>
Remarks	Consultant	<i>Dr. William K. Wilson</i>
Remarks	Architect	<i>George H. Sidebottom</i>
Remarks	Principal, Joshua Eaton School	<i>Carleton F. Rose</i>
Message	Chm, Mass. School Bldg., Assistance Com.	<i>John E. Marshall</i>
Selection	America the Beautiful	<i>Reading High School Band</i>
Address	Dean, Harvard School of Education	<i>Frank Keppel</i>
Benediction	Pastor. St. Agnes Church	<i>Rev. William F. Reilly</i>



Reading Public Library

REPORT OF THE TRUSTEES

The year of 1949 was one of transition for the library in that it marked the beginning of an addition to the building and a change of librarians.

After five years of intensive effort your Trustees found the town meeting willing to appropriate \$135,000 for the purpose of building a stack room and making necessary changes in the present building. The contract was awarded to Proia Construction Co., of Newton, and work began during the summer. Apparent progress has been slow due to the necessity of awaiting fabrication of the custom-made stacks, although construction was well under way by year's end. This addition will house twice the number of present volumes, allow a return to the reading room as designed 31 years ago and provide more efficient service.

Miss Grace Abbott, who had served in the library since 1908 and was librarian during the past eleven years, retired in June. The Trustees express for the town its gratitude for her pleasant, helpful, and efficient administration and long service. Taking her place is Miss Anna R. Turner, formerly in charge of the Children's Library.

Through the Reading Antiquarian Society an anonymous donor presented the Trustees with a bronze plaque to indicate that the library stands on the site of the Parker-Haven-Sanborn-Grouard House (circa 1740), a dwelling of historical significance. In appreciation of this plaque the Trustees have had it placed on the library to the right of the entrance.

During the year the Lion's Club presented to the library a ceiling projector for the use of immobile bed patients. Fifty book films were included with this gift which is deeply appreciated by the Trustees and librarians.

Respectfully submitted,

WILLIAM S. TONKS, Chairman

EVE E. HENDERSON, Secretary

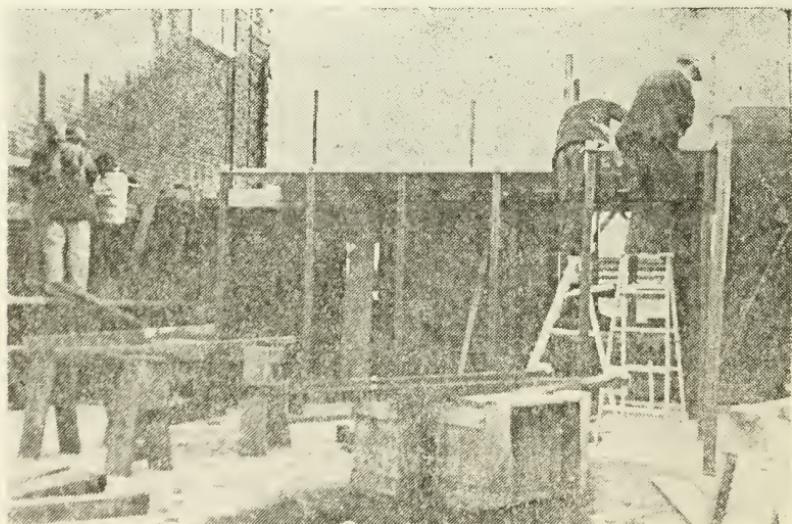
C. NELSON BISHOP

SYDNEY M. HODSON

KATHERINE C. PIERCE

NEIL C. ROBINSON

BREAKING GROUND



STEEL CONSTRUCTION BEGINS

LIBRARIAN'S REPORT TO THE TRUSTEES FOR 1949

Volumes in the Library, Dec. 31, 1948	28,190
Volumes purchased	
Adult fiction	477
Adult Non-fiction	391
Total	868
Juvenile fiction	238
Juvenile Non-fiction	76
Total	314
Reference	16
Total purchased	1,198
Gifts	113
Total volumes added	1,311
Total	29,501
Withdrawn during year 1949	306
Total number of volumes Dec. 31, 1949	29,195
Circulation	
Adult fiction	44,473
Adult non-fiction	15,166
Adult periodicals	7,113
Adult total circulation	66,752
Juvenile fiction	19,330
Juvenile non-fiction	3,140
Juvenile periodicals	643
Juvenile total	23,113
School circulation	5,520
Inter-library loan	120
Total circulation in 1949	95,505
Total circulation in 1948	98,568
Loss in 1949	3,063
New borrowers registered	
Adult	387
Juvenile	223
Total	610

Out-of-town borrowers	8
Average circulation	
Number of days Library was open	293
Average adult circulation	227.8
Average juvenile circulation	78.9
Average daily (total)	306.7
Interlibrary loan borrowed	75
loaned	45
Total	120
Appropriation	\$ 12,254.00
Salaries, appropriation	\$ 8,254.00
Librarian — Jan. to July	\$ 1,195.98
Librarian — July to Jan. 1, 1950	1,182.48
Assistants	3,565.02
Janitor	1,039.92
Janitor's vacation	10.00
Part-time workers	1,173.98
Total salaries	\$ 8,167.38
Appropriation returned to town	\$ 86.62
Maintenance Appropriation	\$ 4,000.00
Telephone	\$ 76.30
Fuel, light, water, sewer	783.99
Printing and supplies	295.06
Books and periodicals	1,953.24
Binding	296.35
Maintenance and repairs	228.64
Miscellaneous	27.32
Total expenses	\$ 3,660.90
Trust fund expended	\$ 250.03
Total expended	\$ 3,910.93
Appropriation returned to town	\$ 322.70
Receipts, Fines from Children's Room	\$ 199.13
Fines collected	725.71
Fees collected from out-of-town borrowers	16.00
Paid Town Treasurer and hold his receipts for same	\$ 940.84

MEMORIAL BOOKS have been presented to the Library during the year by relatives and friends of late Reading citizens, in memory of:

George H. Clough
Scotland

Mrs. Grace Clough
Home and Garden Flower Prints
Fair Harvard

Mrs. Laura Gordon
Proper Study of Mankind

Mrs. Maria Winchester
Chinese Painting

Roger Reed
America's Small Houses. Also, Shots at White Tails

Mrs. Theresa Duval
The Wise Encyclopedia of Cooking

Mrs. Margaret Lyons
Literary History of the United States
Webster's Collegiate Dictionary
Book of Costume
Art through the Ages
Dickens

George Albee
Golf Clinic

James W. Fairchild
Money and Banking

Lester Riley
Dog Encyclopedia
Story of Maps
Webster's Geographical Dictionary

Albert E. Fowler
Great Britain

Charles Damon
John Q. Adams

Mrs. J. Marshall Hubbard
Treasury of Early American Homes
Milk Glass

Mrs. Lucille Buck Hallock
Music of the World

Miss Helen Davis
Searchlight on Peace Plans

William Benjamin
Home Book of Trees and Shrubs

Mrs. Janet Bird Macdonald
Furniture and Decoration: period and modern
Figure Drawing for all it's Worth
American Prize Prints of the 20th Century
Contemporary American Painting
Art Through the Ages
American Arts

REPORT OF WELFARE AGENT

To the Board of Public Welfare:

I submit the following report as Welfare Agent and Director of Old Age Assistance for the year 1949:

During the year we have assisted 22 family cases and 33 single cases under General Aid, representing a case load increase of about 25% over the previous year. Employment conditions, which have been fairly stable for several years, have been less secure, particularly for unskilled labor, during the last half of 1949 and this condition always reflects immediately in General Aid expenditures.

In Aid to Dependent Children the case load figure has remained the same as in the previous year, namely, 22, but at this writing is showing definite tendency to increase. Reading's Aid to Dependent Children case load has for the past few years remained what is generally considered below "normal" for a town of our population and general character and a natural increase is to be expected.

Under Old Age Assistance 266 cases were handled in 1949, this

figure being practically the same as for the last four years. A substantial increase in "cost per case" has been a factor in all categories but is most strongly evident in Old Age Assistance.

All branches show the effect of an increased living cost and a sharp increase in medical costs, particularly hospital expense, but Old Age Assistance has in addition the much discussed "Leisure Time Activities" act — Chapter 796, enacted by the Massachusetts Legislature in 1949. This act provides for a mandatory increase of \$4.00 a month in every Old Age case and, by itself, increases our expenditure in this category by some ten or twelve thousand dollars annually.

It is now rather well known that public assistance expenditure is now pretty much a matter of legislative mandate. This places even greater importance locally on initial investigation, periodic re-investigation as to continued need, and the maintenance of social and fiscal records, in unbelievable detail and extent, to assure material for the claiming of reimbursement. This reimbursement, from federal, state, and municipal sources and to some extent from individuals and estates, ordinarily amounts to between seventy-five and eighty percent of the total expenditure for relief. Its financial significance to the town is obvious.

In this matter we have been fortunate in that our administrative staff, though few in number, is experienced and competent, and I feel that the town's interests are duly protected.

Below is given a condensed schedule of expenditures and net cost:

1949

Expenditures for Assistance

General Aid	\$ 26,655.73
Aid to Dependent Children	23,535.10
Old Age Assistance	168,607.12
	<hr/>
	\$218,797.95
Total reimbursement	172,665.39
	<hr/>
	\$ 46,132.56
Total administrative expenditure	\$ 19,750.82
Administrative reimbursement	6,977.52
	<hr/>
Net cost	\$ 12,773.30

Respectfully submitted,

EDWARD E. HARNDEN,

Welfare Agent and Director of Old Age Assistance

AGENT FOR VETERANS' BENEFITS

January 9, 1950

Honorable Board of Selectmen,
Town of Reading, Massachusetts

Gentlemen:

As your Agent of Veterans' Benefits I submit my annual report.

Our case load and number of persons aided have increased over last year, especially so since September.

We have had an unusual amount of sickness and medical bills that have increased our expenses.

While we cannot predict to a certainty, the situation for 1950 seems to be of more expense than for a number of years.

We had most excellent cooperation from the other town departments, that assist us in administering this work.

We take pleasure in thanking them for their courtesy.

Respectfully submitted,

CHARLES W. H. SMITH,

Agent

DIRECTOR OF VETERANS' SERVICE

January 9, 1950

Department of Veterans' Service,
Reading, Massachusetts

Gentlemen:

This is the first report filed under this caption.

The department was made mandatory by the Acts of 1946; but the service which includes almost anything connected with veterans, has functioned since the beginning of World War II, and continues to do so.

In close connection with Veterans Benefits, we have been able to advise and assist veterans and their dependents in many ways.

There continues to be a good demand for these services at very little expense to the town.

Respectfully submitted,

CHARLES W. H. SMITH,

Director

REPORT OF THE INSPECTOR OF WIRES

To the Honorable Board of Selectmen:

Gentlemen:

The report of the Inspector of Wires is hereby submitted.

Permits have been issued and the electrical work performed on the following:

Additions to existing wiring	148 Offices	2
Alterations to existing wiring	56 Oil burners (power)	242
Air conditioning	2 Pottery kiln	1
Compressors	2 Ranges (electric)	91
Corrections made to wiring	3 Refrigeration	3
Dishwashers	3 Repairs to old wiring	4
Dwellings (new)	132 Roadside stands	2
Dwellings (old rewired)	3 Services (temporary)	4
Freezing units	3 Services replaced	26
Garages	6 Shops	3
Garbage disposal units	1 School house (new)	1
Gasoline pumps	8 Signs	8
Gas heat controls	3 Stokers	3
Heat regulators	2 Stores	1
Henhouses	3 Ventilating fans	6
Laundry machines and dryers ..	18 Water heaters (electric)	20
Mangles	1 Wiring condemned	5
Motors	19 Repairs after fire damage	2

On the new school building periodic inspections were made before pouring of cement covering conduit. Each stage of installation was made with Mr. Fitzgerald in charge of electrical work for Balcom Electrical Co. Final inspection was made after installation of all fixtures and appliances. Outside of a few electricians failing to properly install oil burner emergency switches and others failing to apply for permits before wiring I have found the majority of the electrical contractors co-operative in every respect.

Respectfully submitted,

GEORGE F. FOGG,

Inspector of Wires

REPORT OF INSPECTOR OF ANIMALS

January 3, 1950

To the Honorable Board of Selectmen,
Town of Reading, Massachusetts

Gentlemen:

I hereby submit my report as Inspector of Animals for the year January 1, 1949 to January 1, 1950.

Sixty-nine dogs were quarantined for biting or scratching people. Sixty-eight have been released, and one still remains in quarantine. One dog strayed away before the quarantine expired.

Too many dogs are permitted to run around loose during the restraining period. Others are permitted freedom before expiration of the restraining period. No one but myself, or the Director of the Massachusetts Division of Livestock Disease Control office in Boston has authorization to release any animal in quarantine. Failure to comply with the quarantine regulations may result in a heavy court fine.

During the month of June, one case of Rabies was identified in Longmeadow. Later during the month, another case was located in Ayer, Massachusetts. These two towns may just as well have been Reading. Rabies is a very dangerous disease, so kindly keep your pets restrained during a quarantine period; thereby protecting yourself and your neighbors.

One cow was quarantined on the suspicion of having Actinomycosis, and still remains in quarantine.

The annual inspection of all livestock in the town, carried on by request of the Division of Livestock Disease Control, showed a slight increase over 1948. There are at present, 137 neat cattle, 161 swine, 49 sheep, 19 goats and 36 horses. No Contagious Infectious Diseases were noted during the inspection.

Respectfully submitted,

GARDINER A. LESTER, D.V.M.

Inspector of Animals

REPORT OF THE POLICE DEPARTMENT

January 1, 1950

Honorable Board of Selectmen,
Municipal Building,
Reading, Massachusetts
Gentlemen:

The annual report of the Police Department for the year 1949 will be brief.

Annual Report

The ambulance was used for accidents and private work 262 times. The sum of \$1,061.00 was collected in fees and turned over to the Treasurer	\$ 1,061.00
Bicycle registrations in force as of January 1, 1950, are 3,269. The sum of \$98.00 was collected in fees and turned over to the Treasurer	98.00
We received from the Town of Wilmington \$75 for radio and telephone use	75.00
The District Court returned to us the sum of \$80.00	80.00
<hr/>	
Grand Total	\$ 1,314.00

During the year 1949, 326 arrests were made for the following offenses:

Drunkenness	136
Larceny	12
Non-support	6
Assault and Battery	13
Breaking and Entering in the Night-time	6
Juvenile Delinquency (Larceny and Runaway)	7
Rape	1
Attempted Rape	1
Insanity	5
Out-of-town warrants	2
Lewdness	2

Automobile Violations:

Speeding	96
No stickers	9
Operating without license	2
Operating uninsured and unregistered car	1
Operating after revocation of license	1
Operating under the influence of liquor	13
Failing to stop for officer	2
Misappropriation of Automobile	4
Driving so as to Endanger	5
Leaving scene of accident	2
<hr/>	
	326

Number of cards sent to Registry of Motor Vehicles
for motor vehicle violations 346

In Woburn District Court fines totalling \$1,455.00 were assessed against the defendants.

Our officers investigated 117 accidents. Many more accident reports were turned in by participants themselves.

Over 1,400 investigations of all kinds were made by officers.

Mail was taken care of twice weekly.

Many fires were covered throughout the year.

The cruiser cars were run approximately 70,000 miles; the Chief's car 5,200 miles; and the ambulance 5,400 miles; making a grand total of 80,600 miles.

I feel that the above covers most of the police activities for the year 1949.

I wish to recommend that a new car be purchased and another policeman be appointed to the department.

Yours very truly,

THOMAS E. WALL,

Chief of Police

NINETY-FIFTH REPORT OF THE FIRE DEPARTMENT
REPORTS OF THE FOREST WARDEN
AND SUPERINTENDENT OF FIRE ALARMS

To The Honorable Board of Selectmen,

Gentlemen:

The 1949 report of the Fire Department, Forest Warden and Superintendent of Fire Alarm is hereby submitted.

Manual Force. The permanent force consists of fourteen men including the Chief, Deputy Chief, Captain, Lieutenant and Mechanic. The call force is twenty men. Also there is an Auxiliary Fire Service of thirty men.

Apparatus. Chief Car, a 65 ft. Jr. Aerial Ladder truck, five pumping engines, two trailer pumps, one hose trailer, and one 1 ton Utility truck with pump. The latter purchased this year to replace the $\frac{1}{2}$ ton fire alarm truck. To comply with the requirements of the State law, eight additional Scott Air-Paks were purchased. The Auxiliary Fire Service was supplied regulation leather fire helmets.

Service Record. The department has responded to 125 bell alarms, 12 of which were false; 235 still alarms, 1 of which was false, and 136 service calls. A total of 496. Included in the total calls were 165 for grass, brush and dump fires, 40 of which were in the town dump on John Street. The fire loss for the year on property endangered valued at \$514,970.00 was \$29,922.85, a reduction of \$70,664.38 from 1948.

17 firemen and 7 civilians received minor injuries at fires.

14 fires were investigated by inspectors from the State Fire Marshal's Office. Routine inspections of business property, nursing homes, schools and places of public assembly have been inspected as far as possible with the limited personnel. 324 inspections have been made and permits issued for power oil burners. 48 inspections made and permits issued for range oil burners. 42 inspections made and permits issued for Liquified Petroleum Gas storage installations. 3 permits for Christmas Trees, 4 permits for storage of inflammable fluids, 1 permit for candlelight church service, 34 blasting permits, 1 for permit to purchase gun powder and 1 for removal of gasoline tank.

Fire Stations. At the Central Station metal partitions have been installed in the bath room. The office, upper and lower halls and stairs

have been tiled. The exterior, above the eaves has received one coat of paint. At the Engine 2 Station the roof has been shingled on the west side.

Fire Alarm. Line wire has been run to the Stoneham town line and soon the mutual aid fire alarm connection with that town will be completed. The necessary tree trimming and placing of insulators in trees has been done. Underground cable conduit has been laid on Lowell Street and Middlesex Avenue in conjunction with the Chapter 90 road work on Lowell Street. Also a conduit to the Municipal Building. Cable has been placed in conduits from Box 112 at Woburn and Sanborn Streets to Box 62, Lowell Street and Middlesex Avenue. 4 boxes for replacements have been purchased. Underground fire alarm connection has been made to the new Joshua Eaton School and a new pedestal box located at Summer Avenue and Oak Street.

Recommendations. That the permanent force be increased. That the present 1937 Chief car be replaced. Replacement of the present Fire Alarm switchboard and removal of all Fire Alarm equipment from the attic of the Central Fire Station. Continue the Fire Alarm extension both underground and overhead with additional boxes. Overhead doors at the Engine 2 Station. That apparatus be equipped with two-way radio.

Conclusion. In conclusion I wish to thank your Honorable Board for the co-operation received, the members of the department and the Auxiliary Fire Service for their efficient performance of duty. The Red Cross Motor Corps and Canteen for their response to fires and assistance, and other town departments and citizens who have co-operated with and assisted this department.

Respectfully submitted,

HUGH L. EAMES

Chief of the Fire Department

Forest Warden and Superintendent of Fire Alarm

REPORT OF THE BOARD OF ASSESSORS

**For the Year 1949
Valuation of Taxable Property**

Buildings, exclusive of land	\$17,734,380
Land, exclusive of buildings	3,864,440
Personal Estate	1,518,336
Total Taxable Valuation	\$23,117,156
Amount Appropriated for Town Purposes	\$1,534,704.10
Amount to be Paid for State and County Taxes	73,052.78
Amount of Overlay	25,615.16
	\$1,633,372.04
Less Estimated Receipts	\$484,682.80
Excise Tax	36,000.00
Over Estimate 1948	343.40
Available Funds	109,815.16 630,841.36
Net Amount to be raised on Polls and Property	\$1,002,530.68

Tax Rate 1949 — \$43.00

Real Estate Tax	\$ 928,759.12
Personal Tax	65,289.56
Poll Tax	8,534.00
Excise Tax	64,085.23
Moth	791.70
Sidewalk & Curbing	1,335.47
House Connection	888.84
Sewer	1,905.93
Highway	1,144.52
Water Liens	298.99
	\$1,075,033.36

HAROLD B. CURRELL
RALPH T. HORN
LEON G. BENT

Board of Assessors

REPORT OF COLLECTOR OF TAXES

For the Year Ended December 31, 1949

Taxes and Assessments 1947

Uncollected December 31, 1948	\$ 6,650.34
Interest and Costs Collected	459.93
Refunds	187.17
Paid Treasurer	\$ 6,817.07
Abatements	89.93
Tax Takings	390.44
Uncollected December 31, 194900
	\$ 7,297.44
	\$ 7,297.44

Taxes and Assessments 1948

Uncollected December 31, 1948	\$ 52,846.25
Committed 1949	988.00
Interest and Costs Collected	1,089.44
Refunds	292.31
Paid Treasurer	\$ 47,785.09
Abatements	1,358.95
Tax Takings	451.02
Uncollected December 31, 1949	5,620.94
	\$ 55,216.00
	\$ 55,216.00

Taxes and Assessments 1949

General Tax Warrant	\$1,075,033.36
Interest and Costs Collected	522.30
Refunds	4,932.95
Paid Treasurer	\$1,004,011.46
Abatements	21,519.93
Tax Takings	616.32
Uncollected December 31, 1949	54,340.90
	\$1,080,488.61
	\$1,080,488.61

Sewer Rentals

Uncollected December 31, 1948	\$ 1,180.36
Committed 1949	13,993.40
Refunds	47.47
Interest and Costs Collected	123.17
Paid Treasurer	\$ 13,940.54
Abatements	154.95
Tax Takings	23.88
Uncollected December 31, 1949	1,225.03

	\$ 15,344.40
	\$ 15,344.40

Highway Betterment

Uncollected December 31, 1948	\$ 15,803.81
Committed 1949	24,741.98
Paid Treasurer	\$ 1,209.41
Betterment Apportioned	14,594.40
Abatement	254.54
Uncollected December 31, 1949	24,487.44

	\$ 40,545.79
	\$ 40,545.79
Advance Payment Apportioned Highway	\$ 229.87
Interest Collected95
Paid Treasurer	\$ 230.82

	\$ 230.82
	\$ 230.82

Sidewalk Betterment

Uncollected December 31, 1948	\$ 3,232.98
Committed 1949	2,662.37
Interest Collected58
Paid Treasurer	\$ 1,051.90
Betterment Apportioned	2,181.66
Uncollected December 31, 1949	2,662.37

	\$ 5,895.93
	\$ 5,895.93
Advance Payment Apportioned Sidewalk	\$ 190.06
Interest Collected74
Paid Treasurer	\$ 190.80

	\$ 190.80
	\$ 190.80

Sewer Betterment

Uncollected December 31, 1948	\$ 11,698.13	
Committed 1949	8,039.48	
Paid Treasurer		\$ 2,618.25
Abatement		267.00
Betterment Apportioned		8,812.88
Uncollected December 31, 1949		8,039.48
	_____	_____
	\$ 19,737.61	\$ 19,737.61
Advance Payment Apportioned Sewer	\$ 95.99	
Paid Treasurer		\$ 95.99
	_____	_____
	\$ 95.99	\$ 95.99

Sewer House Connection

Uncollected December 31, 1948	\$ 4,845.61	
Committed 1949	4,935.54	
Paid Treasurer		\$ 3,332.59
Abatements		205.51
Betterment Apportioned		2,846.10
Uncollected December 31, 1949		3,396.95
	_____	_____
	\$ 9,781.15	\$ 9,781.15
Advance Payment Sewer House Conn.	\$ 72.40	
Paid Treasurer		\$ 72.40
	_____	_____
	\$ 72.40	\$ 72.40

Estate of Deceased Persons

Uncollected December 31, 1948	\$ 1,029.03	
Committed 1949	1,404.41	
Paid Treasurer		\$ 150.00
Abatements		144.97
Uncollected December 31, 1949		2,138.47
	_____	_____
	\$ 2,433.44	\$ 2,433.44

Moth Department

Committed 1949	\$ 2,377.40	
Paid Treasurer		\$ 1,585.70
Added to 1949 Real Estate Taxes		791.70
	_____	_____
	\$ 2,377.40	\$ 2,377.40

Departmental Accounts

Tuition	\$ 24,136.62
Sewer House Conn. Account	81.45
Public Welfare	10,604.16
Granolithic Construction	109.87
Old Age Assistance	63,137.24
Aid to Dependent Children	7,654.62
Public Health	546.00
Departmental Tree Work	2,725.22
Veterans' Service	6,339.19
Paid Treasurer	\$120,334.37
	<hr/>
	\$120,334.37
	\$120,334.37

Water Rates and Miscellaneous

Uncollected December 31, 1948	\$ 11,532.26
Committed 1949	108,192.87
Refunds	48.93
Paid Treasurer	\$100,428.42
Abatements	1,429.96
Water Liens added to Taxes	298.99
Uncollected December 31, 1949	17,616.69
	<hr/>
	\$119,774.06
	\$119,774.06

Certificates

Certificates of Municipal Liens	\$ 270.06
Paid Treasurer	\$ 270.06
	<hr/>
	\$ 270.06
	\$ 270.06

Recapitulation of Receipts

Taxes and Assessments	\$1,058,613.62
Sewer Rentals	13,940.54
Betterments	8,802.16
Estate of Deceased Persons	150.00
Departmental Accounts	121,920.07
Water Rates and Miscellaneous	100,428.42
Certificates of Municipal Liens	270.06
Paid Treasurer as per Treasurer's Receipts	\$1,304,124.87
	<hr/>
	\$1,304,124.87
	\$1,304,124.87

WILLIAM E. MORRISON,

Collector of Taxes

REPORT OF THE TREASURER

For the Year Ended December 31, 1949

The transactions in the General Cash Account, in summary form, were as follows:

Balance January 1, 1949	\$ 722,030.77
Receipts	3,330,514.06
	<hr/>
	\$4,052,544.83
Disbursements	3,449,246.18
	<hr/>
Balance December 31, 1949	\$ 603,298.65

Funded Debt

Outstanding January 1, 1949	\$693,000.00
Bonds and Notes issued in 1949	205,000.00
	\$398,000.00
	<hr/>
Bonds and Notes paid in 1949	\$ 58,000.00
Outstanding December 31, 1949	840,000.00
	\$398,000.00
	<hr/>

Temporary Loans

Outstanding January 1, 1949	None
Notes issued in 1949	\$250,000.00
	\$250,000.00
	<hr/>
Notes paid in 1949	\$250,000.00
Outstanding December 31, 1949	None
	\$250,000.00
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A more detailed statement of receipts and disbursements and a statement of the trust funds are presented in the report of the Town Accountant.

PRESTON F. NICHOLS,

Treasurer

Annual Report

OF THE

TOWN ACCOUNTANT

Receipts and Expenditures

For the Year Ended December 31, 1949

RECEIPTS FOR 1949

General Revenue

Taxes

Current Year:

Poll	\$ 7,682.00
Personal	56,286.11
Real Estate	871,004.13 \$934,972.24

Previous Years:

Poll	\$ 72.00
Personal	4,846.72
Real Estate	45,412.03 \$ 50,330.75
Tax Title Redemptions	\$ 1,098.90

From the State:

Corporation Tax	\$108,732.35
Income Tax	
Valuation	69,212.00
Education	63,281.71 \$241,226.06
Estate of Deceased Persons	\$ 150.00

Licenses

Board of Selectmen:

Amusement	\$ 91.00
Auctioneer	10.00
Bowling	5.00
Fire Arms	10.00
Inn Holder	2.00
Junk	20.00
Lord's Day	135.00
Peddler	3.00
Second Hand Articles	10.00
Second Hand Auto	50.00
Taxicab	16.00
Theater	5.00
Trucking	22.00
Victualer	50.00 \$ 429.00

Board of Health:

Frozen Dessert	\$	15.00
Physiotherapist		1.00
Transportation of Hides		2.00
Undertaker	6.00	\$ 24.00

Town Clerk:

Dog	\$	203.80
Fishing and Hunting		99.75 \$ 303.55

Permits

Marriage	\$	194.00
Plumbing		445.25
Revolver	57.00	\$ 696.25

Fines and Forfeits

Court Fines		\$ 55.00
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Grants and Gifts

From the Federal Government:

Old Age Assistance	\$	78,279.11
Aid to Dependent Children		7,443.02
School Lunches		7,823.45

From the State:

Meals Tax		3,966.67
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From the County:

Dog Licenses		1,589.03 \$ 99,101.28
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Special Assessments

Moth and Tree	\$	760.20
Sewer		4,169.05
Sewer House Connection		4,234.62
Sidewalk and Curbing		2,379.19
Highway	3,977.54	\$ 15,520.60

Privileges

Motor Vehicle Excise	\$	57,825.83
Peddlers' Licenses From the State		48.00 \$ 57,873.83

Departmental—General Government

Selectmen:

Advertising Hearings	\$ 11.00
Sale of Books	519.50
Sale of Supplies	1.00
Treasurer—Duplicate Deeds	3.00
Collector—Charges and Fees	942.32
Town Clerk	1,068.12
Board of Appeal—Hearings	105.00 \$ 2,649.94

Protection of Persons and Property

Police Department:

Ambulance Fees	\$ 1,061.00
Bicycle Registration	98.00
Radio and Phone Service	75.00
Inspector of Buildings	902.50
Sealer of Weights and Measures	108.71
Moth and Tree	4,310.92 \$ 6,556.13

Health and Sanitation

Tuberculosis, State Subsidy	\$ 546.00
Dental Clinic	1,446.19
Inspector of Milk and Food	23.50
Dog Clinic	189.50
Sewer Rentals	13,769.90 \$ 15,975.09

Highways

State and County, Joint Maint., Chapt. 90	\$ 2,000.00
State and County, Joint Constr., Chapt. 90	10,367.67
Sidewalks and Curbing	109.87
Snow and Ice Removal, State	372.25
Road Machinery Rentals	24,387.49
Sale of Junk	21.20 \$ 37,258.48

Charities

Reimbursement for Relief:

From Individuals	\$ 469.45
From Cities and Towns	1,411.21
From the State	8,841.50

Reimbursement for A.D.C.:

From the State	8,028.62
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Reimbursement for O.A.A.:

From Cities and Towns	4,192.12
From the State	67,831.50
	\$ 90,774.40

Veterans Services

Reimbursement for Relief:

From Cities and Towns	\$ 35.00
From the State	6,363.58
	\$ 6,398.58

Schools

Tuition, State Wards	\$ 2,016.96
Other Tuition	22,375.24
Sale of Text Books and Supplies	286.99
Cafeteries	39,258.39
	\$ 63,937.58

Library

Fines	\$ 940.84
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Unclassified

Mun. Light Dept. in lieu of taxes	\$ 54,000.00
Fire and Damage Settlements	194.00

Reimbursement for Insurance:

From Sewer Dept.	1,310.37
From Light Dept.	2,368.07
From Water Dept.	2,673.90
	\$ 60,546.34

Public Service Enterprises

Light Department:

Sale of Light and Power	\$662,248.76
Mdse. and Jobbing	109,593.19
Miscellaneous (Refunds)	7,513.63
	\$779,355.58

Water Department:

Sale of Water	\$ 80,782.98
Services, Repairs, etc.	19,596.51
Advance Deposits	3,415.00
Liens added to Taxes	178.64
Sale of Material	11.25
	\$103,984.38

Cemeteries

Sale of Lots and Graves	\$ 2,440.00
Care of Lots and Graves	5,598.59
Care of Endowed Lots (Int. on Funds)	2,404.18
Care of Soldiers Graves	241.41 \$ 10,684.18

Interest

On Sewer Rentals	\$ 26.42
On Deferred Taxes	1,445.75
On Special Assessments	1,183.09
On Investment Funds	1,961.77

On Public Trust Funds:

Parker Hospital Fund	4,871.88
Grouard Hospital Fund	3,570.88
R.H.S. Scholarship Fund	100.00
Cemetery Fund	1,975.00
On Motor Vehicle Excise	37.55
On Tax Title Redemptions	65.11
On Loans	73.40 \$ 15,310.85

Municipal Indebtedness

Anticipation of Revenue Loan	\$250,000.00
Library Addition Constr. Loan	100,000.00
Light Construction Loan	80,000.00
Water Construction Loan	25,000.00
Premiums	1,197.20 \$456,197.20

Agency, Trust and Investment

Fishing and Hunting Licenses for State	\$ 763.75
Dog Licenses for County	2,272.20
Cemetery Perpetual Care Funds	6,447.50
Withholding Taxes	70,443.98
Mass. Hospital Service	8,334.80
Sewer House Conn. Guarantee Deposits	569.56
Recording Fees	4.68
Tailings	109.94
Investment Fund Transactions	178,883.63 \$267,830.04
Refunds	\$ 10,332.99
	\$3,330,514.06

APPROPRIATIONS AND EXPENDITURES

	Balance from 1948	Appropriated 1949	Other Credits	Transfers	Payments	Balance Dec. 31
General Government						
Selectmen's Clerical		\$ 2,158.00			\$ 1,515.63	\$ 642.37
Selectmen's Expenses		1,000.00			898.71	101.29
Town Accountant's Salary		3,631.25			3,631.25	
Town Accountant's Clerical		533.91			533.91	
Town Accountant's Expenses		600.00			597.67	2.33
Treasurer's Salary		1,800.00			1,800.00	
Treasurer's Clerical		600.00			600.00	
Treasurer's Expenses		1,155.00		226.79	1,338.66	43.13
Collector's Salary		3,580.00			3,580.00	
Collector's Clerical		4,000.00			3,913.70	86.30
Collector's Expenses		1,600.00		183.00	1,780.98	2.02
Assessors' Salaries		3,250.00			3,250.00	
Assessors' Clerical		3,970.72			3,970.72	
Assessors' Expenses		2,200.00			1,892.14	307.86
Town Counsel's Salary		1,800.00			1,800.00	
Town Counsel's Expenses		800.00			796.80	3.20
Town Clerk's Salary		1,320.00			1,320.00	
Town Clerk's Clerical		2,600.00			2,501.00	99.00
Town Clerk's Expenses		1,100.00			1,080.12	19.88
Registrars' Salaries		450.00			450.00	
Registrars' Expenses		1,300.00			978.57	321.43
Election and Registration Expense		1,500.00			1,321.89	178.11
Planning Board Expenses		200.00				200.00
Board of Appeal Expenses		200.00				
					45.72	245.72

	Balance from 1948	Appropriated 1949	Other Credits	Transfers	Payments	Balance Dec. 31
Finance Committee Clerical		175.00			175.00	
Finance Committee Expenses		150.00			136.48	13.52
Personnel Board, Clerical		183.33			183.33	
Personnel Board, Expenses		100.00			41.48	58.52
Municipal Building, Janitor		1,560.00			1,560.00	
Municipal Building, Maintenance		2,000.00			2,473.90	16.10
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 45,517.21	\$ 945.51			\$ 44,367.66	\$ 2,095.06
Protection of Persons and Property						
Finance Committee Clerical	\$ 58,153.63	\$ 200.37	Police Dept. Salaries			\$ 58,354.00
Finance Committee Expenses	4,594.24		Police Dept. Pensions			4,594.24
Personnel Board, Clerical	9,247.95		2.05 Police Dept. Maintenance			9,250.00
Personnel Board, Expenses	3,009.15		5.85 Police Station Maintenance			3,015.00
Municipal Building, Janitor	1,125.00		New Police Cruising Car (Art. 12)			1,125.00
Municipal Building, Maintenance	44,126.17		Fire Dept. Salaries			44,126.17
	3,920.77		379.23 Fire Dept. Callmen Salaries			4,300.00
	4,050.00		Fire Dept. Pensions			4,050.00
	8,851.83		.04 Fire Dept. Maintenance			8,590.00
	3,907.46		.04 Fire Stations Maintenance			3,907.50
	2,949.84		.16 Fire Alarm Maintenance			2,950.00
	2,958.79		1.21 Fire Alarm Extension			2,960.00
	1,889.81		10.19 New Fire Alarm Truck (Art. 13)			1,920.00
	5,000.00		Hydrant Rentals			5,000.00
	15,107.51		114.49 Moth and Tree Dept. Salaries			15,222.00
	4,760.46		179.54 Moth and Tree Dept. Maintenance			4,940.00
	1,025.00		Remod. Bldg., Moth & Tree Dept. (Art. 14)			1,025.00

Inspector of Buildings Salary	3,500.00			
Inspector of Buildings Clerical	150.00	150.00		
Inspector of Buildings Expenses	200.00	195.29	4.71	
Inspector of Wires Salary	300.00	300.00		
Inspector of Wires Expenses	50.00	100.00		
Sealer of Weights & Measures Salary	575.00	575.00		
Sealer of Weights & Measures Expenses	250.00	193.53	56.47	
Game Warden's Salary	105.00	105.00		
Dog Officer's Salary	375.00	375.00		
Dog Officer's Expenses	300.00	45.00	341.62	3.38
Traffic Control, Pearl Street	650.00	650.00		
	<hr/> \$181,763.91	<hr/> \$ 356.87	<hr/> \$181,163.05	<hr/> \$ 957.73

Health and Sanitation

Board of Health Salaries	\$ 315.00			
Board of Health Expenses	1,000.00	958.05	41.95	
Health Officer's Salary	550.00	550.00		
Inspector of Plumbing Salary	887.50	887.50		
Inspector of Animals Salary	55.00	220.00	275.00	
Inspector of Milk and Food Salary	5,000.00	220.00	220.00	
Care of Contagious Diseases	5,500.00	5,000.00	2,293.51	
Garbage Collection	2,000.00	1,008.09	5,500.00	
Dental Clinic	400.00		3,000.94	7.15
Child Welfare (Art. 39)			400.00	
	<hr/> \$ 55.00	<hr/> \$ 16,092.50	<hr/> \$ 1,008.09	<hr/> \$ 14,400.00
				<hr/> \$ 2,755.59

	Balance from 1948	Appropriated 1949	Other Credits	Transfers	Payments	Balance Dec. 31
Public Works—Highways						
Administrative Salaries	\$ 6,570.00				\$ 6,561.62	\$ 8.38
Administrative Expenses	875.00				854.71	20.29
Highway Dept. Salaries	41,700.00				41,637.82	62.18
Highway Dept. Expenses	30,900.00				30,383.90	16.10
Chap. 90 Const. Lowell St., 1948	\$ 16,278.91	2,500.00	\$ 7,500.00		15,179.19	1,099.72
Chap. 90 Const. Lowell St. 1949		2,500.00	5,989.38		6,554.86	2,705.76
Chap. 90 Const. Charles St. 1949			1,500.00		5,556.84	2,932.54
Chap. 90 Maintenance		17,500.00			1,500.00	
Street Lighting	250.00				17,500.00	
Mineral St. Bridge Plan	351.20					250.00
Harvard St. Bett.	519.89					273.57
Wescroft Rd. Bett.	1,350.00					77.63
George St. Bett. Salaries	1,869.00					124.69
George St. Bett. Expenses	2,650.00					395.20
Curtis St. Bett. Salaries	3,666.00					1,343.43
Curtis St. Bett. Expenses	265.65					6.57
Barrows Rd. Bett. Salaries	19.25					1,602.52
Barrows Rd. Bett. Expenses	36.24					2,650.00
John Carver Rd. Bett. Sal.	16.52					3,632.58
John Carver Rd. Bett. Exp.	357.55					33.42
Nichols Rd. Bett. Exp.	3.41					82.25
Pine Ridge Rd. Bett. Sal.	85.71					1,283.40
Pine Ridge Rd. Bett. Exp.	400.00					145.69
Oak Ridge Rd. Bett. Sal.	380.84					1,251.06
Oak Ridge Rd. Bett. Exp.	2,100.00					137.77
Washington Widening Sal.						798.47
						614.14
						485.38
						324.68
						32.87
						3.41
						.71
						85.00
						400.00
						374.37
						6.47
						1,941.83
						158.17

Washington St. Widening Exp.	1,900.00
Willard Rd. Bett. Sal.	1,900.00
Willard Rd. Bett. Exp.	2,112.50
Dustin Rd. Bett. Sal.	1,700.00
Dustin Rd. Bett. Exp.	300.00
Fielding Rd. Bett. Sal.	1,937.50
Fielding Rd. Bett. Exp.	500.00
Plymouth Rd. Bett. Sal.	1,200.00
Plymouth Rd. Bett. Exp.	1,360.00
School Sewer Pensions	2,200.00
Drainage System Installation	16,500.00
Maint. Storm Drains Salaries	2,000.00
Main. Storm Drains Expenses	1,050.50
Drainage Const. Salaries	3,270.00
Sidewalk Const. and Maint. Salaries	3,000.00
Sidewalk Const. Salaries	10,250.00
Sidewalk Const. and Maint. Salaries	10,500.00
Sidewalk Const. Salaries	10,500.00
Sidewalk Const. and Maint. Exp.	3,700.00
Snow and Ice Removal Salaries	10,500.00
Snow and Ice Removal Expenses	9,500.00
Sewer Maint. and Const. Salaries	9,070.00
Sewer Maint. and Const. Expenses	9,400.00
Sewer H. C. Salaries	6,400.00
Sewer H. C. Expenses	3,000.00
John St. Dump Wages	2,780.00
John St. Dump Expenses	200.00
Park Dept. Salaries	8,080.00
Park Dept. Expenses	4,000.00
Water Dept. Maint. Salaries	40,000.00
Water Dept. Maint. Expenses	52,018.86

	Balance from 1948	Appropriated 1949	Other Credits	Transfers	Payments	Balance Dec. 31
Water Dept. Garage	24,178.89				247.92	23,930.97
Post War Plans	675.30				95.59	579.71
Special Comm. Low Cost Houses	38.15					38.15
F.W.A. Garage Plans	30.00				300.00	22,177.47
Road Machinery Fund	18,304.00		23,873.47	20,000.00		3.41
Road Machinery Acct.	540.72	19,400.00	20,514.02		40,451.33	
	\$ 77,587.73	\$334,595.00	\$ 89,254.28	\$ 23,239.38	\$413,676.75	\$ 64,520.88
 Charities and Aid						
General Aid Adm. Salaries		\$ 4,580.00			\$ 4,492.42	\$ 87.58
General Aid Adm. Expenses		1,000.00			819.20	180.80
General Aid		25,000.00	\$ 1,500.00		26,485.73	14.27
Aid to Dependent Children Adm.		2,020.00			1,940.79	79.21
Aid to Dependent Children		22,160.00			18,740.96	919.04
A.D.C. Adm. Federal Grants		1,419.75	\$ 2,500.00		1,318.81	100.94
A.D.C. Federal Grants		6,170.01			4,712.64	1,457.37
Old Age Assistance Adm.		6,540.00			6,185.84	354.16
Old Age Assistance		95,000.00	1,000.00		93,911.26	2,088.74
O.A.A. Adm. Federal Grants			5,557.77		4,993.76	564.01
O.A.A. Federal Grants			74,178.27		74,178.27	
	\$156,300.00	\$ 89,825.80	\$ 2,500.00	\$237,779.68	\$ 5,846.12	

Charities and Aid

Veterans Benefits

\$ 1,312.32		\$ 1,312.29	\$.03
600.00		593.26	6.74
9,000.00	\$ 4,000.00	12,987.71	12.29
\$ 10,912.32	\$ 4,000.00	\$ 14,893.26	\$ 19.06

Education—School Dept.

LIBRARY

Salaries	\$ 8,254.00		\$ 8,167.38	\$ 86.62
Maintenance	4,000.00	\$ 233.63	3,910.93	322.70
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 12,254.00	\$ 233.63	\$ 12,078.31	\$ 409.32

	Balance from 1948	Appropriated 1949	Other Credits	Transfers	Payments	Balance Dec. 31
Unclassified						
Recreation (Art. 29)	\$ 5,000.00				\$ 4,999.78	.22
Insurance	21,300.00	\$ 6,352.34			27,255.99	\$ 396.35
Memorial Day Observance	1,150.00				972.80	177.20
Damage Claims	400.00					400.00
Care and Lighting Old South Clock	200.00				199.81	.19
Printing Town Report	1,366.00				1,366.00	
Printing Street List	60.00		55.50		655.50	
Aid to Agriculture (Art. 36)	100.00				87.74	12.26
Parking Area Maint.	300.00				152.40	147.60
Post War Planning Comm.	\$ 495.00					495.00
Rent for American Legion (Art. 38)	1,500.00				1,500.00	
Rent V.F.W. Quarters (Art. 37)	65.00				65.00	
Land Court Expense	275.00				90.00	185.00
Contributory Ret. Fund	23,683.00				23,683.00	
Reserve Fund		15,000.00		5,881.55		9,118.45
Printing Town By-Laws	35.00				87.50	262.50
Recording Fees	200.00				75.00	125.00
Drinking Fountains	100.00				100.00	
Printing R.E. Valuation List (Art. 35)	90.00				667.62	232.38
Committee for Town Manager Exp.	100.00				65.15	34.85
Salary and Wage Comm. Exp.	133.75				133.75	
Cap. Exp. Planning Comm. Exp.	476.56			160.19	602.37	34.38
	-----	-----	-----	-----	-----	-----
	\$ 1,205.31	\$ 58,074.00	\$ 21,568.03	\$ 5,881.55	\$ 63,344.41	\$ 11,621.38

Light Department

Maintenance and Operation	\$ 20,993.37
Depreciation Account	6,882.12
	<hr/>
	\$ 27,875.49

Cemeteries

Salaries	\$ 17,300.00
Maintenance	2,200.00
Care of Soldiers Graves, (Art. 9)	1,000.00
	<hr/>
	\$ 20,500.00
	\$ 4,145.59

Municipal Indebtedness

Interest, not incl. Sewer, Light and Water	\$ 12,500.00
Maturing Debt, not incl. Light and Water	46,000.00
Loans in Anticipation of Revenue	250,000.00
	<hr/>
	\$ 58,500.00
	\$253,200.13
	\$ 1,500.00

Agency, Trust and Investment

Dog Licenses due County	\$ 164.60
Fishing and Hunting Licenses due State	10.50
Parker Hospital Fund, Income	1,997.34
Parker Hospital Fund, Transactions	525.00
Grouard Hospital Fund, Income	
Grouard Hospital Fund, Transactions	
Cemetery Perpetual Care Fund	
Bequests	1,086.25
Interest	612.50
Transactions	

	Balance from 1948	Appropriated 1949	Other Credits	Transfers	Payments	Balance Dec. 31
R.H.S. Scholarship Fund			250.00		250.00	
Post War Rehabilitation Fund	3,369.24	1,895.70		3,276.44	171.50	5,264.94
Premium on Loans	3,225.91	222.00		149.52	77.08	195.24
Tailings Account	611.90	109.94			69,752.69	6,708.54
Withholding Tax	6,017.25	70,443.93				8,155.81
Mass. Hospital Service	638.80	8,334.80				317.79
Sewer Conn. Guarantee Deposits	92.00	569.56		520.10	54.16	87.00
Water Conn. Guarantee Deposits	325.00	3,415.00		3,637.84	102.16	
Recording Fee Deposits		4.68		.09	4.59	
Salvage Committee Fund	6,543.80	66.07			262.62	6,347.25
State Parks and Reservations		1,598.41				1,598.41
State Audit of Municipal Accounts		752.62				752.62
State Examination of Retirement System		70.71				70.71
Metropolitan Sewerage		20,712.14				20,712.14
County Tax		41,311.25				41,311.25
County T.B. Hospital Assessment		8,106.65				8,106.65
		\$ 25,220.12		\$ 231,264.72	\$ 7,884.29	\$232,674.22
						\$ 15,926.33
Non-Revenue Accounts						
Sewer Const. 1947		\$ 17,154.37				\$ 16,446.17
Elem. School Const. Oak St	508,416.49	\$ 10,000.00		125,000.00		454,115.69
Library Addition Const.				\$ 80,000.00		27,610.33
Mun. Light Const. 1949						53,204.06
Water Const. 1948 Exp.	592.83					592.83
Water Const. 1948 Sal.	5,182.51					5,182.51

Water Const. 1949 Sal.					10,000.00	\$ 2,000.00	7,329.64	670.36
Water Const. 1949 Exp.					17,000.00		14,867.27	2,132.73
					<u>\$531,346.20</u>	<u>\$ 10,000.00</u>	<u>\$232,000.00</u>	<u>\$ 2,000.00</u>
Refunds						<u>\$ 10,332.99</u>	<u>\$ 10,332.99</u>	
					<u><u>\$677,607.62</u></u>	<u><u>\$1,424,886.94</u></u>	<u><u>\$1,810,668.09</u></u>	<u><u>\$107,896.30</u></u>
							<u><u>\$349,246.18</u></u>	<u><u>\$356,020.17</u></u>

CLASSIFIED STATEMENT OF FUNDED DEBT

Due	SEWER		DRAINAGE		SCHOOLS		LIBRARY		LIGHT		WATER		TOTAL	
	Prin.	Int.	Prin.	Int.	Prin.	Int.	Prin.	Int.	Prin.	Int.	Prin.	Int.	Prin.	Int.
1950	\$ 8,000.00	\$ 720.00	\$ 4,000.00	\$ 60.00	\$ 30,050.00	\$ 10,287.50	\$ 10,000.00	\$ 1,250.00	\$ 9,000.00	\$ 1,701.25	\$ 8,000.00	\$ 1,495.00	\$ 69,000.00	\$ 15,513.75
1951	8,000.00	600.00	4,000.00	20.00	30,000.00	9,700.00	10,000.00	1,125.00	9,000.00	1,513.75	8,000.00	1,300.00	69,000.00	14,258.75
1952	8,000.00	480.00			30,000.00	9,112.50	10,000.00	1,000.00	7,000.00	1,361.25	8,000.00	1,050.00	63,000.00	13,058.75
1953	8,000.00	360.00			30,000.00	8,525.00	10,000.00	875.00	7,000.00	1,243.75	8,000.00	970.00	63,000.00	11,913.75
1954	4,000.00	270.00			30,000.00	7,937.50	10,000.00	750.00	7,000.00	1,126.25	6,000.00	722.50	57,000.00	10,806.25
1955	4,000.00	210.00			30,000.00	7,350.00	10,000.00	625.00	7,000.00	1,008.75	6,000.00	623.50	57,000.00	9,756.25
1956	4,000.00	150.00			30,000.00	6,762.50	10,000.00	500.00	6,000.00	891.25	6,000.00	403.50	56,000.00	8,707.25
1957	4,000.00	90.00			30,000.00	6,175.00	10,000.00	375.00	6,000.00	788.75	5,000.00	242.50	55,000.00	7,671.25
1958	4,000.00	30.00			30,000.00	5,587.50	10,000.00	250.00	6,000.00	686.25	5,000.00	117.50	55,000.00	6,671.25
1959					25,000.00	5,000.00	10,000.00	125.00	6,000.00	583.75			41,000.00	5,708.75
1960					25,000.00	4,500.00			5,000.00	481.25				- 4,981.25
1961					25,000.00	4,000.00			5,000.00	393.75				- 30,000.00
1962					25,000.00	3,500.00			5,000.00	306.25				4,393.75
1963					25,000.00	3,000.00			5,000.00	218.75				3,806.25
1964					25,000.00	2,500.00			5,000.00	131.25				3,218.75
1965					25,000.00	2,000.00			5,000.00	43.75				3,631.25
1966					25,000.00	1,500.00								2,043.75
1967					25,000.00	1,000.00								1,500.00
1968					25,000.00	500.00								25,000.00
Total	\$52,000.00	\$2,910.00	\$8,000.00		\$520,000.00	\$98,937.50	\$100,000.00	\$5,875.00	\$100,000.00	\$12,480.00	\$60,000.00	\$6,858.50	\$840,000.00	\$128,141.00

TOWN OF READING

BALANCE SHEET — DECEMBER 31, 1949

ASSETS

		LIABILITIES AND RESERVES	
Cash:			Pay Roll Deductions:
General	\$ 430,694.99	Withholding Tax	\$ 6,708.54
Petty Cash Advances:		Mass. Hospital Service	817.79
Library	\$ 15.00		
Light	300.00	Tailings	\$ 7,526.33
Schools	135.00	Dog Licenses due County	195.24
Water	100.00	Over-estimates:	157.40
Welfare	50.00	Audit Municipal Accts. 1949	2,178.37
	-----	Road Machinery Fund	22,177.47
	600.00	Cem. Sale of Lots and Graves Fund	13,209.02
Accounts Receivable:		Reserve For Petty Cash Advances	600.00
Taxes:		Trust Fund Income:	
Levy of 1948:		Parker Hospital Fund	1,268.11
Poll	6.00	Cemetery Perpetual Care Fund	345.00
Personal	250.66		
Real Estate	5,347.41		
	-----		1,613.11
Levy of 1949:		Guarantee Deposits:	
Poll	18.00	Sewer House Connection	87.00
Personal	5,503.20	Light Customers Deposits	21,575.00
Real Estate	42,747.57		
	-----		21,662.00
Motor Vehicle and Traller Excise:		Salvage Committee Fund	6,347.25
Levy of 1949	\$ 48,268.77	Appropriation Balances Forward	79,827.47
	-----	Overlay Surplus Reserve	24,970.76
	5,241.14		

Special Assessments:

Moth 1949	8,039.48	80.50	Overlay Reserved for Abatement of Taxes:	
Sewer Unapportioned	5.95		Levy of 1948	5,604.07
Sewer 1948	169.17		Levy of 1949	6,864.81
Sewer 1949	2.14			
Sewer Interest 1948	40.25		Revenue Reserved until Collected:	
Sewer Interest 1949	8,256.99		Motor Vehicle and Trailer Excise	5,241.14
			Special Assessments	40,526.53
			Departmental	24,205.87
			Taxes on Est. of Deceased Persons	2,138.47
			Tax Titles	2,052.90
			Tax Possessions	2,546.49
			State and County Aid to Highways	17,382.33
			Water Rates and Liens	17,749.29
			Light Rates, etc.	73,336.53
			Surplus Revenue	185,179.55
				15,450.14
				304,606.15
Sewer House Conn. Unapportioned	3,396.95			
Sewer House Conn. 1949	26.26			
Sewer House Conn. Int. 1949	1.30			
Sidewalk Unapportioned	2,662.37			
Sidewalk 1949	24.05			
Sidewalk Interest 1949	6.09			
			Water Available Surplus	
			Surplus Revenue	24,846.99
Highway Unapportioned	24,487.44			1,225.03
Highway 1948	7.84			
Highway 1949	282.79			
Highway Interest 194894			
Highway Interest 1949	67.98			
Sewer Rentals				
Departmental:				
Health				212.14
Sewer House Connections				52.67

LIABILITIES AND RESERVES

ASSETS

Public Welfare	901.45
A.D.C. due from State	3,726.96
O.A.A. due from State	5,922.14
O.A.A. — Other	917.83
School — Tuition	12,290.40
Public Works	182.28
	24,205.87
Taxes on Est. of Deceased Persons	2,138.47
Tax Titles	2,052.90
Tax Possessions	2,546.49
Aid to Highways, Chapt. 90:	
State	11,588.22
County	5,794.11
	17,382.33
Water:	
Rates	17,616.69
Liens added to taxes	132.60
	17,749.29
Light:	
Rates, etc.	73,336.53
Customers Deposits	21,575.00
	94,911.53
Underestimates:	
State Parks and Reservations 1949	468.61
Metropolitan Sewer 1949	591.33

County Tax 1949 4,096.09
County T.B. Hospital 1949 1,090.73

6,246.76

\$698,169.14
\$698,169.14

NON-REVENUE ACCOUNTS

ASSETS

Cash	\$172,603.66	Sewer Construction 1947
Loans Authorized	25,000.00	Elementary School Construction
		Library Addition Construction
		Light Construction
		Water Construction
		Loans Authorized Unissued

\$197,603.66

DEFERRED ACCOUNTS

Apportioned Sewer Assts. not due	\$ 9,517.72	Appor. Sewer Assts. Rev. 1950-1958
Appor. Sewer H.C. Assts. not due	4,111.54	Ap. Sewer H.C. Assts. Rev. 1950-1958
Appor. Sidewalk Assts. not due	5,004.15	Ap. Sidewalk Assts. Rev. 1950-1958
Appor. Highway Assts. not due	14,982.51	Ap. Highway Assts. Rev. 1950-1958

\$ 33,615.92

DEBT ACCOUNTS

Net Funded or Fixed Debt:		
Inside Debt Limit		Issued
Inside Debt Limit	\$627,000.00	1948 \$ 52,000.00
Outside Debt Limit	213,000.00	Elem. School Constr., Eaton 1948 475,000.00
		Library Addition Const. 1949 100,000.00
		\$627,000.00

Net Funded or Fixed Debt:

Inside Debt Limit

Outside Debt Limit

Outside Debt Limit:	
Drainage Construction	1941
Elem. School Const., Pearl St.	1938
Light Construction	1931
Light Construction	1939
Light Construction	1949
Water Construction	1948
Water Construction	1948
Water Construction	1949
	<hr/>
	840,000.00

TRUST AND INVESTMENT ACCOUNTS	
\$415,575.30	Parker Hospital Fund
	Grouard Hospital Fund
	R.I.S. Scholarship Fund
	Public Library Fund
	Wadlin Library Fund
	Tuttle Library Fund
	Post War Rehabilitation Fund
	Cemetery Perpetual Care Fund
	<hr/>
\$415,575.30	\$415,575.30
CONTRIBUTORY RETIREMENT ACCOUNTS	
\$ 1,600.49	Annuity Savings Fund
179,402.00	Annuity Reserve Fund
931.26	Military Service Fund
	Pension Fund
	Expense Fund
	<hr/>
	\$181,933.75

REPORT OF THE CONTRIBUTORY RETIREMENT BOARD

To the Honorable Board of Selectmen:

The total membership of the Contributory Retirement System on December 31, 1948 was 173. During the year 1949, 13 new members were admitted to the system, 12 withdrew and 6 members retired, making a total of 168 active members.

The following is the financial statement of the year ending December 31, 1949.

1949 CONTRIBUTORY RETIREMENT

Cash

Bal. Jan. 1, 1949	\$ 3,485.03
-------------------------	-------------

Receipts

1949 Receipts:

Investments	
Investment Income	\$ 3,478.13
Contributed by members	20,165.27

Appropriated by town:

Pension Fund	22,683.00
Expense Fund	1,000.00

\$ 47,326.40

\$ 50,811.43

Expenditures

1949 Payments:

Investments	\$ 17,880.00
Expenses	977.27
Annuities Paid	1,105.44
Pensions Paid	25,439.21
Refunds to members	3,809.02

\$ 49,210.94

Bal. Dec. 31, 1949

1,600.49

\$ 50,811.43

	Assets	
Cash, in bank	\$ 1,600.49	
Deposits on interest	20,500.00	
Co-operative Bank shares	28,902.00	
Investments, U.S. Sav. Bonds, series "G"	130,000.00	
Accrued int. on invest.	931.26	
		<hr/>
		\$181,933.75
	Liabilities	
Annuity Savings Fund	104,978.00	
Annuity Reserve Fund	14,292.15	
Pension Fund	60,563.21	
Expense Fund	179.73	
Spec. Mil. Credit Fund	1,920.66	
		<hr/>
		\$181,933.75

PHILIP R. WHITE, Chairman
 BOYD H. STEWART, Secretary
 THOMAS J. FITZPATRICK

Contributory Retirement Board

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